

JAMES ALBINO

(b)(6)

EXECUTIVE PROFILE

Seasoned, goal-focused and accomplished professional with 20+ years of comprehensive corporate and public sector leadership experience, including expertise in advancing broad ranging public policy matters. Equipped with dynamic leadership and team-building abilities, coupled with strong work ethic to achieve results in complex settings. Will leverage vision and expertise in coordinating networks and mobilizing resources in the implementation of innovative policy, plans and programs. Bilingual in Spanish and English. US Citizen, Veterans Preference, USN. TS/SCI cleared. Specialized skills and experience in:

- Government and External Affairs, Communications
 - Congressional Liaison
 - Corporate & Government Program Management
 - Project Management, Enterprise Asset Management, Modernization and Integration
 - Economic Development
 - Stakeholder and Community Engagement
 - Public Policy Development
 - Public-Private Partnerships
 - Executive Orders, Legislative, Regulatory and Budgetary Review and Analysis
 - Minority, Women's, and Veteran's Services
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PROFESSIONAL EXPERIENCE

DEPARTMENT OF VETERANS AFFAIRS

Veterans Benefit Administration, Office of Mission Support Services (Under Contract), Washington, DC

Senior Project Director, Facilities Program Management Support Services (August 2020 – Present)

Direct and lead a team to provide support services to the 56 Regional Offices (RO) with the mission of assessing and improving operations and program management. Develop a Standard Operating Procedures (SOPs) and common documentation to streamline processes. Implement a change management program and user tutorial to standardize property leasing, operational procurements, project budget management, market research as well as associated documentation and tracking. Develop a uniform and accurate data management system utilizing commercially available project software applications and leveraging agency legacy systems.

Veterans Health Administration, Innovation Ecosystem (Under contract), Washington, DC

External, Congressional, Legislative and Intergovernmental Affairs (January 2019 – April 2020)

Direct the External Affairs, Outreach, Engagement and Communications efforts to elected and appointed government officials, specifically: Members of Congress, Federal Agencies, National Governors Association (NGA), National Association of State Directors of Veterans Affairs (NASDVA) and for the VA's Veterans Health Administration, Innovation Ecosystem (VHA:IE). Primary role was to assure access by state, local, territorial and Tribal governments to Departmental innovation processes in the development and implementation of healthcare services for Veterans. As a government consultant (**Atlas Research, LLC**), provided ongoing programmatic support and success at the enterprise and medical practice-specific levels. Analyzed project accomplishments and next steps; risks and mitigations; data analytics support and technical assistance; and program impact metrics.

- Initiated a partnership with the House Veterans Affairs Committee to develop a series of Congressional stakeholder roundtables to inform members of Congress and constituents on Veterans issues.
- Led and negotiated NGA, NASDVA and State Governor's Office's inclusion of VHA:IE in their respective constituent town hall discussions.
- Initiated and developed the playbook, business rationale and roll out schedule for a Customer Experience product line.

Office of Enterprise Integration (Under contract), Washington, DC

Project Director (3/2018 – 12/2018)

Principle government consultant and team leader responsible for collaborating with OEI staff and VA senior leadership to transform Veterans Affairs Enterprise Asset and Work Management into a modernized, high-performing organization. Focused on simplifying VA operations and improve delivery of services to Veterans. Employ multi-directional engagement to ensure stakeholders awareness of the Department's initiatives and understand progress in achieving the Secretary's vision

to deliver best-in-class Customer Service and Business Transformation.

