

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) RAMIREZ, JUSTIN LUIS				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 11/07/2021				
FIRST ACTION					SECOND ACTION							
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action					
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.333394 (DTGS60791)			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number ENGAGEMENT PROGRAM MANAGER							
					1010 GS60791							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
							GS	0301	13	01	\$103690.00	PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
							\$79468.00		\$24222.00	\$103690.00	\$0.00	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY EXECUTIVE SECRETARIAT							
					WASHINGTON,DC							
EMPLOYEE DATA												
23. Veterans Preference (b) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				24. Tenure (b) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) YES (b) NO			
27. FEGLI (b) (6)				28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)					
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) (b) (6)		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per. Biweekly Pay Period					
POSITION DATA												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code 0001699			37. Bargaining Unit Status 8888				
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA									
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC. LVL 15		43. SUPV STAT 8		44. POSITION SENSITIVITY NONCRITICAL-SENSITI				
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 11-08-21. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: ELIGIBLE FOR SICK AND ANNUAL LEAVE EMPLOYEE SUBJECT TO DRUG TESTING AS PROVIDED IN THE DOT DRUGFREE DEPARTMENTAL WORKPLACE PLAN. YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION TO ENROLL IN THE FEDERAL EMPLOYEES DENTAL AND VISION PROGRAM (FEDVIP) AND THE FEDERAL EMPLOYEES LONG TERM CARE INSURANCE PROGRAM (FLTICIP). YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION OR UNTIL SEPTEMBER 30 OF THE PLAN YEAR TO ENROLL IN THE FLEXIBLE SPENDING ACCOUNT (FSA). REGISTRATION FOR HEALTH BENEFITS AND LIFE INSURANCE MUST BE RECEIVED BY HUMAN RESOURCES NLT 60 DAYS FROM THE EFFECTIVE DATE OF THIS ACTION YOU ARE AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN UNLESS YOU OPT OUT. A RATE OF 5 PERCENT WILL BE DEDUCTED FROM YOUR BASIC PAY. PLEASE CONTACT YOUR HUMAN RESOURCES OFFICE FOR MORE INFORMATION *** REMARKS CONTINUED ON THE NEXT PAGE ***												
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY						50. Signature/Authentication and Title of Approving Official 212275459 / ELECTRONICALLY SIGNED BY:						
47. Agency Code TD01		48. Personnel Office ID 3297		49. Approval Date 11/09/2021		JOAN SIMPSON STRATEGIC ADVISOR, EPRC						

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5-C. Code Y7M		5-D. Legal Authority SCH C, 213.333394 (DTGS60791)			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number ENGAGEMENT PROGRAM MANAGER							
					1010 GS60791							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
							GS	0301	13	01	\$103690.00	PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
							\$79468.00		\$24222.00	\$103690.00	\$0.00	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization TD01, OFFICE OF THE SECRETARY EXECUTIVE SECRETARIAT							
					WASHINGTON, DC							
EMPLOYEE DATA												
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure (b) (6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) (6) YES (b) (6) NO	
27. FEGLI (b) (6)						28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)			
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38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA								
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC LVL 15		43. SUPV STAT 8		44. POSITION SENSITIVITY NONCRITICAL-SENSITI				
45. Remarks *** REMARKS CONTINUED *** SCD SUBJECT TO CHANGE UPON VERIFICATION OF PRIOR SERVICE. SERVICE COUNTING TOWARD CAREER TENURE FROM (b) (6) EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 30.48% (IN BLOCK 20B)												
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY						50. Signature/Authentication and Title of Approving Official 212275459 / ELECTRONICALLY SIGNED BY:						
47. Agency Code TD01		48. Personnel Office ID 3297		49. Approval Date 11/09/2021		JOAN SIMPSON STRATEGIC ADVISOR, EPRC						

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) RAMIREZ, JUSTIN LUIS				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/02/2022							
FIRST ACTION						SECOND ACTION									
5-A. Code 894		5-B. Nature of Action GEN ADJ.				6-A. Code		6-B. Nature of Action							
5-C. Code QWM		5-D. Legal Authority REG 531.207				6-C. Code		6-D. Legal Authority							
5-E. Code ZLM		5-F. Legal Authority E.O. 14061 DATED 12/22/21				6-E. Code		6-F. Legal Authority							
7. FROM: Position Title and Number ENGAGEMENT PROGRAM MANAGER 1010 GS60791						15. TO: Position Title and Number ENGAGEMENT PROGRAM MANAGER 1010 GS60791									
8. Pay Plan GS		9. Occ. Code 0301	10. Grade or Level 13	11. Step or Rate 01	12. Total Salary \$103690.00		13. Pay Basis PA	16. Pay Plan GS		17. Occ. Code 0301	18. Grade or Level 13	19. Step or Rate 01	20. Total Salary/Award \$106823.00		21. Pay Basis PA
12A. Basic Pay \$79468.00		12B. Locality Adj. \$24222.00		12C. Adj. Basic Pay \$103690.00		12D. Other Pay \$0.00		20A. Basic Pay \$81216.00		20B. Locality Adj. \$25607.00		20C. Adj. Basic Pay \$106823.00		20D. Other Pay \$0.00	
14. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY EXECUTIVE SECRETARIAT WASHINGTON, DC						22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY EXECUTIVE SECRETARIAT WASHINGTON, DC									
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45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 2.2 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.															
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY						50. Signature/Authentication and Title of Approving Official 220106672 / ELECTRONICALLY SIGNED BY: ANNE H. AUDET DOT AUTHORIZING OFFICIAL									
47. Agency Code TD01		48. Personnel Office ID 3297		49. Approval Date 01/06/2022											