

CLAUDIA E. CHAVEZ

(b)(6)

WORK EXPERIENCE

Biden-Harris Transition

Remote

Member of Agency Review Team for Department of Education, Personnel Liaison

December 2020 - Present

- Work with the Biden-Harris transition team to support Day One incoming political appointees through the Department of Education onboarding process.
- Coordinate with the Transition Personnel and Agency HR team on political appointments.
- Facilitate candidate onboarding including creation of systems to track applicants, drafting superior qualifications memos, and provide resume guidance.
- Provide candidates with updates on their onboarding status and work to troubleshoot any issues that arise.

Biden for President

Remote, Illinois & Iowa

Midwest Deputy Director

July 2020 – November 2020

- Oversaw the Midwest team made up of eight departments and state leadership in IA, MI, MN, NE, OH and WI. In total, the Midwest accounted for more than 700 campaign staffers.
- Coordinated with 67 department leaders across states and organized bi-weekly Midwest department meeting to discuss strategies, engagement efforts and track progress.
- Worked with HQ leadership and campaign advisors to develop strategies for direct mail, local paid media, organizing, budgets and early voting.
- Responsible for approving state budgets expenses and resource utilization.
- Responsible for leading all virtual and in-person travel for national surrogates, and campaign principals in states.
- The Midwest team secured victories for President-Elect Biden and Vice President-Elect Harris in MI, MN, NE and WI.

Mid-Atlantic States Lead

April 2020 – June 2020

- Oversaw a team of eight departments and 29 staff across eight states: IL, DE, OH, MD, NJ, NH, PA and WV.
- Coordinated across all eight departments to create external engagement plans with key stakeholders and constituency groups.
- Prepared event proposals and launch events with national surrogates, campaign principals.
- Over three months, the Mid-Atlantic team secured support from tens of thousands of voters and grew volunteer programs in key battleground states of PA, NH and OH.

Illinois State Director

February 2020 – March 2020

- Managed the day-to-day operations of the Illinois primary program. The team of 30 staff secured a win on March 17 and Illinois' 20 electoral votes.
- Organized six weekly events and daily volunteer phonebanks to grow the President-Elect's support in the state.
- Secured public support from more 200 local elected official, political stakeholders and key constituency groups.

Iowa Deputy State Director

June 2019 – Feb. 2020

- Oversaw campaign operations for the IA team of 230+ staffers, lead bi-weekly meetings with campaign senior staff, and weekly individual department meetings.
- Organized a diverse coalition of supporters and executed engagement efforts for key constituency groups: Women, Latinos, African Americans, Veterans, and Catholics.
- Oversaw the campaign's Latino engagement program, which included developing Spanish language scripts, campaign literature and talking points. The campaign connected with 6,000+ Latino voters across the state.
- Served as the campaign point person for the Iowa Democratic Party (IDP) and oversaw planning and execution for IDP's marquee event, the Liberty and Justice Dinner. Lead weekly planning meeting with campaign team and worked closely with campaign HQ leadership on the President-Elects and Dr. Biden's participation.
- Developed and executed the campaign "Late Help" Program, which recruited more than 1000 out-of-state supporters that traveled to Iowa over the final 4-weeks of the campaign.

Chicago For Rahm Emanuel (CFRE)

Chicago, IL

Senior Advisor

February 2018 – May 2019

- ◆ Served as a key political advisor to Mayor Emanuel and oversaw the operations of all political activities.
- ◆ Managed a multimillion-dollar program that supported aldermanic candidates running in 2019 and the giving of donations to various city-based initiatives.
- ◆ Lead bi-weekly briefing with Mayor Emanuel and other key advisors.
- ◆ Engaged with political stakeholder, labor organizations, and elected official on behalf on Mayor Emanuel.
- ◆ Developed the 2019 CFRE re-election campaign structure and strategy, including staff, budget and communications plans. *(Mayor Emanuel announced he would not seek re-election in September 2018.)*

Office of Mayor Rahm Emanuel, City of Chicago

Chicago, IL

Deputy Director, Legislative Councils & Government Affairs

July 2016 – January 2018

- Served as key aide to Mayor Rahm Emanuel on a variety of City Council matters.
- Managed a team of three government affairs staff and lead coordination efforts with all department and agency government affairs staff.
- Responsible for setting day to day priorities and worked with Mayor's Office leadership to execute the Mayor's agenda, including the City's annual \$8 billion dollar budget, department and agency programs, and key Mayoral initiatives.
- Served as lead LCGA staffer on various special projects working across Mayor's Office teams to coordinate City Council briefings, develop supporting materials and secure support for policies, programs and initiatives.

Assistant to the Mayor, Legislative Councils & Government Affairs

March 2014 – June 2016

- Served as the Mayor's Office liaison to the 50-member Chicago City Council.
- Coordinated daily priorities with city departments, sister agencies and local government partners on numerous policies and initiatives on behalf of the Mayor's Office.

- Responsible for preparing briefing memos and staffing meetings between the Mayor and members of the City Council members.
- Worked closely with Mayor's Office communications and scheduling and advance team to staff mayoral events and conduct outreach to elected officials and local stakeholders.

