

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.					2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/02/00														
FIRST ACTION					SECOND ACTION																		
5-A. Code 894		5-B. Nature of Action PAY ADJ			6-A. Code		6-B. Nature of Action																
5-C. Code QWM		5-D. Legal Authority REG 531.205			6-C. Code		6-D. Legal Authority																
5-E. Code ZLM		5-F. Legal Authority E.O. 13144 DATED 12/21/99			6-E. Code		6-F. Legal Authority																
7. FROM: Position Title and Number CHIEF OF STAFF 10100000 99-0085					15. TO: Position Title and Number CHIEF OF STAFF 10100000 99-0085																		
8. Pay Plan GS		9. Occ. Code 0301		10. Grade/Level 15		11. Step/Rate 03		12. Salary \$ 86034		13. Pay Basis PA		16. Pay Plan GS		17. Occ Code 0301		18. Grade/Level 15		19. Step/Rate 03		20. Salary/Award \$ 90280		21. Pay Basis PA	
12A. Basic Pay \$ 79757		12B. Locality Adj. \$ 6277		12C. Adj. Pay \$ 86034		12D. Other Pay \$ 0						20A. Basic Pay \$ 82788		20B. Locality Adj. \$ 7492		20C. Adj. Basic Pay \$ 90280		20D. Other Pay \$ 0					
14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC											22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC												
EMPLOYEE DATA											EMPLOYEE DATA												
23. Veterans Preference (b) (6)					24. Tenure 3					25. Agency Use F SEX			26. Veterans Preference for RIF <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO										
27. FEGLI (b) (6)					28. Annuitant Indicator (b) (6)					29. Pay Rate Determinant (b) (6)													
30. Retirement Plan (b) (8)					31. Service Comp. Date (Leave) 08/12/94					32. Work Schedule (b) (6)					33. Part-Time Hours Per Biweekly Pay Period								
POSITION DATA											POSITION DATA												
34. Position Occupied 2					35. FLSA Category E					36. Appropriation Code DD6100D01					37. Bargaining Unit Status 8888								
38. Duty Station Code 11-0010-001					39. Duty Station (City-County-State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA																		
40. Agency Code UNC		41. (b) (6)			42. EDUC LVL 13		43. SUPV LVL 5		44. POSITION SENSITIVITY CRITICAL-SENSITIVE														
40. Agency Code CLS 00		41. (b) (6)			42. EDUC LVL 13		43. SUPV LVL 5		44. POSITION SENSITIVITY CRITICAL-SENSITIVE														
45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 3.8 PERCENT AND IF APPLICABLE, A LOCALITY PAYMENT (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.																							

46. Employing Department or Agency IN - OFC OF THE SECRETARY											50. Signature/Authentication and Title of Approving Official IN010S4342												
47. Agency Code IN01		48. Personnel Office ID 4342			49. Approval Date 12/30/99						AUTHORIZING OFFICIAL 275259												