

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.	2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 05/09/99
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FIRST ACTION		SECOND ACTION	
5-A. Code 702	5-B. Nature Of Action PROMOTION	6-A. Code	6-B. Nature of Action
5-C. Code Y7M	5-D. Legal Authority SCH C, 213.332	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number SPECIAL ASSISTANT 10400000 0098166	15. TO: Position Title and Number CHIEF OF STAFF 10100000 99-0085
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8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 14	11. Step/Rate 06	12. Total Salary \$ 79999	13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade/Level 15	19. Step/Rate 03	20. Total Salary/Award \$ 86034	21. Pay Basis PA
12A. Basic Pay \$ 74162	12B. Locality Adj. \$ 5837	12C. Adj. Basic Pay \$ 79999	12D. Other Pay \$ 0	20A. Basic Pay \$ 79757	20B. Locality Adj. \$ 6277	20C. Adj. Basic Pay \$ 86034	20D. Other Pay \$ 0				

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFC OF CONGRSNL & LEGSL AFFAIRS WASHINGTON, DC	22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC
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EMPLOYEE DATA				24. Tenure			25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point Other 2 - 5-Point 4 - 10-Point Compensable 6 - 10-Point/Compensable/30%				3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			F SEX		YES NO	
27. FEGLI (b) (6)				28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)			
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 08/12/94		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period			

POSITION DATA				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				E E - Exempt N - Nonexempt		DD6100D01		8888	
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA					
40. Agency Data CLC 00		41. (b) (6)		42. EDUC LVL 13		43. SUPV LVL 5		44. POSITION SENSITIVITY CRITICAL-SENSITIVE	

45. Remarks
POSITION IS AT THE FULL PERFORMANCE LEVEL.

46. Employing Department or Agency IN - OFC OF THE SECRETARY			50. Signature/Authentication and Title of Approving Official SANDRA STREETS PERSONNEL OFFICER 990810092		
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 05/09/99			