

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 01-17-97
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FIRST ACTION:		SECOND ACTION:	
5-A. Code 317	5-B. Nature of Action RESIGNATION	6-A. Code	6-B. Nature of Action
5-C. Code RUM	5-D. Legal Authority REG 715.202 OTHER	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number SPE ASST SECY & DIR OF SCH ADV 10000 -96-114	15. TO: Position Title and Number
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8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 13	11. Step/Rate 01	12. Salary \$54629	13. Pay Basis PA	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Salary/Award	21. Pay Basis
12A. Basic Pay \$51003	12B. Locality Adj. \$3626	12C. Adj. Basic Pay \$54629	12D. Other Pay \$0	20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay				

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, D.C.	22. Name and Location of Position's Organization
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EMPLOYEE DATA			
23. Veteran Preference (b) (6) 1 - None, 2 - 5-point, 3 - 10-Point/Disability, 4 - 10-Point/Compensable, 5 - 10-Point/Other, 6 - 10-Point/Compensable/30%	24. Tenure 3 0 - None, 1 - Permanent, 2 - Conditional, 3 - Indefinite	25. Agency Use F	26. Veterans Preference for RIF <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
27. FEGLI (b) (6)	28. Annuitant Indicator (b) (6)	29. Pay Rate Determinant (b) (6)	
30. Retirement Plan (b) (6)	31. Service Comp. Date (Leave) 06-01-93	32. Work Schedule F F - Full-Time, P - Part-Time, I - Intermittent, G - FT Seasonal, Q - PT Seasonal, J - INT Seasonal, H - FT On-Call, R - PT On-Call	33. Part-Time Hours Biweekly Pay Period

POSITION DATA			
34. Position Occupied 2 1 - Competitive Service, 2 - Excepted Service, 3 - SES General, 4 - SES Career Reserved	35. FLSA Category E E - Exempt, N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status 8888
38. Duty Station Code 11-0010-001	39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA, DISTRI		
40. FUND. DES. 00	41. (b) (6)	42. EDUC. LVL. 13	43. SUPV. IND. 8
44. POSITION-SENSITIVITY CRITICAL SENSITIVE			

45. Remarks
SE-8 (NOTICE TO FEDERAL EMPLOYEE ABOUT UNEMPLOYMENT INSURANCE) ISSUED.
(b) (6)
LUMP-SUM PAYMENT TO BE MADE FOR ANY UNUSED ANNUAL LEAVE.
(b) (6)
FWD ADDRESS: **(b) (6)**
REASON FOR RESIGNATION: **(b) (6)**
(b) (6)

46. Employing Department or Agency INT-OFC OF THE SECT'Y			50. Signature/Authentication and Title of Approving Officer <i>L Wheatley</i> AUTHORIZING OFFICIAL
47. Agency Code IN01	48. Personnel Office ID 1841	49. Approval Date 01-23-97	