

NOTIFICATION OF PERSONNEL ACTION

DHS-001-01896-000268

1. Name (Last, First, Middle) PATEL, RINA P				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/22/2021					
FIRST ACTION					SECOND ACTION								
5-A. Code 190		5-B. Nature of Action PROVISIONAL APPT NTE 05/20/21			6-A. Code		6-B. Nature of Action						
5-C. Code Y7M		5-D. Legal Authority SCH C 213.33XX			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIAL ASSISTANT 90988458 083920								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 11	19. Step or Rate 01	20. Total Salary/Award 72,750.00	21. Pay Basis PA
12A. Basic Pay		12B. Locality Adj. .00	12C. Adj. Basic Pay		12D. Other Pay .00		20A. Basic Pay 55,756.00		20B. Locality Adj. 16,994.00	20C. Adj. Basic Pay 72,750.00	20D. Other Pay .00		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Off of Legislative Affairs HS OS0108000000000000 PP 02 2021								
EMPLOYEE DATA													
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b)(6)				
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant					
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period					
POSITION DATA													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC										
40. Agency Data		41.	42.	43.		44.							
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 01/22/2021 OPF MAINTAINED BY DHS/HQ (b)(6) FEDERAL EMPLOYEES' HEALTH BENEFITS (FEHB): YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ENROLL. SEND YOUR COMPLETED SF-2809 TO (b)(6) (b)(6) TO COMPARE PLANS AND GET MORE INFORMATION, VISIT WWW.OPM.GOV/INSURE FEDERAL EMPLOYEES' GROUP LIFE INSURANCE (FEGLI): YOU ARE AUTOMATICALLY ENROLLED IN BASIC COVERAGE. YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ELECT OPTIONAL COVERAGE. SEND YOUR COMPLETED SF-2817 TO (b)(6) (b)(6) TO GET MORE INFORMATION AND USE THE FEGLI CALCULATOR, VISIT HTTP://WWW.OPM.GOV/INSURE/LIFE. *** REMARKS CONTINUED ON THE NEXT PAGE ***													
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY ACTING EXECUTIVE DIRECTOR, HRMS								
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 01/23/2021									

NOTIFICATION OF PERSONNEL ACTION

DHS-001-01896-000269

1. Name (Last, First, Middle) PATEL, RINA P				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/22/2021	
FIRST ACTION					SECOND ACTION				
5-A. Code 190		5-B. Nature of Action PROVISIONAL APPT NTE 05/20/21			6-A. Code		6-B. Nature of Action		
5-C. Code Y7M		5-D. Legal Authority SCH C 213.33XX			6-C. Code		6-D. Legal Authority		
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority		
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIAL ASSISTANT 90988458 083920				
8. Pay Plan		9. Occ. Code	10. Grade or Level		11. Step or Rate	12. Total Salary		13. Pay Basis	
GS		0301	11		01	72,750.00		PA	
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.
.00					.00		55,756.00		16,994.00
							72,750.00		.00
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Off of Legislative Affairs HS OS0108000000000000 PP 02 2021				
EMPLOYEE DATA									
23. Veterans Preference					24. Tenure			25. Agency Use	26. Veterans Preference for RIF
(b)(6)	1 - None	3 - 10-Point/Disability		5 - 10-Point/Other	(b)(6)	0 - None	2 - Conditional		(b)(6)
	2 - 5-Point	4 - 10-Point/Compensable		6 - 10-Point/Compensable/30%		1 - Permanent	3 - Indefinite		
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant	
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period	
POSITION DATA									
34. Position Occupied				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
2	1 - Competitive Service	3 - SES General		(b)(6)	E - Exempt			8888	
	2 - Excepted Service	4 - SES Career Reserved			N - Nonexempt				
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC					
40. Agency Data		41.	42.	43.	44.				
45. Remarks *** REMARKS CONTINUED *** FLEXIBLE SPENDING ACCOUNT (FSA) : YOU HAVE 60 DAYS FROM THE DATE OF HIRE BUT NO LATER THAN OCT 1ST TO ENROLL IN A HEALTH CARE OR DEPENDENT CARE FSA. IF HIRED ON/AFTER OCT 1ST YOU WILL BE ELIGIBLE TO ENROLL DURING THE FSA OPEN SEASON. TO GET MORE INFORMATION AND ENROLL ONLINE, VISIT WWW.FSAFED.COM. ONLINE ENROLLMENT IS MANDATORY. FEDERAL DENTAL AND VISION PROGRAM (FEDVIP) : YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ENROLL IN A SUPPLEMENTAL DENTAL AND/OR VISION PLAN. TO GET MORE INFORMATION AND ENROLL ONLINE, VISIT WWW.BENEFEDS.COM ONLINE ENROLLMENT IS MANDATORY. THRIFT SAVINGS PLAN (TSP) : YOU ARE ELIGIBLE TO CONTRIBUTE TO TSP. YOU ARE AUTOMATICALLY ENROLLED AT THE RATE OF 3%. TO INCREASE OR DECREASE YOUR CONTRIBUTION AMOUNT, COMPLETE A TSP-1 AND SEND IT TO (b)(6) *** REMARKS CONTINUED ON THE NEXT PAGE ***									
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY ACTING EXECUTIVE DIRECTOR, HRMS				
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 01/23/2021					

