

## Contact

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(LinkedIn)

## Top Skills

Research  
Fundraising  
Policy Analysis

## Publications

Why Higher Ed Issues are K-12 Issues  
Special Education Is a Right for Children of Color, Not a Privilege  
Black Girls Are Being Pushed Out of the Classroom  
4 Ways to Rethink High School Education  
Our Girls Aren't Reaching Their Full Potential

# Kayla Patrick

Special Assistant, Office of Planning, Evaluation, and Policy Development

Washington, District of Columbia, United States

## Summary

I have a deep interest in using research and data-based analysis to inform education policy and practice, creating new ways to solve the nation's education challenges. I believe that education is the key to personal, professional and economic success for future generations and utilizing the best research and data is the way to advance equity and excellence in our schools. It is, and has always been, my dream to make a difference in the lives of underserved children of color.

My experience includes data analysis using large data sets, writing about key issues in education and formulating innovative policy solutions. My research has covered a wide range of topics including school discipline policies, cultural competency, school choice, class size reduction, teacher training and early childhood education. I am looking to embark upon a career in education research and writing with the hope of making policy solutions that make academic success accessible to all.

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## Experience

U.S. Department of Education

1 year 7 months

Policy Advisor, Office of Planning Evaluation & Policy Development

July 2023 - Present (2 months)

Washington, District of Columbia, United States

Special Assistant, Office of Planning, Evaluation, and Policy Development

February 2022 - July 2023 (1 year 6 months)

Washington, District of Columbia, United States

The Education Trust

3 years 9 months

Senior Policy Analyst

July 2020 - February 2022 (1 year 8 months)

Washington DC-Baltimore Area

### Data & Policy Analyst

June 2018 - July 2020 (2 years 2 months)

Washington D.C. Metro Area

Conduct data and policy analysis and present findings related to closing equity gaps in educational opportunity for students from low-income backgrounds and students of color. Lead research, analysis, and writing on education issues including advanced coursework, school climate, and discipline. Train advocates on critical education policy issues. Develop solutions and provide technical assistance to federal, state, & local advocates and policymakers, parents, and practitioners. Write blogs, op-eds, and other advocacy-related materials pertinent to the organization's policy priorities. Create project and product ideas to advance educational equity. Respond to media inquiries around timely education issues. Manage large datasets using SPSS and Excel.

### National Women's Law Center

Education Policy Fellow

January 2016 - June 2018 (2 years 6 months)

Washington, DC

Conduct research and analysis about the barriers preventing marginalized girls from achieving educational success including girls of color, pregnant and parenting girls, survivors of trauma, girls who are homeless and in foster care, girls with disabilities and girls in and/or transitioning out of the juvenile justice system. Identify the most effective policy strategies to address these barriers.

### National Urban League

Education & Youth Development Fellow

2015 - 2016 (1 year)

New York, NY

Provided research, issue tracking, policy analysis and writing support to the National Urban League's Education & Youth Development Team on topics including the Equity and Excellence Project, P-12 education, post-secondary education attainment and completion and education reform. Liaised with clients, partner organizations and constituents and manage meeting logistics.

### RAAMP Charter Academy

Teacher's Assistant

2013 - 2014 (1 year)

Antioch, CA

Assisted lead teachers in K-4 classrooms in planning for and maintaining a safe and productive learning environment. Developed lesson plans and facilitated lessons for math, reading and writing. Managed classroom behavior. Worked collaboratively with classroom teachers and the vice principal to track student progress and address individual student needs.

East Bay School for Boys

Administrative Coordinator

2010 - 2013 (3 years)

Berkeley, CA

Designed and implemented sustainable policies and administrative systems. Maintained files for current and prospective students and employees, cataloged and purchased all student and faculty supplies and tracked student attendance. Coordinated volunteers, maintained school calendar and school website and designed school weekly and quarterly newsletters. Performed accounts payable and cash receipts duties, kept track of school's financial register of incoming and outgoing money and managed student informational and donor systems.

Jean Quan for Oakland Mayor Campaign

Scheduling and Fundraising Coordinator

2010 - 2010 (less than a year)

Oakland, CA

Recruited, trained and managed team of volunteers. Coordinated fundraising events, solicited donations, called contributors and created lists of potential supporters. Managed various project assignments, kept calendar of appointments and meetings for Oakland mayoral candidate, tracked campaign timetable and deadlines and arranged event schedule.

District Office of Assemblyman Sandre Swanson

Intern

2009 - 2009 (less than a year)

Oakland, CA

Researched prospective bills and casework. Created policy memorandums. Facilitated events and spearheaded discussion groups with the Oakland students about current and prospective bills. Researched and developed background reports and talking points for public appearances.

JET Education Services

## Researcher

2008 - 2008 (less than a year)

Johannesburg, South Africa

Researched math curricula and selected a model to apply to a rural South African school. Identified the Singapore math curriculum as a successful model and supported implementation. Evaluated the first stage of the program's success. Graphed data and presented research to senior staff members. Created, analyzed and compiled data reports for head researcher.

## San Francisco Office of District Attorney Kamala Harris

Narcotics Department Intern

2007 - 2007 (less than a year)

San Francisco, CA

Researched case studies, compiled information and drafted comprehensive documents used in trial preparation for Assistant DA. Provided administrative support to the District Attorney in and out of court by filing documents, collecting evidence, and handling office communications.

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## Education

Teachers College of Columbia University

Master of Arts (M.A.), Education Policy · (2014 - 2015)

Wellesley College

Bachelor of Arts (B.A.), Political Science · (2006 - 2010)

Lick-Wilmerding High School

· (2002 - 2006)

Julia Morgan School for Girls

· (1999 - 2002)