

# NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) <b>DANIEL-DAVIS, LAURA E.</b>					2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01-05-97</b>														
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>																		
5-A. Code <b>894</b>		5-B. Nature of Action <b>PAY ADJ</b>			6-A. Code		6-B. Nature of Action																
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG. 531.205</b>			6-C. Code		6-D. Legal Authority																
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 13033, DATED 12/27/96</b>			6-E. Code		6-F. Legal Authority																
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPÉ ASST SECY &amp; DIR OF SCH ADV</b>  <b>10000 -96-114</b>																		
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>		10. Grade/Level <b>13</b>		11. Step/Rate <b>01</b>		12. Salary <b>\$52867</b>		13. Pay Basis <b>PA</b>		16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>		18. Grade/Level <b>13</b>		19. Step/Rate <b>01</b>		20. Salary/Award <b>\$54629</b>		21. Pay Basis <b>PA</b>	
12A. Basic Pay <b>\$49856</b>		12B. Locality Adj. <b>\$3011</b>		12C. Adj. Pay <b>\$52867</b>		12D. Other Pay <b>\$0</b>		20A. Basic Pay <b>\$51003</b>		20B. Locality Adj. <b>\$3626</b>		20C. Adj. Basic Pay <b>\$54629</b>		20D. Other Pay <b>\$0</b>									
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization  <b>SECRETARY'S IMMEDIATE OFFICE WASHINGTON, D.C.</b>																		
<b>EMPLOYEE DATA</b>																							
23. Veterans Preference <b>(b) (6)</b> 1-None 3-10 Pl. Disab. 5-10 Pl. Other 2-5 Pl. 4-10 Pl. Comp. 6-10 Pl. /30% Comp.											24. Tenure <b>3</b> 0-None 2-Conditional 1-Permanent 3-Indefinite				25. Agency Use <b>F</b> SEX		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO						
27. PEGR <b>(b) (6)</b>											28. Annuitant Indicator <b>(b) (6)</b>				29. Pay Rate Determinant <b>(b) (6)</b>								
30. Retirement Plan <b>(b) (6)</b>					31. Service Comp. Date (Leave) <b>06-01-93</b>				32. Work Schedule <b>F</b> FULL - TIME				33. Part-time Hours Per Biweekly Pay Period										
<b>POSITION DATA</b>																							
34. Position Occupied <b>2</b> 1-Competitive Service 3-SES General 2-Excepted Service 4-SES Career Reserved					35. FLSA Category <b>E</b> E-Exempt N-Nonexempt				36. Appropriation Code <b>8888</b>				37. Bargaining Unit Status										
38. Duty Station Code <b>11-0010-001</b>					39. Duty Station (City-County-State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA, DC</b>																		
40. Agency Designation <b>UNC. CLS. 00</b>		<b>(b) (6)</b>		42. EDUC. LVL. <b>13</b>		43. SUPV. IND. <b>8</b>		44. POSITION-SENSITIVITY <b>CRITICAL-SENSITIVE</b>															
45. Remarks <b>SALARY INCLUDES A GENERAL INCREASE OF 2.3 PERCENT AND A LOCALITY PAYMENT (OR OTHER GEOGRAPHIC ADJUSTMENT) APPLICABLE IN THIS AREA.</b>																							

46. Employing Department or Agency <b>INT-OFC OF THE SECT'Y</b>					50. Signature/Authentication and Title of Approving Official <b>A251841DCY0182</b>						
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>1841</b>		49. Approval Date <b>01-04-97</b>							