

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>WELLES, CAROLINE R</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>02/28/2021</b>			
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>						
5-A. Code <b>002</b>		5-B. Nature of Action <b>CORRECTION</b>			6-A. Code <b>570</b>		6-B. Nature of Action <b>CONV TO EXC APPT</b>				
5-C. Code		5-D. Legal Authority			6-C. Code <b>Y7M</b>		6-D. Legal Authority <b>SCH C, 213.3312</b>				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>10000000 IGS1547</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>  <b>FF09D00000 IGS1568</b>						
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>	10. Grade or Level <b>11</b>	11. Step or Rate <b>06</b>	12. Total Salary <b>\$84879.00</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>		
									17. Occ. Code <b>0301</b>	18. Grade or Level <b>11</b>	
									19. Step or Rate <b>06</b>	20. Total Salary/Award <b>\$84879.00</b>	
									21. Pay Basis <b>PA</b>		
12A. Basic Pay <b>\$65051.00</b>		12B. Locality Adj. <b>\$19828.00</b>		12C. Adj. Basic Pay <b>\$84879.00</b>		12D. Other Pay <b>\$0.00</b>		20A. Basic Pay <b>\$65051.00</b>		20B. Locality Adj. <b>\$19828.00</b>	
								20C. Adj. Basic Pay <b>\$84879.00</b>		20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>					22. Name and Location of Position's Organization <b>IN15 DIRECTOR-U.S. FISH &amp; WILDLIFE SE</b>  <b>WASHINGTON,DC</b>						
<b>EMPLOYEE DATA</b>											
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%				24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO		
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>				
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>01/20/2021</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>											
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 17</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY NONSENSITIVE/LOW RI</b>			
45. Remarks <b>CORRECTS ITEM NUMBER 5D FROM SCH C, 213.3301(A)</b>											
46. Employing Department or Agency <b>IN - FISH AND WILDLIFE SERV</b>					50. Signature/Authentication and Title of Approving Official <b>210675026 / ELECTRONICALLY SIGNED BY:</b> <b>RYAN A MYERS</b> <b>HR SPECIALIST (STAFF &amp; RECRUIT)</b>						
47. Agency Code <b>IN15</b>		48. Personnel Office ID <b>1735</b>		49. Approval Date <b>03/16/2021</b>							