- Initiated, drafted and led a Secretarial directive to assist the VA/OEI in a series of 2018-19 Priority Initiative Baseline Reviews focused on the identification, validation, and incubation of modernization opportunities for VA priorities. Consulted with the VA/OEI to coordinate reference line metrics and support for each initiative to ensure transparency and accurate reporting to Department leadership, Congress and the Executive Office.
- Initiated a “Tiger Team” approach to coordinate with the VA Modernization office and Enterprise Initiative principals to: a) assess needs; b) develop customized approaches; c) share best-in-class tools; d) provide access to subject-matter experts; and, e) help implement solutions.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of Minority Health (Under contract), Washington, DC

Project Director (7/2017 – 3/2018)

Government contractor responsible for advising and managing program support for several medium, and large research/evaluation programs across the federal government, regional health systems, and other health-related organizations. Effectively manage staff and stakeholder engagement, create action-oriented products and processes, facilitate the translation of findings and priorities into practice.

- Founded and directed a multisectoral Department of Health and Human Services (HHS), Cross Regional Health Equity Council (RHEC) Opioid Workgroup to address the issue of substance abuse and overdose deaths across the country. The workgroup benefits from Federal, State, local and tribal government subject-matter experts in the areas of substance abuse, mental health, law enforcement and recovery services. And, has representation from each of the ten HHS regions. The workgroup’s inaugural project is a Region by Region: State of the Opioid Epidemic informational webinar and report.
- Directed all aspects of project management including developing project scope, budgeting, staffing, designing and conducting data collection and analysis, and preparing reports and briefings for the OMH Deputy Assistant Secretary.

DEPARTMENT OF VETERANS AFFAIRS

Office of Congressional and Legislative Affairs, Intergovernmental Affairs Office, Washington, DC

Deputy Assistant Secretary (NC-SES) (9/2015 – 2/2017)

Presidentially appointed (President Obama) to the Senior Executive Service (SES) and selected to direct and oversee comprehensive programs for high-profile government office tasked with managing two of eight divisional directorates as well as all relations between VA and state, county, municipal, tribal (Office of Tribal Government Relations, OTGR) and intergovernmental offices. Developed and delivered strategic recommendations to stakeholders including Office of the Secretary; Under Secretaries for Health, Benefits, and Memorial Affairs; and other VA staff offices; liaised with the White House, federal, state, local, tribal, insular, and intergovernmental offices. Directed IGA/OTGR team; created strategic plans and implemented programs; and oversaw daily administration of processes.

- Led a stakeholder team to develop a Presidential Executive Order titled, “Providing a Consistent, High Quality Veteran Experience by Establishing a National Veteran Strategy”.
- Initiated and led a collaborative project between VA subject-matter experts, State/Local, County and Tribal government leaders, Veterans Service Organizations and Congressional staff to develop legislation that improves the Veterans’ Benefits Appeals process and reduces the appeals backlog.
- Spearheaded support for initiatives to increase service provisions for veterans; fostered collaboration with Veterans Health Administration and Tribal Department of Veterans Affairs.
- Initiated a series of White House, VA and DOJ roundtables to explore the intersection between mental health, substance use, homelessness, criminality and suicide in the Veteran population. Demonstrated the need for establishing a national protocol for Veteran Treatment Courts to sustain and support local communities’ recovery services.

THE WHITE HOUSE

Executive Office of the President, Washington, DC

Executive Director, President’s Task Force on Puerto Rico (2/2014 – 9/2015)

Contributed to improving operations of federal programs within the Commonwealth of Puerto Rico by coordinating multiple aspects of White House-supported Deputy Secretary (DepSec) succession of meetings to coordinate/implement cabinet-level resources. Liaised with stakeholders and decision-makers in the federal agency Task Force to develop strategic goals; created progress reports and fact sheets for public distribution.

- Established the Task Force technical assistance “tiger team” of Federal experts to provide support and allow the Federal

Government to partner with the local government to build their capacity to address economic issues focused on fiscal management, Federal Funds management and ways to improve economic competitiveness. Led the development of programs that supported local economic recovery, fiscal security and public safety/crime deterrence programs.