NOTIFICATION OF PERSONNEL ACTION

DHS-001-01896-000270

1. Name (Last, First, Middle) PATEL, RINA P				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/22/2021					
FIRST ACTION					SECOND ACTION								
5-A. Code 190		5-B. Nature of Action PROVISIONAL APPT NTE 05/20/21			6-A. Code		6-B. Nature of Action						
5-C. Code Y7M		5-D. Legal Authority SCH C 213.33XX			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIAL ASSISTANT 90988458 083920								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 11	19. Step or Rate 01	20. Total Salary/Award 72,750.00	21. Pay Basis PA
12A. Basic Pay		12B. Locality Adj. .00	12C. Adj. Basic Pay		12D. Other Pay .00		20A. Basic Pay 55,756.00		20B. Locality Adj. 16,994.00	20C. Adj. Basic Pay 72,750.00	20D. Other Pay .00		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Off of Legislative Affairs HS OS0108000000000000 PP 02 2021								
EMPLOYEE DATA													
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b)(6)				
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant					
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period					
POSITION DATA													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC										
40. Agency Data		41.	42.	43.	44.								
45. Remarks *** REMARKS CONTINUED *** (b)(6) FERS EMPLOYEES ONLY: YOU WILL IMMEDIATELY RECEIVE AN AGENCY AUTOMATIC CONTRIBUTION OF 1% OF YOUR PAY AND QUALIFY FOR UP TO 4% MATCHING. TO GET INFORMATION, VISIT WWW.TSP.GOV/FORMS/TSPBK08.PDF													
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY ACTING EXECUTIVE DIRECTOR, HRMS								
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 01/23/2021									

NOTIFICATION OF PERSONNEL ACTION

DHS-001-01896-000267

1. Name (Last, First, Middle) PATEL, RINA P				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 02/14/2021					
FIRST ACTION					SECOND ACTION								
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT			6-A. Code		6-B. Nature of Action						
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number SPECIAL ASSISTANT 90988458 083920					15. TO: Position Title and Number DIRECTOR OF LEGISLATIVE AFFAIRS 90996334 084464								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis		16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
		11	01	72,750.00	PA		GS	0301	13	06	120,972.00	PA	
12A. Basic Pay 55,756.00		12B. Locality Adj. 16,994.00	12C. Adj. Basic Pay 72,750.00		12D. Other Pay .00		20A. Basic Pay 92,713.00		20B. Locality Adj. 28,259.00	20C. Adj. Basic Pay 120,972.00		20D. Other Pay .00	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Off of Legislative Affairs								
					HS OS0108000000000000 PP 05 2021								
EMPLOYEE DATA													
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b)(6) - None 2 - Conditional - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b)(6)				
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant					
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period					
POSITION DATA													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC										
40. Agency Data		41.	42.	43.	44.								
45. Remarks (b)(6)													
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY ACTING EXECUTIVE DIRECTOR, HRMS								
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 02/15/2021									

NOTIFICATION OF PERSONNEL ACTION

DHS-001-01896-000271

1. Name (Last, First, Middle) PATEL, RINA P				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/02/2022															
FIRST ACTION						SECOND ACTION																	
5-A. Code 894		5-B. Nature of Action GEN ADJ				6-A. Code		6-B. Nature of Action															
5-C. Code QWM		5-D. Legal Authority REG 531.207				6-C. Code		6-D. Legal Authority															
5-E. Code ZLM		5-F. Legal Authority E O 14061				6-E. Code		6-F. Legal Authority															
7. FROM: Position Title and Number						15. TO: Position Title and Number DIRECTOR OF LEGISLATIVE AFFAIRS 90996334 084464																	
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary 120,972.00		13. Pay Basis PA		16. Pay Plan GS		17. Occ. Code 0301		18. Grade or Level 13		19. Step or Rate 06		20. Total Salary/Award 124,626.00		21. Pay Basis PA	
12A. Basic Pay 92,713.00			12B. Locality Adj. 28,259.00		12C. Adj. Basic Pay 120,972.00			12D. Other Pay .00				20A. Basic Pay 94,751.00			20B. Locality Adj. 29,875.00		20C. Adj. Basic Pay 124,626.00		20D. Other Pay .00				
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Off of Legislative Affairs HS OS010800000000000000 PP 01 2022																	
EMPLOYEE DATA																							
23. Veterans Preference						24. Tenure						25. Agency Use			26. Veterans Preference for RIF								
(b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						(b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite									(b)(6)								
27. FEGLI (b)(6)						28. Annuitant Indicator						29. Pay Rate Determinant											
30. Retirement Plan (b)(6)				31. Service Comp. Date (Leave)				32. Work Schedule F FULL TIME				33. Part-Time Hours Per Biweekly Pay Period											
POSITION DATA																							
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category (b)(6) E - Exempt N - Nonexempt				36. Appropriation Code				37. Bargaining Unit Status 8888											
38. Duty Station Code 11-0010-001						39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC																	
40. Agency Data		41.		42.		43.		44.															
45. Remarks FEDERAL PAY INCREASE DUE TO E.O. 14061 SIGNED 12/22/21. SALARY INCLUDES A GENERAL INCREASE OF 2.2% ROUNDED AND A LOCALITY PAYMENT (OR OTHER GEOGRAPHIC ADJUSTMENT) APPLICABLE IN THIS AREA.																							
46. Employing Department or Agency HOMELAND SECURITY						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS																	
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 12/22/2021																			