

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>SHIKANY, ANN MARIE</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>10/10/2021</b>				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action					
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3394 DTGS60788</b>			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>COUNSELOR TO THE DEPUTY SECRETARY</b>							
					<b>1001 GS60788</b>							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
							<b>GS</b>	<b>0301</b>	<b>15</b>	<b>01</b>	<b>\$144128.00</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
							<b>\$110460.00</b>		<b>\$33668.00</b>	<b>\$144128.00</b>	<b>\$0.00</b>	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY</b> <b>OFFICE OF THE DEPUTY SECRETARY</b>  <b>WASHINGTON,DC</b>							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference <b>(b) (6)</b> 1 - None      3 - 10-Point/Disability      5 - 10-Point/Other 2 - 5-Point      4 - 10-Point/Compensable      6 - 10-Point/Compensable/30%						24. Tenure <b>(b) (6)</b> 0 - None      2 - Conditional 1 - Permanent      3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO	
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>			
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>(b) (6)</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>												
34. Position Occupied <b>2</b> 1 - Competitive Service      3 - SES General 2 - Excepted Service      4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>0001687</b>			37. Bargaining Unit Status <b>8888</b>			
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>								
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 17</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY NONCRITICAL-SENSITI</b>				
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 10-12-21. CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 30.48% (IN BLOCK 20B) ELIGIBLE FOR SICK AND ANNUAL LEAVE EMPLOYEE SUBJECT TO DRUG TESTING AS PROVIDED IN THE DOT DRUGFREE DEPARTMENTAL WORKPLACE PLAN. YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION TO ENROLL IN THE FEDERAL EMPLOYEES DENTAL AND VISION PROGRAM (FEDVIP) AND THE FEDERAL EMPLOYEES LONG TERM CARE INSURANCE PROGRAM (FLTICIP). YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION OR UNTIL SEPTEMBER 30 OF THE PLAN YEAR TO ENROLL IN THE FLEXIBLE SPENDING ACCOUNT (FSA). REGISTRATION FOR HEALTH BENEFITS AND LIFE INSURANCE MUST BE RECEIVED BY HUMAN RESOURCES NLT 60 DAYS FROM THE EFFECTIVE DATE OF THIS ACTION YOU ARE AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN UNLESS YOU OPT OUT. A RATE OF 5 PERCENT WILL BE DEDUCTED FROM YOUR BASIC *** REMARKS CONTINUED ON THE NEXT PAGE ***												
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>212083925 / ELECTRONICALLY SIGNED BY:</b>						
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>		49. Approval Date <b>10/14/2021</b>		50. Signature/Authentication and Title of Approving Official <b>JOAN SIMPSON</b> <b>STRATEGIC ADVISOR, EPRC</b>						

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) SHIKANY, ANN MARIE					2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 10/10/2021				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>								
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action						
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3394 DTGS60788			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number COUNSELOR TO THE DEPUTY SECRETARY 1001 GS60788								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
GS		0301	15	01	\$144128.00		PA	GS	0301	15	01	\$144128.00	PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
\$110460.00							\$110460.00		\$33668.00	\$144128.00	\$0.00		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY  WASHINGTON,DC								
<b>EMPLOYEE DATA</b>													
23. Veterans Preference (b) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b) YES (b) NO			
27. FEGLI (b) (6)					28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)					
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) (b) (6)		32. Work Schedule F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt			36. Appropriation Code 0001687			37. Bargaining Unit Status 8888				
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA										
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC LVL 17		43. SUPV STAT 8		44. POSITION SENSITIVITY NONCRITICAL-SENSITI					
45. Remarks *** REMARKS CONTINUED *** PAY. PLEASE CONTACT YOUR HUMAN RESOURCES OFFICE FOR MORE INFORMATION EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE.													
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY					50. Signature/Authentication and Title of Approving Official 212083925 / ELECTRONICALLY SIGNED BY: JOAN SIMPSON STRATEGIC ADVISOR, EPRC								
47. Agency Code TD01		48. Personnel Office ID 3297		49. Approval Date 10/14/2021									

## NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>SHIKANY, ANN MARIE</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/02/2022</b>							
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>										
5-A. Code <b>894</b>		5-B. Nature of Action <b>GEN ADJ</b>			6-A. Code		6-B. Nature of Action								
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>			6-C. Code		6-D. Legal Authority								
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 14061 DATED 12/22/21</b>			6-E. Code		6-F. Legal Authority								
7. FROM: Position Title and Number <b>COUNSELOR TO THE DEPUTY SECRETARY</b>					15. TO: Position Title and Number <b>COUNSELOR TO THE DEPUTY SECRETARY</b>										
<b>1001</b>		<b>GS60788</b>			<b>1001</b>		<b>GS60788</b>								
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>15</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>\$144128.00</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>15</b>	19. Step or Rate <b>01</b>	20. Total Salary/Award <b>\$148484.00</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$110460.00</b>		12B. Locality Adj. <b>\$33668.00</b>		12C. Adj. Basic Pay <b>\$144128.00</b>		12D. Other Pay <b>\$0.00</b>		20A. Basic Pay <b>\$112890.00</b>		20B. Locality Adj. <b>\$35594.00</b>		20C. Adj. Basic Pay <b>\$148484.00</b>		20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>					22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>										
<b>WASHINGTON,DC</b>					<b>WASHINGTON,DC</b>										
<b>EMPLOYEE DATA</b>															
23. Veterans Preference <b>(b)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>(b)</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b)</b> YES <b>(b)</b> NO				
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>						
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>(b) (6)</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>															
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>0001687</b>			37. Bargaining Unit Status <b>8888</b>						
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 17</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY NONCRITICAL-SENSITI</b>							
45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 2.2 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.															
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>220103213 / ELECTRONICALLY SIGNED BY:</b>									
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>		49. Approval Date <b>01/06/2022</b>		ANNE H. AUDET DOT AUTHORIZING OFFICIAL									