

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.		2. Social Security Number (b) (6)	3. Date of Birth (b) (6)	4. Effective Date 05/07/00
FIRST ACTION		SECOND ACTION		

5-A. Code 893	5-B. Nature Of Action WITHIN-GRADE INC	6-A. Code	6-B. Nature of Action
5-C. Code Q7M	5-D. Legal Authority REG 531.404	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number CHIEF OF STAFF 10100000 99-0085					15. TO: Position Title and Number CHIEF OF STAFF 10100000 99-0085						
8. Pay Plan GS	9. Occ. Code 0301	10. Grade/Level 15	11. Step/Rate 03	12. Total Salary \$ 90280	13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade/Level 15	19. Step/Rate 04	20. Total Salary/Award \$ 93101	21. Pay Basis PA
12A. Basic Pay \$ 82788	12B. Locality Adj. \$ 7492	12C. Adj. Basic Pay \$ 90280	12D. Other Pay \$ 0	20A. Basic Pay \$ 85375	20B. Locality Adj. \$ 7726	20C. Adj. Basic Pay \$ 93101	20D. Other Pay \$ 0				

14. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC						22. Name and Location of Position's Organization SECRETARY'S IMMEDIATE OFFICE OFFICE OF THE DEPUTY SECRETARY WASHINGTON, DC					
--	--	--	--	--	--	--	--	--	--	--	--

EMPLOYEE DATA						EMPLOYEE DATA						
23. Veterans Preference (b) (6) 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point Compensable 5 - 10-Point Other 6 - 10-Point/Compensable/30%						24. Tenure 3 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use F SEX		26. Veterans Preference for RIF (b) (6) YES (b) (6) NO	
27. FEGLI (b) (6)						28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)			
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) 08/12/94			32. Work Schedule F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period			

POSITION DATA						POSITION DATA					
34. Position Occupied 2 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code DD6100D01			37. Bargaining Unit Status 8888		
38. Duty Station Code 11-0010-001				39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA							
40. Agency Data CLS 00		41. (b) (6)		42. EDUC LVL 13		43. SUPV LVL 5		44. POSITION SENSITIVITY CRITICAL-SENSITIVE			

45. Remarks
 DATE OF LAST EQUIVALENT INCREASE 05/09/99.
 WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE.

46. Employing Department or Agency IN - OFC OF THE SECRETARY			50. Signature/Authentication and Title of Approving Official SANDRA STREETS PERSONNEL OFFICER		
47. Agency Code IN01	48. Personnel Office ID 4342	49. Approval Date 05/05/00	001433810		