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Top Skills

Policy
Grants
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Carolyn Angus-Hornbuckle

Senior Management Executive & Policy Director
Washington, District of Columbia, United States

Summary

Carolyn Angus-Hornbuckle, Esq., has worked on public health policy and programs for more than 10 years. Most recently, she served in a dual role as Chief Operating Officer and Policy Director for the National Indian Health Board (NIHB).

In the role of Chief Operating Officer, her work focused on organizational strategic planning, fostering partnerships with diverse stakeholders, leading staff on implementation efforts, and ensuring compliance with laws, regulations, grant requirements, and internal organization policies. In her role as Policy Director, her work focused on identifying health disparities, analyzing policy and programs, developing recommendations for policymakers, and crafting written materials to advocate for tribal priorities. Prior to this role, and for many years, Carolyn served as NIHB's Director of Public Health Policy and Programs. In this role, Carolyn's work focused on public health program design, implementation, management, and evaluation.

With experience at two flagship national tribal organizations in Washington D.C., Carolyn is a thought leader on important health topics such as developing the public health infrastructure for underserved populations, advancing tribally driven public health law and policy, and innovations to support the tribal public health workforce. Carolyn is licensed to practice law in Arizona.

Experience

National Indian Health Board

4 years 11 months

Chief Operations Officer & Director of Policy

August 2019 - July 2021 (2 years)

Washington DC

Serves as the acting Chief Executive Officer (CEO) in the absence of the CEO, Serves on the organization's Executive Committee to help steer long-term planning, organization, and strategic efforts, Leads organization-wide initiatives and campaigns such as the NIHB Annual Conference and COVID 19 vaccine planning and tribal support initiative, Provides in-house legal analysis and coordinates with outside counsel on matters related to labor and employment law, intellectual property, non-profit governance, leases, and grant requirements, Leads strategic planning for the NIHB Health Policy Center and provides updates and information to the CEO and NIHB Board of Directors, Manages all components of the NIHB Health Policy Center ("Center") project portfolio and staff, Leads outreach efforts to better understand tribal policy priorities and assess current policy impacts, Supervises and guides policy research efforts to inform the work of the Policy Center, Leads policy analysis and partner collaborations to gather input from key stakeholders, Supervises development of knowledge products such as policy briefs, fact sheets, testimony, talking points, advocacy letters, infographics, Leads the Center's work to provide technical assistance to tribal leaders seated on federal tribal advisory committees and tribal leaders participating in tribal consultation, Leads outreach and education efforts with federal agency leadership and staff, Supervises and guides the Center's communications to ensure tribes have the latest information on health policy developments that impact the Indian health care system and American Indian and Alaska Native patients, Supervises and guides the Center's education, training and technical assistance efforts to support tribes as they implement new policies,

Deputy Director & Director of Public Health Policy and Programs
September 2016 - August 2019 (3 years)

Washington, DC

Serves as the acting Executive Director (ED) in the absence of the ED, Serves on the organization's Executive Committee to help steer long-term planning, organization, and strategic efforts, Provides in-house legal analysis and coordinates with outside counsel on matters related to labor and employment law, intellectual property, non-profit governance, leases, and grant requirements, With the executive team and Board of Directors, leads in development of the public health strategic plan for the organization, as well as funding proposals to grow the public health infrastructure in Indian Country, Manages all components of the public health policy and project portfolio and staff, Collaborates with public health entities and tribal organizations to advance public health efforts in key strategic areas – including, but not limited

to public health accreditation, diabetes, HIV, substance use, suicide, and cancer, Organizes and leads the annual NIHB Tribal Public Health Summit, the largest, public health-focused conference in Indian Country annually, Leads technical assistance support to tribal leaders serving on federal tribal advisory committees,

National Congress of American Indians

Senior Program Manager

July 2015 - August 2016 (1 year 2 months)

Washington, DC

Develops and manages issue-based networks of researchers, practitioners, and policymakers that produce collective research and policy agendas to support Indian Country; facilitates partnerships between diverse stakeholders and assists in the identification of stakeholders appropriate for participation in issue-based networks addressing a range of critical policy issues, including: energy, economic development, child welfare, education, and health; provides communications and outreach support for data gathering projects including surveys, listening sessions and summits; prepares issue-specific reports and analyses, providing information to policymakers, practitioners, and other researchers; analyzes pending policy options and projects future scenarios, in partnership with other NCAI staff; prepares issue-specific reports and analyses, providing information to policymakers, practitioners, and other researchers.

