

Joseph H. Jarrin

(b)(6)

OBJECTIVE

Executive manager, with 25 years of experience in government financial management, budget formulation, budget execution, policy analysis, innovation, project delivery, performance management, program evaluation, operations, and administration, primarily in the transportation sector.

PROFESSIONAL EXPERIENCE

U.S. Department of Transportation (USDOT), Office of the Secretary (OST)

12/21 -- Present

SENIOR ADVISOR FOR MANAGEMENT AND BUDGET TO THE CHIEF FINANCIAL OFFICER

- Advises and supports the Assistant Secretary/CFO to oversee the day-to-day operation of the CFO's office, and assuring coordinated response by subordinate offices, including recommendations for deployment of resources to assure effective completion of OST-B goals and tasks.
- Advises and supports the OST Budget Office management and administration team on the hiring of staff to meet the growing needs and responsibilities, maximization of existing consultant support, as well as the acquisition of new consultant support, including the establishment of an effective Data Analytics Office.
- Oversees the expansion of existing or introduction of new systems to log, track, and monitor critical communications and documents from the team to senior Departmental management, or critical external parties, such as the Office of Management and Budget and Congressional staff.
- Provides continuing managerial support to the Assistant Secretary/CFO, Deputy Assistant Secretary for Budget and Programs, and the OST-Budget Formulation team on the development, review, and presentation of the Department's budget, as well as on the management and oversight of the OST Budget.
- Participates in long-range planning and selection of programs and objectives leading to the development of Departmental policy recommendations and positions.
- Oversees and focuses on MARAD's US Merchant Marine Academy Capital Improvement Program, as well as other modal capital programs, to ensure effective financial planning and review of project delivery.
- Advises and supports the Assistant Secretary/CFO and Deputy Assistant Secretary concerning budget and performance management integration. Focuses on improving the connection between performance management, resources and results as required by law and implementation guidance.
- Provides guidance to the Deputy Secretary, Assistant Secretary/CFO and OST Performance Management team on the effective expansion of performance management tracking and reporting, in coordination with the Operating Administrations and Office of the Secretary management and performance officers.
- Coordinates, with the OST Performance Management team and consultants, establishment of improved performance management tools for tracking, data solicitation, and reporting, as well as the establishment of expanded program evaluation practices.
- Advises and supports the Assistant Secretary/CFO and DCFO to collaborate with OST-Chief Information Officer to integrate datasets and systems for the effective tracking of grant awards, obligations, and outlays across the various Operating Administrations, including geographic data management.

- Advises and supports the Assistant Secretary/CFO and DCFO to improve Departmental oversight of grants policy and procedure management, in coordination with OST-Administration, OST-Counsel, other DOT stakeholders.
- Supports, participates or represents the Assistant Secretary for Budget and Programs/CFO, as needed, in public discussions and activities, including speeches, interviews, meetings, and academic and professional society functions.
- Advises and as requested represents the Assistant Secretary/CFO on matters affecting program and budget management of the Department, including in meetings with principal Department and Operating Administration officials and as a liaison with the Office of Management and Budget and with the Congressional Budget and Appropriations Committees, in coordination with the Assistant Secretary for Governmental Affairs.

Department of Transportation, City of New York (NYC DOT)

