

## NOTIFICATION OF PERSONNEL ACTION

<b>1. Name (Last, First, Middle)</b> CONTRERAS, JANUARY ESQUIVEL	<b>2. Social Security Number</b> (b)(6)	<b>3. Date of Birth</b> (b)(6)	<b>4. Effective Date</b> 03/31/2022
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FIRST ACTION		SECOND ACTION	
<b>5-A. Code</b> 170	<b>5-B. Nature of Action</b> EXC APPT	<b>6-A. Code</b>	<b>6-B. Nature of Action</b>
<b>5-C. Code</b> ZNM	<b>5-D. Legal Authority</b> 5 U.S.C. 5315 W/SENATE CONFIRM 03/31/22	<b>6-C. Code</b>	<b>6-D. Legal Authority</b>
<b>5-E. Code</b>	<b>5-F. Legal Authority</b>	<b>6-E. Code</b>	<b>6-F. Legal Authority</b>

<b>7. FROM: Position Title and Number</b>	<b>15. TO: Position Title and Number</b> ASST SECY FOR CHILDREN & FAMILIES PD:EX0025 POSITION:00056909				
<b>8. Pay Plan</b> EX	<b>17. Occ. Code</b> 0301	<b>18. Grade or Level</b> 04	<b>19. Step or Rate</b> 00	<b>20. Total Salary/Award</b> \$158,500.00	<b>21. Pay Basis</b> PA
<b>12A. Basic Pay</b> \$158,500.00	<b>12B. Locality Adj.</b>	<b>12C. Adj. Basic Pay</b> \$0	<b>12D. Other Pay</b>	<b>20A. Basic Pay</b> \$158,500.00	<b>20B. Locality Adj.</b> \$0
		<b>20C. Adj. Basic Pay</b> \$158,500.00	<b>20D. Other Pay</b> \$0		
<b>14. Name and Location of Position's Organization</b>			<b>22. Name and Location of Position's Organization</b> ADMINISTRATION FOR CHILDREN AND FAMILIES OFC OF THE ASST SECY FOR CHILDREN AND FA WASHINGTON DC USA		

<b>23. Veterans Preference</b> (b)(6)		<b>24. Tenure</b> 0	<b>25. Agency Use</b>	<b>26. Veterans Preference for RIF</b> (b)(6)
<b>27. FEGLI</b> (b)(6)		<b>28. Annuitant Indicator</b> (b)(6)	<b>29. Pay Rate Determinant</b> (b)(6)	
<b>30. Retirement Plan</b> (b)(6)	<b>31. Service Comp. Date (Leave)</b> (b)(6)	<b>32. Work Schedule</b> F FULL TIME		<b>33. Part-Time Hours Per Biweekly Pay Period</b>

<b>34. Position Occupied</b> 2	<b>35. FLSA Category</b> E	<b>36. Appropriation Code</b> 2G996402	<b>37. Bargaining Unit Status</b> 8888
<b>38. Duty Station Code</b> 110010001		<b>39. Duty Station (City - County - State or Overseas Location)</b> WASHINGTON DIST COLUMBIA DC USA	

<b>40. Agency Data</b>	<b>41.</b>	<b>42.</b>	<b>43.</b>	<b>44. PAR NUMBER:</b>
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**45. Remarks**  
 FEDERAL DENTAL AND VISION PROGRAM (FEDVIP): (b)(6)  
 (b)(6) TO OBTAIN ADDITIONAL INFORMATION AND TO ENROLL, VISIT WWW.BENEFEDS.COM. ONLINE ENROLLMENT IS MANDATORY.  
 APPOINTMENT AFFIDAVIT EXECUTED 03-31-2022.  
 CREDITABLE MILITARY SERVICE: (b)(6)  
 PREVIOUS RETIREMENT COVERAGE: (b)(6)  
 (b)(6)  
 FEDERAL EMPLOYEES' HEALTH BENEFITS (FEHB): (b)(6) SEND YOUR COMPLETED SF-2809 TO ERD.NEWEMPLOYEEORIENTATION@HHS.GOV FOR PROCESSING. TO COMPARE PLANS AND OBTAIN ADDITIONAL INFORMATION, VISIT WWW.OPM.GOV/INSURE FLEXIBLE SPENDING ACCOUNT (FSA): (b)(6) IF HIRED ON/AFTER OCT 1ST YOU WILL BE ELIGIBLE TO ENROLL DURING THE FSA OPEN SEASON. TO OBTAIN ADDITIONAL INFORMATION AND TO ENROLL, VISIT WWW.FSAFEDS.COM . ONLINE ENROLLMENT IS MANDATORY.  
 THRIFT SAVINGS PLAN (TSP): (b)(6)  
 (b)(6) TO INCREASE OR DECREASE YOUR CONTRIBUTION AMOUNT, COMPLETE A TSP-1 AND SEND TO ERD.NEWEMPLOYEEORIENTATION@HHS.GOV FOR PROCESSING. FERS EMPLOYEES: (b)(6)  
 \*\*\* REMARKS CONTINUED ON THE NEXT PAGE \*\*\*