National Indian Health Board

4 years 3 months

Deputy Director of Policy, Programs and Advocacy

April 2014 - July 2015 (1 year 4 months)

Washington, DC

Serves as the primary day- to- day chief operations manager specific to the administration of the health policy, education, and research projects being carried out by the National Indian Health Board (NIHB) through Federal and privately funded contracts and grants.

Provides leadership and management for all NIHB programs, services, health policy development and advocacy; provides operational oversight and ensures implementation of all grants and cooperative agreements; designs and guides stakeholder meetings, including annual conferences; provides oversight on newsletter and database development, project planning, coordination, and evaluation; provides oversight on project budgets; develops and guides collaborations with advisory committees, Tribal Epidemiology

Centers, Area Indian Health Boards, funders and external partners; ensures grant compliance, including quarterly, semi-annual and annual reporting; in collaboration with NIHB finance staff, ensures correct and timely financial statements, budget preparation, and project planning; leads efforts to ensure sustainability of current programs and secures opportunities for new funding streams to advance the NIHB mission and strategic plan.

Director of Public Health Programs
November 2013 - April 2014 (6 months)
Washington DC

Provide operational oversight and ensure implementation of all public health grants and cooperative agreements; facilitate meetings, newsletter and database development, project planning, coordination, and evaluation; develop and manage public health programs' budgets; facilitate the design of research, surveys and analysis; facilitate collaboration with advisory committees, Tribal Epi-Centers, Area Indian Health Boards, funders and external partners; serve as liaison/Principal Investigator for NIHB public health programs; ensure public health grant compliance, including quarterly, semi-annual and annual reporting; ensure correct and timely financial statements, budget preparation, and project planning; lead efforts to ensure sustainability of current programs and secure opportunities for new funding streams to advance the NIHB mission and strategic plan.

Public Health Communications and Program Manager
April 2013 - November 2013 (8 months)
Washington DC

Develop, present, implement, manage and evaluate activities for behavioral health programs; provide technical assistance; provide in-person and virtual training; research, develop, and disseminate publications, outreach materials and toolkits; design, coordinate and facilitate meetings and conferences; provide written reports and in-person presentations for funders and other stakeholders; supervise subcontractor activities; research and draft grant proposals; draft testimony for legislative, regulatory and advisory bodies; serve as NIHB public health liaison to establish and maintain partnerships to advance NIHB's public health goals.

Public Health Project Coordinator
November 2011 - April 2013 (1 year 6 months)
Washington DC

Research, draft and disseminate education and outreach materials; draft fact sheets, testimony, newsletters, and web content; edit content for organization's

publications; provide technical assistance and training to tribal recipients of public health grants; develop action plans to ensure compliance with grant requirements; prepare reports necessary for program continuity; conduct grant close-out activities; supervise subcontractor activities.

Law Fellow

May 2011 - November 2011 (7 months)

Office of the General Counsel for Salt River Pima-Maricopa Indian Community

Law Clerk Extern

June 2009 - November 2009 (6 months)

Arizona State University's Civil Justice Clinic

Student Attorney

June 2008 - December 2008 (7 months)

Arizona Attorney General's Office

Law Clerk Extern

January 2008 - May 2008 (5 months)

United States Attorney's Office for the District of Arizona

Law Clerk Intern

July 2007 - August 2007 (2 months)

Education

Sandra Day O'Connor College of Law, Arizona State University

JD, Law · (2006 - 2009)