9/16 – 12/21

EXECUTIVE DEPUTY COMMISSIONER

- Executive manager overseeing ten division managers and 535 staff dedicated to Budget/Fiscal Management, Capital Program Management, Federal/State Grants Administration, Contracting, Human Resources, Facilities Management, Information Technology, Audit, Performance and Asset Management for operating divisions including Bridges, Roadways, Sidewalks, Traffic, and Ferry Operations.
- Senior advisor to the NYC DOT Commissioner (agency head) on financial policy, budget, performance management, and general administration, including human resources and contracting, for agency of over 5900 employees, a \$1 billion annual operating budget, and a \$17 billion ten-year capital program.
- Provide executive management and troubleshooting for inter-agency, multi-divisional implementation of mayoral and NYC DOT strategic plan initiatives such as Vision Zero safety improvements, expedited capital project delivery (including design-build program), citywide accessible pedestrian ramp upgrades, and major capital projects like the Brooklyn-Queens Expressway (BQE) reconstruction.
- Lead Federal/State/City executive steering committee with Federal Highway Administration (FHWA) NY Division and NY State DOT, for senior-level coordination of Federal Aid program management and project implementation.
- Direct team working with the NYC region metropolitan planning organization (MPO) to ensure fair share of Federal funding allocations; advocate and provide testimony at NY State legislature for appropriations of State-controlled Federal funding to NYC.
- NYC DOT representative on board for TRANSCOM, a coalition of 16 transportation and public safety agencies in the New York – New Jersey – Connecticut metropolitan region; serve as chair of TRANSCOM finance and policy working group.
- Principal NYC DOT liaison to the Mayor’s Office of Management and Budget (OMB), and the Office of the Deputy Mayor for Operations on budget and administration.
- Manage space and information technology/systems resource planning at NYC DOT’s 60+ locations, including offices, maintenance shops, yards, etc. Primary liaison with City Hall and partner agencies for positioning of over 5900 NYC DOT staff (including 2500 office and 3400 field employees) during COVID crisis, and subsequent restart.
- Oversee multimillion-dollar information technology systems modernization program for bridge inspections, resurfacing crew management, human resource hiring, safety and compliance training, capital project tracking, and numerous other operations.
- Co-facilitator for NYC DOT executive diversity and inclusion programs, managing implementation of chartered employee resource groups, workforce profile reports, structured hiring, bias training, and other initiatives advancing the agency’s equity agenda. Executive sponsor for *Organización Latino Americana* and *LGBT at DOT*.
- Created and manage the Performance, Data and Asset Management unit, who provide enterprise-level data integration, benefit/cost analysis, modeling, program evaluation, GIS/mapping services, and metrics development for NYC DOT senior management.

Department of Transportation, City of New York (NYC DOT)

7/07 – 9/16

DEPUTY COMMISSIONER – FINANCE, CONTRACTING, AND PROGRAM MANAGEMENT

- Chief Financial Officer for NYC DOT; managed all budget, procurement, and fiscal services for the agency. Head of the Division of Finance, Contracting, and Program Management, with a staff of 190.
- Responsible for securing funding for all NYC DOT programs, including bridge and street reconstruction, roadway resurfacing, ferry maintenance, traffic signal and streetlight replacement, etc.
- Provided testimony at New York City Council budget hearings, for the adoption and appropriation of NYC DOT's budget.
- Presided over expansion of NYC DOT's budget for PlaNYC, OneNYC, and Vision Zero mayoral initiatives, including major expansion of bike lane network, bike share, select bus service, pedestrian plazas, complete streets, automated camera enforcement, accessible pedestrian ramps, replacement/upgrade of aging Staten Island Ferry vessels.
- Managed NYC DOT's relationship with the NYC Office of Management and Budget (OMB), including funding requests, efficiency proposals, capital project authorizations (Certificates to Proceed), budget modifications, etc.
- Managed NYC DOT's collaboration with Federal and State funding partners, managing programs leveraging billions of dollars from NYSDOT, FHWA, FTA, FEMA. Instituted new procedures for Emergency Relief funding following Superstorm Sandy.
- Supervised the Agency Chief Contracting Officer (ACCO), responsible for over \$1 billion in contracts annually. Implemented a commitment rate of over 80%, among the highest of any NYC agency.
- Managed the Fiscal Affairs office, improving contract payment durations, instituting standard procedures for accounts payable and accounts receivable.
- Managed the planning and design review for the annual \$150 million NYC DOT-funded street reconstruction capital program under the management of the NYC Department of Design and Construction (DDC).
- Managed the Performance Management and Accountability unit, responsible for the preparation of NYC DOT's Mayor's Management Report (MMR) and execution of the agency's project delivery tracking. Managed implementation of automation and electronic data sharing for all major administrative functions.

