

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.					2. Social Security Number (b) (6)			3. Date of Birth (b) (6)		4. Effective Date 01-07-96			
FIRST ACTION						SECOND ACTION							
5-A. Code 894		5-B. Nature of Action PAY ADJ				6-A. Code		6-B. Nature of Action					
5-C. Code QWM		5-D. Legal Authority REG. 531.205				6-C. Code		6-D. Legal Authority					
5-E. Code ZLM		5-F. Legal Authority E.O. 12984, DATED 12/28/95				6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number						15. TO: Position Title and Number SA/SECY & DIR SCH & ADV 10000 -95178							
8. Pay Plan GS		9. Occ. Code 0301		10. Grade/Level 12		11. Step/Rate 01		12. Salary \$43356		13. Pay Basis PA			
12A. Basic Pay \$41104		12B. Locality Adj. \$2252		12C. Adj. Pay \$43356		12D. Other Pay \$0		20A. Basic Pay \$41926		20B. Locality Adj. \$2532			
								20C. Adj. Basic Pay \$44458		20D. Other Pay \$0			
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE WASHINGTON, D.C.							
EMPLOYEE DATA													
23. Veterans Preference (b) (6) 1-None 3-10 Pt. Disab. 5-10 Pt. Other 2-5 Pt. 4-10 Pt. Comp. 6-10 Pt. /30% Comp.						24. Tenure 3 0-None 1-Permanent 2-Conditional 3-Indefinite			25. Agency Use F SEX		26. Veterans Preference for RIF (b) (6) YES (b) (6) NO		
27. FEGLI (b) (6)						28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)				
30. Retirement Plan (b) (6)						31. Service Comp. Date (leave) 06-01-93			32. Work Schedule F FULL - TIME				
33. Part-Time Hours Per Weekly Pay Period													
POSITION DATA													
34. Position Occupied 2 1-Competitive Service 3-SES General 4-SES Career Reserved 2-Excepted Service				35. FLSA Category E E-Exempt N-Nonexempt				36. Appropriation Code 8888		37. Bargaining Unit Status			
38. Duty Station Code 11-0010-001						39. Duty Station (City-County-State or Overseas Location) WASHINGTON DC, DISTRICT OF COLUMBIA, DC							
40. Agency Designation UNC. CLS. 00		41. (b) (6)		42. EDUC. LVL. 13		43. SUPV. IND. 8		44. POSITION-SENSITIVITY NON-SENSITIVE					
45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 2 PERCENT AND A LOCALITY PAYMENT (OR OTHER GEOGRAPHIC ADJUSTMENT) APPLICABLE IN THIS AREA.													

46. Employing Department or Agency INT-OFC OF THE SECT'Y			50. Signature/Authentication and Title of Approving Official A251841DCY0212		
47. Agency Code IN01	48. Personnel Office ID 1841	49. Approval Date 01-06-96	AUTHORIZING OFFICIAL		