<b>46. Employing Department or Agency</b> DEPARTMENT OF HEALTH AND HUMAN SERVICES			<b>50. Signature/Authentication and Title of Approving Official</b> ELECTRONICALLY SIGNED BY: TISA TOLLIVER SUPERVISORY, HUMAN RESOURCES S		
<b>47. Agency Code</b> HE90	<b>48. Personnel Office ID</b> 1704	<b>49. Approval Date</b> 04/07/2022			

## NOTIFICATION OF PERSONNEL ACTION

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FIRST ACTION		SECOND ACTION	
5-A. Code <b>170</b>	5-B. Nature of Action <b>EXC APPT</b>	6-A. Code	6-B. Nature of Action
5-C. Code <b>ZNM</b>	5-D. Legal Authority <b>5 U.S.C. 5315 W/SENATE CONFIRM 03/31/22</b>	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number						15. TO: Position Title and Number <b>ASST SECY FOR CHILDREN &amp; FAMILIES PD:EX0025 POSITION:00056909</b>					
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan <b>EX</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>04</b>	19. Step or Rate <b>00</b>	20. Total Salary/Award <b>\$158,500.00</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay <b>\$158,500.00</b>	20B. Locality Adj. <b>\$0</b>	20C. Adj. Basic Pay <b>\$158,500.00</b>	20D. Other Pay <b>\$0</b>				

14. Name and Location of Position's Organization	22. Name and Location of Position's Organization <b>ADMINISTRATION FOR CHILDREN AND FAMILIES OFC OF THE ASST SECY FOR CHILDREN AND FA WASHINGTON DC USA</b>
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### EMPLOYEE DATA

23. Veterans Preference (b)(6) 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/50%			24. Tenure 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use	26. Veterans Preference for RIF (b)(6)
27. FEGLI (b)(6)			28. Annuitant Indicator (b)(6)		29. Pay Rate Determinant (b)(6)	
30. Retirement Plan (b)(6)		31. Service Comp. Date (Leave) (b)(6)		32. Work Schedule <b>F FULL TIME</b>		33. Part-Time Hours Per Biweekly Pay Period

### POSITION DATA

34. Position Occupied 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved <b>2</b>		35. FLSA Category E - Exempt N - Nonexempt <b>E</b>		36. Appropriation Code <b>2G996402</b>		37. Bargaining Unit Status <b>8888</b>
38. Duty Station Code <b>110010001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON DIST COLUMBIA DC USA</b>			

40. Agency Data	41.	42.	43.	44. PAR NUMBER:
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45. Remarks  
 \*\*\* REMARKS CONTINUED \*\*\*  
 (b)(6) TO OBTAIN ADDITIONAL INFORMATION, VISIT [WWW.TSP.GOV/PUBLICATIONS/TSPBK30.PDF](http://WWW.TSP.GOV/PUBLICATIONS/TSPBK30.PDF)  
 FEDERAL LONG TERM CARE INSURANCE PROGRAM (FLTCIP): (b)(6)  
 (b)(6) TO OBTAIN ADDITIONAL INFORMATION AND APPLY ONLINE, VISIT [WWW.LTCFEDS.COM](http://WWW.LTCFEDS.COM).

46. Employing Department or Agency <b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>			50. Signature/Authentication and Title of Approving Official <b>ELECTRONICALLY SIGNED BY: TISA TOLLIVER SUPERVISORY, HUMAN RESOURCES S</b>		
47. Agency Code <b>HE90</b>	48. Personnel Office ID <b>1704</b>	49. Approval Date <b>04/07/2022</b>			