

NOTIFICATION OF PERSONNEL ACTION

DHS-001-01896-000240

1. Name (Last, First, Middle) MITCHELL, KATHRYN COULTER				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/03/2021				
FIRST ACTION					SECOND ACTION							
5-A. Code 891		5-B. Nature of Action REG PERF PAY			6-A. Code		6-B. Nature of Action					
5-C. Code Q3A		5-D. Legal Authority REG 534 404			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number CHIEF OF STAFF 90946409 072318							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary 184,290.00	13. Pay Basis PA	16. Pay Plan ES	17. Occ. Code 0301	18. Grade or Level 00	19. Step or Rate 00	20. Total Salary/Award 193,505.00	21. Pay Basis PA
12A. Basic Pay 184,290.00		12B. Locality Adj. .00	12C. Adj. Basic Pay 184,290.00		12D. Other Pay .00		20A. Basic Pay 193,505.00		20B. Locality Adj. .00	20C. Adj. Basic Pay 193,505.00		20D. Other Pay .00
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OFFICE OF THE UNDER SECRETARY (S&T) OFC OF THE CHIEF OF STAFF							
					HS ST3200000000000000 PP 01 2021							
EMPLOYEE DATA												
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b)(6)	
27. FEGLI (b)(6)						28. Annuitant Indicator			29. Pay Rate Determinant			
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)			32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period			
POSITION DATA												
34. Position Occupied 3 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC								
40. Agency Data		41.		42.		43.		44.				
45. Remarks												
46. Employing Department or Agency HOMELAND SECURITY						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY:						
47. Agency Code HSFA		48. Personnel Office ID 5500		49. Approval Date 01/20/2021		46. Employing Department or Agency HOMELAND SECURITY						
						50. Signature/Authentication and Title of Approving Official CELISA M. STEPHENS EXECUTIVE DIRECTOR, HRMS						

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DHS-001-01896-000239

1. Name (Last, First, Middle) MITCHELL, KATHRYN COULTER				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/02/2022				
FIRST ACTION					SECOND ACTION							
5-A. Code 891		5-B. Nature of Action REG PERF PAY			6-A. Code		6-B. Nature of Action					
5-C. Code Q3A		5-D. Legal Authority REG 534 404 E 1			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number CHIEF OF STAFF 90946409 072318							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary 193,505.00	13. Pay Basis PA	16. Pay Plan ES	17. Occ. Code 0301	18. Grade or Level 00	19. Step or Rate 00	20. Total Salary/Award 203,700.00	21. Pay Basis PA
12A. Basic Pay 193,505.00		12B. Locality Adj. .00	12C. Adj. Basic Pay 193,505.00		12D. Other Pay .00		20A. Basic Pay 203,700.00		20B. Locality Adj. .00	20C. Adj. Basic Pay 203,700.00		20D. Other Pay .00
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OFFICE OF THE UNDER SECRETARY (S&T) OFC OF THE CHIEF OF STAFF HS ST3200000000000000 PP 01 2022							
EMPLOYEE DATA												
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40. Agency Data		41.		42.		43.		44.				
45. Remarks												
46. Employing Department or Agency HOMELAND SECURITY						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS						
47. Agency Code HSFA		48. Personnel Office ID 5500		49. Approval Date 01/06/2022								