- Researched, evaluated and briefed Congress, EOP leaders and the President on the social and economic disparities in Puerto Rico that contribute to economic inequalities, poor educational outcomes and chronic health disparities.
- Directed US Congressional legislative efforts, along with the bipartisan Commonwealth government leadership, to improve the delivery of Federal health benefits to underserved Medicaid/Medicare eligible residents.
- Co-wrote the Report to the President on the President's Task Force on Puerto Rico Status, including a look at the status of the local economy as well as the issue of political status.
- Collaborated with key Federal departments and local law enforcement agencies, airport operations, the Governor's office and key airline industry leaders in developing an International-to-International Memorandum of Agreement to promote commerce and international travel.
- Spearheaded the work to recognize Puerto Rico's WWII Veterans to the nation's overall security by working with Congress and senior Administration personnel on the authorization and signing of the Congressional Gold medal to the island's 65th Infantry Army unit. Organized POTUS/VPOTUS legislative Bill signing ceremony in the White House.
- Directed the strategic planning, coordination and advance work for the President's 2011 visit to Puerto Rico; the first presidential visit in 50 years.

DEPARTMENT OF HOMELAND SECURITY

National Protection and Programs Directorate, Office of Intelligence and Analysis, Washington, DC

Assistant Secretary, NPPD detailed to the White House as Executive Director, PRTF (2/2014 – 9/2015)

- Appointed to Assistant Secretary, Department of Homeland Security, Office of Intelligence and Analysis, and detailed to the White House to serve concurrently as Senior Policy Analyst in the Office of National Drug Control Policy (ONDCP) Office of State, Local and Tribal Affairs, and as Executive Director, the President's Task Force on Puerto Rico, supporting the development of the Caribbean Border Strategy.
- Initiated a Heroin/Opioid FACA group to address Federal/Local law enforcement coordination, comprehensive addiction and recovery efforts and pain management best practices.
- As a member of the DHS National Protection and Programs Directorate, Office of Infrastructure Protection (IP) managed programs and policies on critical infrastructure security and resilience. Conducted and facilitated vulnerability and consequence assessments to help critical infrastructure operators address risks to critical infrastructure.

THE WHITE HOUSE

Executive Office of the President, Domestic Policy Council, Washington, DC

Senior Program Manager, Chief of Staff, Office of National AIDS Policy (ONAP) (4/2009 – 2/2014)

Led operations to ensure effective implementation of innovative, inaugural policies including the nation's first National HIV/AIDS Strategy (NHAS) and new polices supporting government's relationship with historically under-resourced communities. Directed office operations, managed \$1.4 million operating budget, served as primary policy lead with allied White House offices on health disparities, and community outreach and engagement. Chaired subcommittee and participated in drafting health disparities language for policy documents. Drafted Presidential Proclamations and memorandums for allied agencies. Served as lead on the Presidential Advisory Council on HIV/AIDS and liaised with senior staff in creating working groups on key social and health issues. Initiated key engagement forums with federal, public, and private organizations. Developed collateral materials including web pages and blogs for public-facing information sharing and resource coordination.

- Directed senior staff in developing a Presidential Memorandum that created a working group and produced a report to the President on Addressing the Intersection of HIV/AIDS, Violence Against Women, and Gender-related Health Disparities that resulted in changes in federal policy.
- Collected/evaluated agency-wide federal data to report and develop Administrative policies to address the impact of HIV/AIDS related stigma and discrimination that leads to poor health outcomes and diminished social and economic opportunities for persons living with HIV/AIDS. Recommended policy initiatives to the Administration and Congress.
- Directed federal agency-wide World AIDS Day commemorative proclamations and events; drafted the Presidential World AIDS Day Proclamation every year of the program. Authored original content for HIV/AIDS observance day activities in the White House: National Black HIV/AIDS Awareness Day, Women and Girls HIV/AIDS Awareness Day, and National Latino HIV/AIDS Awareness Day.
- Developed strategic programs to increase support/investments for disease prevention, care and treatment; ONAP's Public Private Partnership program.
- Conducted a "Mobilizing Public and Private Sector Investments to Support Critical HIV Services" discussion in partnership with the White House Office of Social Innovation and Civic Participation to drive capital to communities in need and to historically under-resourced groups.

