

## Contact

[www.linkedin.com/in/vikram-c-5223a5157](https://www.linkedin.com/in/vikram-c-5223a5157) (LinkedIn)

## Top Skills

Microsoft Office

Grassroots Campaigning

Elections

# Vikram C.

Confidential Assistant at U.S. Department of Education  
Washington, District of Columbia, United States

## Experience

U.S. Department of Education  
Confidential Assistant  
August 2021 - Present (2 years 1 month)

Florida Democratic Party  
Field Organizer  
June 2020 - November 2020 (6 months)

- Worked closely with leadership and team members to plan, execute and achieve campaign goals.
- Managed and executed voter contact programs, including phone banks and text banks.
- Recruited, trained and managed volunteers to expand the volunteer network for the campaign.
- Made 8,720 phone calls that led to the completion of 415 volunteer direct voter contact shifts.
- Referred voters to a voter protection department when they encountered trouble with voting.
- Led Zoom trainings for volunteers on making phone calls through dialer software.
- Helped voters enroll in vote by mail to avoid lines during the COVID-19 pandemic.
- Helped set up phone banking operations that reminded voters to turn in mail in ballots, informed them about their physical polling location, and reminded them to wear masks if they chose to go in person to vote.

Biden for President  
Field Organizer  
July 2019 - June 2020 (1 year)  
Nashua, New Hampshire, United States

- Engaged in voter contact strategies to persuade voters to support Joe Biden for President.
- Led a volunteer organization that autonomously executed a canvassing operation.

- Organized caucus participants and made sure there was compliance with rules and reported back preliminary results.
- Recruited and led volunteers to participate in campaign events for which I was responsible.
- Made phone calls to recruit volunteers and persuade voters.
- Built emails lists to promote campaign events.
- Hosted and recruited for virtual events to accommodate limitations brought about by the COVID-19 pandemic.
- Wrote up project proposals that obtained several levels of approval.
- Helped maintain the campaign database on NGP VAN.
- Used mass texting programs to rapidly send messages.
- Used predictive dialing software to contact voters in a time efficient manner.

---

## Education

Vanderbilt University

Bachelor of Arts - BA, History · (2015 - 2019)