

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WATERS, ERIN M				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 01/02/2022				
FIRST ACTION					SECOND ACTION							
5-A. Code 894		5-B. Nature of Action GEN ADJ			6-A. Code		6-B. Nature of Action					
5-C. Code QWM		5-D. Legal Authority REG 531.207			6-C. Code		6-D. Legal Authority					
5-E. Code ZLM		5-F. Legal Authority E O 14061			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number COUNSELOR TO THE CHIEF OF STAFF 91005179 084958							
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary 130,698.00	13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 14	19. Step or Rate 03	20. Total Salary/Award 134,649.00	21. Pay Basis PA
12A. Basic Pay 100,167.00		12B. Locality Adj. 30,531.00	12C. Adj. Basic Pay 130,698.00		12D. Other Pay .00			20A. Basic Pay 102,371.00		20B. Locality Adj. 32,278.00	20C. Adj. Basic Pay 134,649.00	20D. Other Pay .00
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec HS OS0101000000000000 PP 01 2022							
EMPLOYEE DATA												
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b)(6)	
27. FEGLI (b)(6)						28. Annuitant Indicator			29. Pay Rate Determinant			
30. Retirement Plan (b)(6)				31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period			
POSITION DATA												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC								
40. Agency Data		41.		42.		43.		44.				
45. Remarks FEDERAL PAY INCREASE DUE TO E.O. 14061 SIGNED 12/22/21. SALARY INCLUDES A GENERAL INCREASE OF 2.2% ROUNDED AND A LOCALITY PAYMENT (OR OTHER GEOGRAPHIC ADJUSTMENT) APPLICABLE IN THIS AREA.												
46. Employing Department or Agency HOMELAND SECURITY						50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS						
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 12/22/2021								

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WATERS, ERIN M				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 04/05/2021			
FIRST ACTION					SECOND ACTION						
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action				
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number ADVANCE COORDINATOR 90770801 066782					15. TO: Position Title and Number COUNSELOR TO THE CHIEF OF STAFF 91005179 084958						
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis	
GS		0301		14		03		130,698.00		PA	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
.00						.00		100,167.00		30,531.00	
								20C. Adj. Basic Pay		20D. Other Pay	
								130,698.00		.00	
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec HS OS0101000000000000 PP 08 2021						
EMPLOYEE DATA											
23. Veterans Preference				24. Tenure				25. Agency Use		26. Veterans Preference for RIF	
(b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				(b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite						(b)(6)	
27. FEGLI				28. Annuitant Indicator				29. Pay Rate Determinant			
(b)(6)											
30. Retirement Plan			31. Service Comp. Date (Leave)		32. Work Schedule			33. Part-Time Hours Per Biweekly Pay Period			
(b)(6)					F FULL TIME						
POSITION DATA											
34. Position Occupied				35. FLSA Category		36. Appropriation Code			37. Bargaining Unit Status		
2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				(b)(6) E - Exempt N - Nonexempt					8888		
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC							
40. Agency Data		41.		42.		43.		44.			
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 04/05/2021 (b)(6) FEDERAL EMPLOYEES' HEALTH BENEFITS (FEHB): YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ENROLL. SEND YOUR COMPLETED SF-2809 TO (b)(6) TO COMPARE PLANS AND GET MORE INFORMATION, VISIT WWW.OPM.GOV/INSURE FEDERAL EMPLOYEES' GROUP LIFE INSURANCE (FEGLI): YOU ARE AUTOMATICALLY ENROLLED IN BASIC COVERAGE. YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ELECT OPTIONAL COVERAGE. SEND YOUR COMPLETED SF-2817 TO (b)(6) TO GET MORE INFORMATION AND USE THE FEGLI CALCULATOR, VISIT HTTP://WWW.OPM.GOV/INSURE/LIFE. FLEXIBLE SPENDING ACCOUNT (FSA): YOU HAVE 60 DAYS FROM THE DATE OF HIRE BUT NO LATER THAN OCT 1ST *** REMARKS CONTINUED ON THE NEXT PAGE ***											
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS						
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 04/06/2021							