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ADDITIONAL EXPERIENCE

United States Navy, Norfolk, VA ▪ Commissioned Officer

Hispanic Federation, Washington, DC ▪ Director of Government Relations and Policy

National Minority AIDS Council, Washington, DC ▪ Associate Director, Government Relations and Public Policy

AFAPS, Inc., (an HIV/AIDS Hospice), Luquillo, Puerto Rico ▪ Executive Director, Chief Operations Officer

Westin & Starwood Hotels and Resorts, Puerto Rico ▪ National Marketing & Sales Director

PepsiCo Foods International/Frito Lay, Puerto Rico ▪ Marketing Manager

Procter & Gamble Co., Cincinnati, OH ▪ Brand / Marketing Manager

United States Secret Service, New York, NY ▪ Administrative Assistant

EDUCATION AND TRAINING

Master of Business Administration, Concentration in Healthcare Management and Leading Organizations
Carey Business School, Johns Hopkins University (candidate)

Master of Arts in Government, Concentration in Economic Policy Development & Analysis
Johns Hopkins University

Bachelor of Arts, Economics & Political Science, Dual Degrees
University of Pennsylvania

Project Management Certificate, Mastering Project Management, Microsoft Project Certified
Villanova University

ⁱ Atlas Research, 805 15th St NW #910, Washington, DC 20005, (202) 717-8710 Atlas Research is an award-winning consulting firm providing strategic advisory and applied research services to federal health and social service agencies.

Summary Statement
Leadership Acumen
Core Competencies
Significant Achievements
Executive History
Education and Certification

JAMES ALBINO

(b)(6)

SENIOR PUBLIC POLICY EXECUTIVE AND TRUSTED ADVISOR

Served as Deputy Assistant Secretary at the Department of Veterans Affairs where I succeeded in getting tribal veteran service organizations federal recognition equivalent to the level of the states with respect to the filing of native veterans VA benefit claims. Served as Executive Director, President's Task Force on Puerto Rico.

LEADERSHIP ACUMEN

Creating/Leading Coalitions ~ Public Policy and Congressional Outreach
Operational/Organizational Effectiveness ~ Stakeholder Management ~ Community Outreach/Involvement
Internal/External Communications ~ Executive Management

CORE COMPETENCIES

- ▶ Extensive experience in all aspects of **influencing, creating, and implementing public policy**. Successful in working with Congress, State/Federal agencies, and the White House to craft new policy or strengthen existing policies.
 - ▶ Successful record of **leading operational effectiveness improvement projects** in the private sector and nonprofit organizations, as well as, large bureaucratic government agencies. Adept at **identifying and addressing internal obstacles to improve organizational efficiencies**.
 - ▶ Effectiveness in roles both within the White House and the Veterans Affairs was largely dependent upon proven **ability to work with multiple, diverse stakeholders** across various sectors to create a common goal.
 - ▶ As an **advocate and leader** of a not-for-profit organization, created and led coalitions of independent organizations to achieve specific funding, policy, and/or legislative goals.
 - ▶ Strong skill set in **building grassroots organizations** to mobilize and reach out to underserved and priority populations communities, spanning geographies, cultures and racial/gender identities.
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SIGNIFICANT ACCOMPLISHMENTS

Creating and Leading Coalitions: As Deputy Assistant Secretary at the VA was responsible for relations with state, county, municipal, tribal, and international governments. The VA's existing regulations limited what organizations could assist veterans with benefit claims. These excluded tribal organizations. Initiated a coalition of VA SMEs, state/local officials, Veterans service organizations and congressional staff to address this issue. **Result was the inclusion of tribal organizations** to the same level of recognition as state organizations. **Supervised a team of 12 senior level government officials, with responsibility for the office's hiring, budgeting, and contracting.** Founding leader of the **Latino Veterans con Biden affinity group** in support of the Biden-Harris campaign.

