

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.		2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 01/20/01
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5-A. Code 317		5-B. Nature Of Action RESIGNATION			6-A. Code		6-B. Nature of Action		
5-C. Code RPM		5-D. Legal Authority REG 715.202			6-C. Code		6-D. Legal Authority		
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority		

7. FROM: Position Title and Number CHIEF OF STAFF 10100000 99-0085					15. TO: Position Title and Number					
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8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 15	11. Step/Rate 04	12. Total Salary \$ 96651	13. Pay Basis PA	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
12A. Basic Pay \$ 87681	12B. Locality Adj. \$ 8970	12C. Adj. Basic Pay \$ 96651	12D. Other Pay \$ 0	20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay				

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC						22. Name and Location of Position's Organization					
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23. Veterans Preference (b) (6)				24. Tenure 3		25. Agency Use F		26. Veterans Preference for RIF (b) (6) YES (b) (6) NO	
27. FEGLI (b) (6)				28. Annuitant Indicator (b) (6)		29. Pay Rate Determinant (b) (6)			
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 08/12/94		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per. Pay Period		

34. Position Occupied 2			35. FLSA Category E		36. Appropriation Code		37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA						
40. Agency Data CLS 00		41. (b) (6)		42. EDUC LVL 13		43. SUPV LVL 5		44. POSITION SENSITIVITY CRITICAL-SENSITIVE	

45. Remarks
 FORWARDING ADDRESS: **(b) (6)**
 SF-8 (NOTICE TO FEDERAL EMPLOYEE ABOUT UNEMPLOYMENT INSURANCE) ISSUED
 REASON FOR RESIGNATION: **(b) (6)**
 LUMP-SUM PAYMENT TO BE MADE FOR ANY UNUSED ANNUAL LEAVE.
(b) (6)

46. Employing Department or Agency IN - OFC OF THE SECRETARY			50. Signature/Authentication and Title of Approving Official SANDRA STREETS [Signature] PERSONNEL OFFICER		
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 01/19/01	010033061		