Resolute Consulting

Chicago, IL

Senior Account Executive

April 2011 – March 2014

- Lead project management teams for high-profile clients from the advocacy and private sector space.
- Managed coalition building and outreach efforts for clients and external partners and also developed strategic communications and stakeholder engagement plans.
- Successfully built a coalition of more than 1,000 stakeholders for a statewide advocacy campaign and developed a program to activate coalition members to support a local policy issue.

OFA-Colorado

Pueblo, CO

Regional GOTV Director

September 2012 – November 2012

- Managed Get-Out-The-Vote (GOTV) operations and a team of 12 organizers in Colorado's 16 southeast counties.
- Led Latino grassroots efforts in the Pueblo region working closely with campaign Latino Ops Vote Director.
- Successfully implemented GOTV efforts, resulting in higher Early Vote turnout across the region, reaching more than 94K knocks, and completing 2,500 volunteer shifts in the final 4-days of the campaign.
- Election Day efforts led to more than 24K knocks and 600+ completed volunteer shifts, and Latino turnout from the Pueblo region assisted in producing 87% Latino turnout across Colorado, one of the largest in the country.

Central Strategies

Chicago, IL

Senior Account Executive

April 2011 – March 2012

- Provided strategic guidance to political candidates seeking elected office at all levels of government.
- Engaged regularly with elected officials, local party leaders, labor and political organizations.
- Successfully managed the 2012 Cook County primary for Patrick D. Thompson, candidate for Commissioner of the Metropolitan Water Reclamation District, raising more than \$300,000.

For a Better Chicago PAC (FBC)

Chicago, IL

Regional Director

January 2011 – April 2011

- Developed and implemented For a Better Chicago successful program to elect aldermanic candidates citywide.
- Served as an advisor to 11 candidates and worked closely with campaigns to develop tailored strategies, and plans for direct mail, data management, strategic targeting, paid phones & canvass programs.
- Prepared Spanish language communications material and developing tailored field program for candidates with high Latino voting populations.
- Managed runoff election for 43rd Ward aldermanic candidate; daily activities included staff management, media

- outreach, voter contact, constituency outreach, and targeting
- Secured wins for all 11 candidates and in total FBC secured 33 wins.

Illinois Coordinated Campaign

Chicago, IL

Deputy Field Director

July 2010 – December 2010

- Lead a team of 12 organizers and was responsible for implementing and executing organizing efforts in Chicago and the surrounding six Illinois collar counties.
- Managed engagement between coordinated campaign organizing staff, and statewide, congressional and legislative candidates on the ballot. P
- prepared and lead regular briefings and strategy sessions with candidate staff teams. Worked with national political organizations (DCCC and DSCC), local labor organizations, and key stakeholders, to coordinate efforts for top tier US senate and congressional races.
- Organized hundreds of volunteer events and staffed political events on behalf of the Coordinated Campaign. The coordinated campaign's efforts helped to secure a victory for Governor Pat Quinn.

Alexi for U.S. Senate

Chicago, IL

Field Director

May 2010 – July 2010

- Developed targeting book made up of past voting data and areas of opportunity for candidate Giannoulis.
- Oversaw successful summer fellow program made up of 42 college students and recent graduates.
- Developed a diverse program to ensure fellows participated in multiple components of the campaign. Staffed fellows at campaign events and weekly voter engagement activities.
- Organized a weekly speaker series with campaign senior leadership and local political operatives.

Dan Hynes for Governor

Chicago, IL

Field Director

July 2009 – February 2010

- Lead field statewide field operations in competitive gubernatorial race between an incumbent governor. Prepared and executed successful petition plan to secure a position on the ballot, collecting more than 10,000 signatures in all 102 counties.
- Recruited hundreds of volunteers across the state, organized daily volunteer trainings and events. Worked closely with campaign leadership to develop voter targeting plan and participated in regular briefings with the candidate Hynes on engagement efforts.
- Staffed and prepped candidate at events across the state, including local coffees/meet and greets, political events, and meetings.

Sara Feigenholtz for Congress

Chicago, IL

Field Director

December 2008 – March 2009

- Lead field operations made up of five organizers and hundreds of volunteers, for the IL-05 congressional Special Election, a race with more than 10 candidates.

- Developed the campaign's stakeholder engagement plan, voter outreach plan, and organized daily canvasses and phonebanks. Prepared briefing memos and staffed candidate at local campaign events.
- Organized and staffed a dozen coffees and meet and greets between voters and candidate Feigenholtz.

Foster for Congress

Elgin, IL

Regional Field Director

July 2008 – November 2008

- Lead successful field operations in the northern region of IL-14, a highly competitive congressional election in Illinois' western suburbs.
- Engaged local supporters, elected officials and key stakeholder to secure support and commitment to volunteer for candidate Foster.
- Assembled a team more than 100 volunteers, to knock on thousands of doors and make tens of thousands of calls across the region, to secure Congressman Bill Foster's first victory.

BOARD EXPERIENCE

Rust Belt Rising | Auxiliary Board Member | 2018 to date

Launch U | Associate Board Member | 2016 – 2017

Metropolitan Mayors Caucus | Executive Committee Member | 2014 – 2017

Democratic National Convention Committee | Communications Support, Press Information Center | 2012 & 2016

EDUCATION

Bachelor of Arts & Sciences in Politics and Government, Minor in Spanish – Illinois State University