

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) CARTER, NOELLE K				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 05/24/2021		
FIRST ACTION					SECOND ACTION					
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action			
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority			
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority			
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIALS PROJECTS COORDINATOR 91010671 085362					
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis
GS		0301		09		02		62,133.00		PA
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.
.00				.00		.00		47,619.00		14,514.00
20C. Adj. Basic Pay		20D. Other Pay		22. Name and Location of Position's Organization		22. Name and Location of Position's Organization		22. Name and Location of Position's Organization		22. Name and Location of Position's Organization
62,133.00		.00		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY
					HS OS0101030000000000 PP 11 2021					
EMPLOYEE DATA										
23. Veterans Preference				24. Tenure				25. Agency Use		26. Veterans Preference for RIF
(b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				(b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite						(b)(6)
27. FEGLI				28. Annuitant Indicator				29. Pay Rate Determinant		
(b)(6)										
30. Retirement Plan			31. Service Comp. Date (Leave)		32. Work Schedule			33. Part-Time Hours Per Biweekly Pay Period		
(b)(6)					F FULL TIME					
POSITION DATA										
34. Position Occupied				35. FLSA Category		36. Appropriation Code			37. Bargaining Unit Status	
2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				(b)(6) E - Exempt N - Nonexempt					8888	
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC						
40. Agency Data		41.		42.		43.		44.		
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 05/24/2021. FEDERAL EMPLOYEES' HEALTH BENEFITS (FEHB): YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ENROLL. SEND YOUR COMPLETED SF-2809 TO (b)(6) TO COMPARE PLANS AND GET MORE INFORMATION, VISIT WWW.OPM.GOV/INSURE FEDERAL EMPLOYEES' GROUP LIFE INSURANCE (FEGLI): YOU ARE AUTOMATICALLY ENROLLED IN BASIC COVERAGE. YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ELECT OPTIONAL COVERAGE. SEND YOUR COMPLETED SF-2817 TO (b)(6) TO GET MORE INFORMATION AND USE THE FEGLI CALCULATOR, VISIT HTTP://WWW.OPM.GOV/INSURE/LIFE. FLEXIBLE SPENDING ACCOUNT (FSA): YOU HAVE 60 DAYS FROM THE DATE OF HIRE BUT NO LATER THAN OCT 1ST TO ENROLL IN A HEALTH CARE OR DEPENDENT CARE FSA. IF HIRED ON/AFTER OCT 1ST YOU WILL BE ELIGIBLE TO ENROLL DURING THE FSA *** REMARKS CONTINUED ON THE NEXT PAGE ***										
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS					
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 05/25/2021						

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1. Name (Last, First, Middle) CARTER, NOELLE K				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 05/24/2021							
FIRST ACTION					SECOND ACTION										
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action								
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority								
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority								
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIALS PROJECTS COORDINATOR 91010671 085362										
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis					
GS		0301		09		02		62,133.00		PA					
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay	
.00						.00		47,619.00		14,514.00		62,133.00		.00	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY HS OS0101030000000000 PP 11 2021										
EMPLOYEE DATA															
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				25. Agency Use		26. Veterans Preference for RIF (b)(6)					
27. FEGLI (b)(6)				28. Annuitant Indicator				29. Pay Rate Determinant							
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)			32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period						
POSITION DATA															
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status 8888						
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC												
40. Agency Data		41.		42.		43.		44.							
45. Remarks *** REMARKS CONTINUED *** OPEN SEASON. TO GET MORE INFORMATION AND ENROLL ONLINE, VISIT WWW.FSAFED.COM. ONLINE ENROLLMENT IS MANDATORY. FEDERAL DENTAL AND VISION PROGRAM (FEDVIP): YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ENROLL IN A SUPPLEMENTAL DENTAL AND/OR VISION PLAN. TO GET MORE INFORMATION AND ENROLL ONLINE, VISIT WWW.BENEFEDS.COM ONLINE ENROLLMENT IS MANDATORY. THRIFT SAVINGS PLAN (TSP): YOU ARE ELIGIBLE TO CONTRIBUTE TO TSP. YOU ARE AUTOMATICALLY ENROLLED AT THE RATE OF 3%. TO INCREASE OR DECREASE YOUR CONTRIBUTION AMOUNT, COMPLETE A TSP-1 AND SEND IT TO DANIELLE.REED HQ.DHS.GOV. FERS EMPLOYEES ONLY: YOU WILL IMMEDIATELY RECEIVE AN AGENCY AUTOMATIC CONTRIBUTION OF 1% OF YOUR PAY AND QUALIFY FOR UP TO 4% MATCHING. TO GET INFORMATION, VISIT WWW.TSP.GOV/FORMS/TSPBK08.PDF FEDERAL LONG TERM CARE INSURANCE PROGRAM (FLTCIP) *** REMARKS CONTINUED ON THE NEXT PAGE ***															
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS										
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 05/25/2021											

