

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 02/06/09			
FIRST ACTION				SECOND ACTION							
5-A. Code 546		5-B. Nature Of Action CONV TO SES NONCAREER		6-A. Code		6-B. Nature of Action					
5-C. Code V4L		5-D. Legal Authority 5 U.S.C. 3394 (A) NONCAREER		6-C Code		6-D. Legal Authority					
5-E. Code AWM		5-F. Legal Authority OPM FORM 1652		6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number SENIOR ADVISOR TO THE SECRETARY 10000000 09-0068				15. TO: Position Title and Number ASSOCIATE DEPUTY SECRETARY 10100000 ES01499							
8. Pay Plan ES		9. Occ. Code 0301		10. Grade/Level 00		11. Step/Rate 00		12. Total Salary \$137000		13. Pay Basis PA	
18. Pay Plan ES		17. Occ. Code 0301		18. Grade/Level 00		19. Step/Rate 00		20. Total Salary/Award \$137000		21. Pay Basis PA	
12A. Basic Pay \$137000		12B. Locality Adj. \$ 0		12C. Adj. Basic Pay \$137000		12D. Other Pay \$ 0		20A. Basic Pay \$137000		20B. Locality Adj. \$ 0	
20C. Adj. Basic Pay \$137000		20D. Other Pay \$ 0		20E. Basic Pay \$137000		20F. Locality Adj. \$ 0		20G. Adj. Basic Pay \$137000		20H. Other Pay \$ 0	
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC						22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC					
EMPLOYEE DATA						POSITION DATA					
23. Veterans Preference (b) (6)				24. Tenure 0				25. Agency Use		26. Veterans Preference for RIF (b) (6) YES (b) (6) NO	
27. FEGLI (b) (6)				28. Annuitant Indicator (b) (6)				29. Pay Rate Determinant (b) (6)			
30. Retirement Plan (b) (6)				31. Service Comp. Date (Leave) 04/10/05		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period			
34. Position Occupied 3				35. FLSA Category E		36. Appropriation Code		37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA							
40. Agency Data CLS 00		41. (b) (6)		42. EDUC LVL 13		43. SUPV STAT 2		44. POSITION SENSITIVITY SPECIAL-SENSITIVE (

45. Remarks
 VETERAN PREFERENCE IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.
 TENURE AS USED FOR 5 U.S.C. 3502 IS NOT APPLICABLE TO THE SENIOR EXECUTIVE SERVICE.
 CREDITABLE MILITARY SERVICE: **(b) (6)**
 PREVIOUS RETIREMENT COVERAGE: **(b) (6)**
 FROZEN SERVICE **(b) (6)**
 EMPLOYEE IS AUTOMATICALLY COVERED UNDER **(b) (6)**

46. Employing Department or Agency IN - OFC OF THE SECRETARY			50. Signature/Authentication and Title of Approving Official <i>A Wheatley</i> AUTHORIZING OFFICIAL		
47. Agency Code IN01		48. Personnel Office ID 4342		49. Approval Date 02/04/09	
			090475708		