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FIRST ACTION					SECOND ACTION						
5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action				
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number ADVANCE COORDINATOR 90770801 066782					15. TO: Position Title and Number COUNSELOR TO THE CHIEF OF STAFF 91005179 084958						
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis	
GS		0301		14		03		130,698.00		PA	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
.00				.00		.00		100,167.00		30,531.00	
20C. Adj. Basic Pay		20D. Other Pay		22. Name and Location of Position's Organization		22. Name and Location of Position's Organization		22. Name and Location of Position's Organization		22. Name and Location of Position's Organization	
130,698.00		.00		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec		IMMEDIATE OFFICE OF THE SECRETARY OSEM Imm Off of the Sec	
					HS OS0101000000000000 PP 08 2021						
EMPLOYEE DATA											
23. Veterans Preference (b)(6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				24. Tenure (b)(6) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF (b)(6)		
27. FEGLI (b)(6)				28. Annuitant Indicator			29. Pay Rate Determinant				
30. Retirement Plan (b)(6)			31. Service Comp. Date (Leave)		32. Work Schedule F FULL TIME			33. Part-Time Hours Per Biweekly Pay Period			
POSITION DATA											
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category (b)(6) E - Exempt N - Nonexempt		36. Appropriation Code			37. Bargaining Unit Status 8888			
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC								
40. Agency Data		41.		42.		43.		44.			
45. Remarks *** REMARKS CONTINUED *** TO ENROLL IN A HEALTH CARE OR DEPENDENT CARE FSA. IF HIRED ON/AFTER OCT 1ST YOU WILL BE ELIGIBLE TO ENROLL DURING THE FSA OPEN SEASON. TO GET MORE INFORMATION AND ENROLL ONLINE, VISIT WWW.FSAFED.COM. ONLINE ENROLLMENT IS MANDATORY. FEDERAL DENTAL AND VISION PROGRAM (FEDVIP): YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO ENROLL IN A SUPPLEMENTAL DENTAL AND/OR VISION PLAN. TO GET MORE INFORMATION AND ENROLL ONLINE, VISIT WWW.BENEFEDS.COM ONLINE ENROLLMENT IS MANDATORY. THRIFT SAVINGS PLAN (TSP): YOU ARE ELIGIBLE TO CONTRIBUTE TO TSP. YOU ARE AUTOMATICALLY ENROLLED AT THE RATE OF 3%. TO INCREASE OR DECREASE YOUR CONTRIBUTION AMOUNT, COMPLETE A TSP-1 AND SEND IT TO DANIELLE.REED HQ.DHS.GOV. FERS EMPLOYEES ONLY: YOU WILL IMMEDIATELY RECEIVE AN AGENCY AUTOMATIC CONTRIBUTION OF 1% OF YOUR PAY AND QUALIFY FOR UP TO 4% *** REMARKS CONTINUED ON THE NEXT PAGE ***											
46. Employing Department or Agency HOMELAND SECURITY					50. Signature/Authentication and Title of Approving Official ELECTRONICALLY SIGNED BY: NICOLE C. BARKSDALE-PERRY EXECUTIVE DIRECTOR, HRMS						
47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 04/06/2021							

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WATERS, ERIN M				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 04/05/2021			
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5-A. Code 170		5-B. Nature of Action EXC APPT			6-A. Code		6-B. Nature of Action				
5-C. Code Y7M		5-D. Legal Authority SCH C 213 3311			6-C. Code		6-D. Legal Authority				
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority				
7. FROM: Position Title and Number ADVANCE COORDINATOR 90770801 066782					15. TO: Position Title and Number COUNSELOR TO THE CHIEF OF STAFF 91005179 084958						
8. Pay Plan		9. Occ. Code		10. Grade or Level		11. Step or Rate		12. Total Salary		13. Pay Basis	
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12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
.00						.00		100,167.00		30,531.00	
								20C. Adj. Basic Pay		20D. Other Pay	
								130,698.00		.00	
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38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON DIST OF COLUMBIA DC								
40. Agency Data		41.		42.		43.		44.			
45. Remarks *** REMARKS CONTINUED *** MATCHING. TO GET INFORMATION, VISIT WWW.TSP.GOV/FORMS/TSPBK08.PDF FEDERAL LONG TERM CARE INSURANCE PROGRAM (FLTCIP) YOU HAVE 60 DAYS FROM THE DATE OF HIRE TO APPLY FOR COVERAGE USING THE ABBREVIATED UNDERWRITING APPLICATION. TO GET MORE INFORMATION AND APPLY ONLINE, VISIT WWW.LTCFEDS.COM. YOU MAY APPLY ONLINE OR DOWNLOAD AN APPLICATION. ALL INFORMATION SUBJECT TO VERIFICATION UPON RECEIPT OF THE MERGED RECORDS PERSONNEL FOLDER.											
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47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 04/06/2021							

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) WATERS, ERIN M				2. Social Security Number (b)(6)		3. Date of Birth (b)(6)		4. Effective Date 11/21/2021				
FIRST ACTION					SECOND ACTION							
5-A. Code 846		5-B. Nature of Action INDIVIDUAL TIME-OFF AWARD			6-A. Code		6-B. Nature of Action					
5-C. Code		5-D. Legal Authority			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number					15. TO: Position Title and Number COUNSELOR TO THE CHIEF OF STAFF 91005179 084958							
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12A. Basic Pay		12B. Locality Adj. .00	12C. Adj. Basic Pay	12D. Other Pay .00	20A. Basic Pay		20B. Locality Adj. .00	20C. Adj. Basic Pay	20D. Other Pay .00			
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47. Agency Code HSAA		48. Personnel Office ID 5500		49. Approval Date 12/06/2021								