

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WAITS, JENNIFER B				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/31/2021				
FIRST ACTION					SECOND ACTION							
5-A. Code 002		5-B. Nature of Action CORRECTION			6-A. Code 170		6-B. Nature of Action EXC APPT					
5-C. Code		5-D. Legal Authority			6-C. Code Y7M		6-D. Legal Authority SCH C 213 3315					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number CHIEF OF STAFF 66427831 C21274							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 15	19. Step or Rate 01	20. Total Salary/Award 144,128.00	21. Pay Basis PA
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay 110,460.00		20B. Locality Adj.	20C. Adj. Basic Pay 144,128.00	20D. Other Pay .00			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization OFFICE OF CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS OFFICE OF ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS DL CK0100000000000000 PP 09 2021							
EMPLOYEE DATA												
23. Veterans Preference I 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%					24. Tenure 3 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <input type="checkbox"/> YES <input checked="" type="checkbox"/> X NO		
27. FEGLI (b) (6)					28. Annuitant Indicator 9 NOT APPLICABLE			29. Pay Rate Determinant 0 NOT APPLICABLE				
30. Retirement Plan K FERS AND FICA				31. Service Comp. Date (Leave) 05/09/2014		32. Work Schedule F FULL TIME		33. Part-Time Hours Per Biweekly Pay Period				
POSITION DATA												
34. Position Occupied 2 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC								
40. Agency Data		41.		42.		43.		44.				
45. Remarks EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED. CREDITABLE MILITARY SERVICE: 00 YRS. 00 MOS. FROZEN SERVICE: 00 YRS. 00 MOS. APPOINTMENT AFFIDAVIT EXECUTED 2/01/2021. CORRECTS ITEM 30 FROM KF FERS-FRAE CORRECTS ITEM 31 FROM 07/03/2018 CHANGES SCD FROM 07/03/2018 TO REFLECT PREVIOUSLY UNCLAIMED SERVICE. THIS POSITION IS OUTSIDE THE BARGAINING UNIT. SERVES AT THE PLEASURE OF THE SECRETARY. REGULAR TOUR OF DUTY ESTABLISHED; ELIGIBLE FOR ANNUAL AND SICK LEAVE ACCRUAL.												
46. Employing Department or Agency DEPARTMENT OF LABOR						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: LUCY CUNNINGHAM PERSONNEL OFFICER						
47. Agency Code DLCA		48. Personnel Office ID 1193		49. Approval Date 04/25/2021								