

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) JENKINS, CALYNN ANNE				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 02/01/2021					
FIRST ACTION					SECOND ACTION								
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action						
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3314			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number EXECUTIVE ASSISTANT TO THE SECRETARY 65952382 COM386					15. TO: Position Title and Number DEPUTY WHITE HOUSE LIAISON 66431404 COM428								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
								GS	0301	14	01	122,530.00	PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
		.00			.00		93,907.00		28,623.00	122,530.00	.00		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OFFICE OF THE SECRETARY IMMEDIATE OFFICE OFF OF COUNSELLOR/CH OF STAFF OFFICE OF WHITE HOUSE LIAISON CM 510103000100000000 PP 03 2021								
EMPLOYEE DATA													
23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure 3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite		25. Agency Use		26. Veterans Preference for RIF (b) (6)				
27. FEGLI (b) (6)					28. Annuitant Indicator 9 NOT APPLICABLE		29. Pay Rate Determinant 0 NOT APPLICABLE						
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) (b) (6)		32. Work Schedule F FULL TIME		33. Part-Time Hours Per Biweekly Pay Period						
POSITION DATA													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC										
40. Agency Data		41.		42.		43.		44.					
45. Remarks (b) (6) (b) (6) (b) (6) (b) (6)													
46. Employing Department or Agency DEPARTMENT OF COMMERCE					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: KURT BERSANI DIRECTOR, HCCS								
47. Agency Code CM51		48. Personnel Office ID 1426		49. Approval Date 02/01/2021									