

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WIXTEAD, JAYNE S.	2. Social Security Number (b)(6)	3. Date of Birth (b)(6)	4. Effective Date 01-02-2022
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FIRST ACTION		SECOND ACTION	
5-A. Code 894	5-B. Nature of Action Gen Adj	6-A. Code	6-B. Nature of Action
5-C. Code ZLM	5-D. Legal Authority E.O. 14061 DTD 22-DEC-2022	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number STAFF ASSISTANT RBB21 - 30987	15. TO: Position Title and Number STAFF ASSISTANT RBB21 - 30987
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8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
AD	0301	00	00	\$48,000.00	PA	AD	0301	00	00	\$49,056.00	PA
12A. Basic Pay				12B. Locality Adj.		20A. Basic Pay				20B. Other Pay	
\$48,000.00				\$0		\$49,056.00				\$0	

14. Name and Location of Position's Organization THE WHITE HOUSE OFFICE OFFICE OF PRESIDENTIAL PERSONNEL V WASHINGTON, DC	22. Name and Location of Position's Organization THE WHITE HOUSE OFFICE OFFICE OF PRESIDENTIAL PERSONNEL V WASHINGTON, DC
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EMPLOYEE DATA				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference (b)(6)				3. 0 - None 1 - Permanent		N		(b)(6) YES (b)(6) NO	
27. FEGLI (b)(6)				28. Annuitant Indicator (b)(6)				29. Pay Rate Determinant (b)(6)	
30. Retirement Plan (b)(6)				31. Service Comp. Date (Leave) 03-04-2021		32. Work Schedule F Full-Time		33. Part-Time Hours Per Biweekly Pay Period	

POSITION DATA				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied 2				E		100002000		8888	

38. Duty Station Code 110010001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON / DISTRICT OF COLUMBIA / DISTRICT OF COLUMBIA					
40. Agency Data CLC-0009		41. SENS-SS		42.		43. Tbl Id- 0000		44. EDUC-13/INSTR PGM-450901/YR-2019	

45. Remarks

46. Employing Department or Agency White House Office (WH01)			50. Signature/Authentication and Title of Approving Official Dionne Rodriguez-Quirindongo DEPUTY CHIEF ADMINISTRATIVE OFFICER (TITLE 5)		
47. Agency Code WH01	48. Personnel Office ID 4231	49. Approval Date 01-02-2022			