

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) SCOTT, JANE A. FIRST ACTION:		2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 04/25/10
5-A. Code 893	5-B. Nature Of Action REG WRI	6-A. Code	6-B. Nature of Action	
5-C. Code Q7M	5-D. Legal Authority REG 531.404	6-C Code	6-D. Legal Authority	
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority	

7. FROM: Position Title and Number SPECIAL ASSISTANT 10000000 IGS1157					15. TO: Position Title and Number SPECIAL ASSISTANT 10000000 IGS1157						
8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 14	11. Step/Rate 01	12. Total Salary \$105211	13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade/Level 14	19. Step/Rate 02	20. Total Salary/Award \$108717	21. Pay Basis PA
12A. Basic Pay \$ 84697	12B. Locality Adj. \$ 20514	12C. Adj. Basic Pay \$105211	12D. Other Pay \$ 0	20A. Basic Pay \$ 87520	20B. Locality Adj. \$ 21197	20C. Adj. Basic Pay \$108717	20D. Other Pay \$ 0				

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC					22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, DC				
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23. Veterans Preference (b) (6)				24. Tenure 3			25. Agency Use		26. Veterans Preference for RIF (b) (6) YES (b) (6) NO	
27. FEGLI (b) (6)				28. Annuity Indicator (b) (6)			29. Pay Rate Determinant (b) (6)			
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 04/26/09		32. Work Schedule F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period		
34. Position Occupied 2			35. FLSA Category E		36. Appropriation Code			37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA							
40. Agency Data/NC CLS 00		41. (b) (6)		42. EDUC LVL 17		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK		

45. Remarks
DATE OF LAST EQUIVALENT INCREASE 04/26/09.
WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE.

46. Employing Department or Agency IN - OFC OF THE SECRETARY			50. Signature/Authentication and Title of Approving Official AUTHORIZING OFFICIAL 100868156		
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 04/23/10			