Public Policy: As a member of the White House Domestic Policy Council assisted in creating the new Office of National AIDS Policy, drafting the National HIV/AIDS Strategy (NHAS) to address the growing pandemic. Worked with senior staff to develop a strategy, programmed town halls across the country and led data collection and analysis. Shepherded the NHAS through White House, OMB, and HHS reviews. **Initiated a PPP** that together with Federal Agencies **raised an additional \$10M for HIV/AIDS medicine. Resulted in a new HHS office to implement the policy** which ushered in medical developments and preventive measures. **AIDS-related deaths dropped 56% since its peak.**

Operational/Organizational Effectiveness: Worked with the Veterans Affairs Office of Enterprise Integration to assist in a series of baseline reviews of Secretarial priorities. Coordinated a centralized effort to create baseline metrics and support for each of nine priorities including Electronic Health Records, MISSION Act, Supply Chain

Transformation. Created a “Tiger Team” to coordinate intra-agency alignment. **Identified potential conflicts in 3 of the 9 priorities due to siloed approaches which the GAO validated** in a report to Congress. **Advised VA leadership to adjust project schedules** and implement a matrixed dependency methodology.

Stakeholder Management: Drafted the Executive Order to create the President’s Task Force on Puerto Rico. Created a Task Force report that analyzed the local economic situation, as well, as the political status of Puerto Rico. Worked with Congress, Puerto Rican leaders (municipal, Commonwealth and private sector), US agencies and law enforcement to agree on an approach that **shaped a 2013 referendum and serves as guidelines for ongoing engagement. Led White House Task Force initiative to secure a Lufthansa refurbishing facility providing 1200 jobs.**

Executive Management: As a Naval Officer led two divisions through multiple, consecutive overseas deployment, some of which involved combat conditions. As Executive Director of a White House Task Force successfully led a team comprised of Federal Department Secretaries/Deputy Secretaries **to address critical social and economic conditions in Puerto Rico.** Led a multi-disciplinary team of medical service providers as Executive Director of an AIDS Hospice in Puerto Rico and **addressed the growing pandemic, managed a \$10M budget.** As Assistant General Manager **oversaw the efficient operation of an elegant 900-room** resort complex with over 3,000 employees that led to the resort being **awarded four stars and joining the elite group of leading resorts** of the world.

EXECUTIVE HISTORY

Dept of Veterans Affairs	Facilities Program Management Support (VBA) Congressional, Legislative & Government Affairs Project Director, Enterprise Integration	2017 - Present
Dept of Health & Human Services	Office of Minority Health	
Dept of Veterans Affairs	Deputy Assistant Secretary (NC-SES Appointment) Congressional, Legislative & Government Affairs	2015 - 2017
The White House Executive Director Domestic Policy Council	President’s Task Force on Puerto Rico Chief of Staff, Office of National AIDS Policy	2009 - 2015
Dept of Homeland Security	Assistant Secretary, NPPD, detailed to The White House Office of National Drug Control Policy	
<u>Previous Positions:</u>		
Hispanic Federation	Director of Government Relations & Public Policy	
NMAC	Associate Director, Government Relations & Public Policy	
AFAPS, Inc. (HIV/AIDS Hospice)	Executive Director, Chief Operating Officer	
Starwood & Westin Resorts	National Sales and Marketing Director, Asst GM	
PepsiCo Foods International	Marketing Manager	
Proctor& Gamble Co.	Brand/Marketing Manager	

EDUCATION AND CERTIFICATION

Carey Business School, Johns Hopkins University	Master of Business Administration (<i>Candidate2022</i>)
Johns Hopkins University	MA, Government Adm., Economic Policy & Analysis
University of Pennsylvania	BA in Economics and Political Science
Villanova University	Project Management Certificate

Veteran, Commissioned Officer, US Navy, Top Secret Clearance