Office of Management and Budget, City of New York (NYC OMB)

10/03 – 6/07

ASSISTANT DIRECTOR – FIRE, PARKS, AND SANITATION TASKFORCE

- Monitored and approved annual operating budgets of the NYC Fire Dept. (FDNY), Dept. of Sanitation (DSNY), Dept. of Parks and Recreation (DPR), and Landmarks Preservation Commission (LPC). Made recommendations to the NYC OMB Director and Mayor on new need approvals, budget reductions, and savings proposals.
- Managed the evaluation and approval of the annual capital commitment plan and capital project authorizations for parks, playgrounds, sanitation garages, marine transfer stations, firehouses, ambulances, firetrucks, fireboats, communication systems.
- Facilitated multi-agency budget discussions with Mayor's Office for various mayoral initiatives, including the city's Solid Waste Management Plan, Emergency Communications Transformation Program, various economic development initiatives, and parks expansion projects (Brooklyn Bridge Park, Hudson River Park, High Line).
- Determined resources needed for FDNY, DSNY, DPR, and LPC operations, including mandated service levels, revenue-generating operations, and other critical services.
- Monitored expenses supported with Federal, State, and Private grants, as well as Capital Inter-Fund Agreement (IFA) funding. Analyzed the impact of collective bargaining agreements, as well as Federal, State, and local legislation on the City's budget.
- Managed and supervised Fire, Parks, and Sanitation Taskforce, made up of three unit heads and ten analysts.

Office of Management and Budget, City of New York (NYC OMB)

5/99 – 9/03

DEPUTY ASSISTANT DIRECTOR / UNIT HEAD / SUPERVISOR - TRANSPORTATION

- Monitored annual operating budget of the NYC DOT, including City tax-levy funding, capital budget funding, and Federal/State grants.
- Recommended approval of the NYC DOT capital plan for City streets, highways, bridges, sidewalks, buses, ferries, traffic signals, street lighting, technology projects.
- Monitored annual operating budget of the NYC Taxi and Limousine Commission (TLC) for licensing, inspection, rule enforcement, adjudication of taxi/for-hire vehicle industry.
- Administered the transfer of annual City operating and capital budget subsidies to the NY Metropolitan Transportation Authority (MTA), including funding for subway, bus, Paratransit service, and commuter rail.
- Determined subsidies to franchised private bus operators, including a fleet of 1300 buses and eight bus maintenance/fueling facilities.
- Reviewed MTA financial plan and capital commitments for Mayor’s Office, other oversight agencies, and City representatives on MTA Board of Directors.
- Managed and supervised Transportation and Transit Units, made up of eight analysts.

Office of Management and Budget, City of New York (NYC OMB)

1/97 – 4/99

SENIOR ANALYST / ANALYST – TRANSPORTATION UNIT

- Monitored capital commitments for NYC DOT’s Bridges Division, including funding for reconstruction of the East River Bridges, and 700 other bridges, overpasses, tunnels.
- Oversaw City subsidies to the MTA subway and bus, LIRR and Metro-North commuter railroad operations, and Staten Island Railway.
- Performed quantitative analysis; prepared supporting documents to justify City expenditures on bridges or transit; worked with Value Engineering consultants to determine best use of City investments in bridge infrastructure.

Thomas Publishing Company, New York, NY

1/93 – 5/96

INTERNATIONAL SALES / CIRCULATION COORDINATOR

- Oversaw the international sales and distribution of the *Thomas Register of American Manufacturers*, the leading information source to industry in the U.S. and Canada.
- Represented the company at international trade shows.
- Ensured the proper workflow of customer service, data entry, database management, and accounts receivable for international subscriptions.
- Liaison to international freight forwarders and government/military personnel overseas.

INTERNSHIPS & FIELD STUDIES

5/96 – 1/97

NYC Department of Transportation: Assisted in capital commitment plan for bridges. Supported re-engineering of capital program management for budget office.

10/96 – 1/97

NYC Transit Authority: As a Transit Graduate Fellow, analyzed the impact of temperature and precipitation on subway and bus ridership for budget office.

10/96 – 5/97

NYC Department of Housing Preservation and Development): Graduate School “Capstone” Project. Evaluated impact of sale of in-rem housing.

EDUCATION

1995-97

New York University, Robert F. Wagner School of Public Service
Masters in Public Administration, May 1997

1988-92

University of California, Santa Cruz
B.A. Economics, June 1992

Language

Fluent in Spanish (read, write, and speak)