

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) DANIEL-DAVIS, LAURA E.				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 04 29 96			
FIRST ACTION				SECOND ACTION							
5-A. Code				5-B. Nature of Action							
872				TIME OFF AWARD							
5-C. Code				5-D. Legal Authority							
V3E				5 U.S.C. 4502 (E)							
5-E. Code				5-F. Legal Authority							
7. FROM: Position Title and Number					15. TO: Position Title and Number						
					SA/SECY & DIR SCH & ADV						
					10000 -95178						
8. Pay Plan		9. Occ. Code		10. Grade/Level		11. Step/Rate		12. Total Salary		13. Pay Basis	
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	
										40/HR	
14. Name and Location of Position's Organization						22. Name and Location of Position's Organization					
						SECRETARY'S IMMEDIATE OFFICE WASHINGTON, D.C.					

EMPLOYEE DATA

23. Veterans Preference				24. Tenure			25. Agency Use		26. Veterans Preference for RIF		
(b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				3 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			F SEX		YES NO		
27. FEGLI				28. Annuitant Indicator			29. Pay Rate Determinant				
(b) (6)				(b) (6)			(b) (6)				
30. Retirement Plan				31. Service Comp. Date (Leave)			32. Work Schedule		33. Part-Time Hours Per Biweekly Pay Period		
(b) (6)				06-01-93			F FULL - TIME				

POSITION DATA

34. Position Occupied			35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status		
2 1 - Competitive Service 3 - SES General 4 - SES Career Reserved 2 - Excepted Service			E E - Exempt N - Nonexempt				8888		
38. Duty Station Code			39. Duty Station (City - County - State or Overseas Location)						
11-0010-001			WASHINGTON DC, DISTRICT OF COLUMBIA, DIS						
40. AGENCY FUNC. CLS. 00		41. (b) (6)		EDUC. LVL. 13		SUPV. IND. 8		44. POSITION-SENSITIVITY NON SENSITIVE	

45. Remarks
(b) (6)
TIME OFF AWARD FOR 40 HOURS.

CK-DIG: 2

46. Employing Department or Agency INT-OFC OF THE SECT'Y			50. Signature/Authentication and Title of Approving Official A251841DC5083Q <i>Dwison S Beard</i> AUTHORIZING OFFICIAL		
47. Agency Code IN01	48. Personnel Office ID 1841	49. Approval Date 05-08-96			