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FIRST ACTION					SECOND ACTION								
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action						
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIALS PROJECTS COORDINATOR 91010671 085362								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 09	19. Step or Rate 02	20. Total Salary/Award 62,133.00	21. Pay Basis PA
12A. Basic Pay		12B. Locality Adj. .00	12C. Adj. Basic Pay		12D. Other Pay .00		20A. Basic Pay 47,619.00		20B. Locality Adj. 14,514.00	20C. Adj. Basic Pay 62,133.00	20D. Other Pay .00		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY HS OS0101030000000000 PP 11 2021								
EMPLOYEE DATA													
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b)(6)				
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant					
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period					
POSITION DATA													
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888					
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC										
40. Agency Data		41.	42.	43.	44.								
45. Remarks *** REMARKS CONTINUED *** YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO APPLY FOR COVERAGE USING THE ABBREVIATED UNDERWRITING APPLICATION. TO GET MORE INFORMATION AND APPLY ONLINE, VISIT WWW.LTCFEDS.COM. YOU MAY APPLY ONLINE OR DOWNLOAD AN APPLICATION.													
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS								
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 05/25/2021									

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) CARTER, NOELLE K				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/02/2022															
FIRST ACTION						SECOND ACTION																	
5-A. Code 894		5-B. Nature of Action GEN ADJ				6-A. Code		6-B. Nature of Action															
5-C. Code QWM		5-D. Legal Authority REG 531.207				6-C. Code		6-D. Legal Authority															
5-E. Code ZLM		5-F. Legal Authority E O 14061				6-E. Code		6-F. Legal Authority															
7. FROM: Position Title and Number						15. TO: Position Title and Number SPECIALS PROJECTS COORDINATOR 91010671 085362																	
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary 62,133.00		13. Pay Basis PA		16. Pay Plan GS		17. Occ. Code 0301		18. Grade or Level 09		19. Step or Rate 02		20. Total Salary/Award 64,012.00		21. Pay Basis PA	
12A. Basic Pay 47,619.00		12B. Locality Adj. 14,514.00		12C. Adj. Basic Pay 62,133.00		12D. Other Pay .00		20A. Basic Pay 48,667.00		20B. Locality Adj. 15,345.00		20C. Adj. Basic Pay 64,012.00		20D. Other Pay .00									
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY HS OS0101030000000000 PP 01 2022																	
EMPLOYEE DATA																							
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite						25. Agency Use		26. Veterans Preference for RIF (b)(6)									
27. FEGLI (b)(6)						28. Annuitant Indicator						29. Pay Rate Determinant											
30. Retirement Plan (b)(6)				31. Service Comp. Date (Leave)				32. Work Schedule F FULL TIME				33. Part-Time Hours Per Biweekly Pay Period											
POSITION DATA																							
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category (b)(6) E - Exempt N - Nonexempt				36. Appropriation Code				37. Bargaining Unit Status 8888											
38. Duty Station Code 11-0010-001						39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC																	
40. Agency Data		41.		42.		43.		44.															
45. Remarks FEDERAL PAY INCREASE DUE TO E.O. 14061 SIGNED 12/22/21. SALARY INCLUDES A GENERAL INCREASE OF 2.2% ROUNDED AND A LOCALITY PAYMENT (OR OTHER GEOGRAPHIC ADJUSTMENT) APPLICABLE IN THIS AREA.																							
46. Employing Department or Agency HOMELAND SECURITY						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS																	
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 12/22/2021																			

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) CARTER, NOELLE K				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 06/05/2022				
FIRST ACTION					SECOND ACTION							
5-A. Code 893		5-B. Nature of Action REG WRI			6-A. Code		6-B. Nature of Action					
5-C. Code Q7M		5-D. Legal Authority REG 531.404			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number SPECIALS PROJECTS COORDINATOR 91010671 085362							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
				02	64,012.00	PA	GS	0301	09	03	66,077.00	PA
12A. Basic Pay 48,667.00		12B. Locality Adj. 15,345.00	12C. Adj. Basic Pay 64,012.00		12D. Other Pay .00	20A. Basic Pay 50,237.00		20B. Locality Adj. 15,840.00	20C. Adj. Basic Pay 66,077.00	20D. Other Pay .00		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY HS OS0101030000000000 PP 12 2022							
EMPLOYEE DATA												
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b)(6)			
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant				
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period				
POSITION DATA												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888				
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC									
40. Agency Data		41.	42.	43.	44.	45.	46.	47.	48.			
45. Remarks WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE.												
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS							
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 06/04/2022								

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) CARTER, NOELLE K				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 07/17/2022		
FIRST ACTION					SECOND ACTION					
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT			6-A. Code		6-B. Nature of Action			
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority			
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority			
7. FROM: Position Title and Number SPECIALS PROJECTS COORDINATOR 91010671 085362					15. TO: Position Title and Number SPECIAL ASSISTANT 91061656 089457					
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis
				09		03		66,077.00		PA
16. Pay Plan		17. Occ. Code		18. Grade or Level		19. Step or Rate		20. Total Salary/Award		21. Pay Basis
GS		0301		11		01		74,950.00		PA
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay				
50,237.00		15,840.00		66,077.00		.00				
20A. Basic Pay				20B. Locality Adj.		20C. Adj. Basic Pay		20D. Other Pay		
56,983.00				17,967.00		74,950.00		.00		
14. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec EXECUTIVE SECRETARY					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM OFFICE OF POLICY IMM OFFICE OF THE UNDERSEC HS OS0112010000000000 PP 15 2022					
EMPLOYEE DATA										
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b)(6)	
27. FEGLI (b)(6)					28. Annuitant Indicator			29. Pay Rate Determinant		
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period		
POSITION DATA										
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC							
40. Agency Data		41.		42.		43.		44.		
45. Remarks ELECTED NOT TO ENROLL FOR HEALTH BENEFITS. POSITION IS AT THE FULL PERFORMANCE LEVEL OR BAND. (b)(6)										
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS					
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 07/18/2022						