

YVETTE M. MEFTAH

PROFESSIONAL EXPERIENCE

- Reinco, Inc. private family corporation** **2017-present**
Vice-President
Co-owner and manager of commercial real-estate portfolio in Naples, Florida.
- Georgetown University, McCourt School of Public Policy** **2015-2017**
Chief of Staff
Created framework for a non-partisan policy & legislative training program for new/young Hill staff, working closely with Congressional Affairs and other stakeholders. Developed tools to increase outreach and fundraising with McCourt Alumni. Oversaw and managed Communications, IT, and Alumni Relations staff working with them to better integrate their strategies. Worked closely with recruitment staff to improve diversity of both domestic and international applicants, widen recruitment efforts at HBCUs and HACUs.
- U.S. Department of Labor, Office of the Secretary** **2009-2013**
Counselor to the Deputy Secretary of Labor
Advised the Deputy Secretary on a wide range of policy and legal issues. Provided day-to-day policy input and guidance to Assistant Secretaries and their agencies on behalf of the Secretary and Deputy Secretary, with special focus on employment & training programs, federal grant programs, pension and ERISA issues, and workers compensation programs. Managed cross-Agency efforts on short term problems and projects, worked closely with the White House and other Departments on policy and legislative proposals, and represented the Department on various interagency councils.
- Her Majesty's Government** **2001-2008**
Consultant - Senior Policy Advisor
Counseled departments on new initiatives, working with stakeholders across Government and in the private and voluntary sectors to develop policy, strategy and program plans for Ministerial consideration and departmental implementation. Where relevant, negotiated cross-Government targets and spending plans, developed pilot programs to test new solutions, and drafted reports for announcement of new policy and legislative initiatives.
- Her Majesty's Government, Cabinet Office, Performance and Innovation Unit** **2000-2001**
Project Leader
Led project team analyzing the legal, systemic, technological and cultural issues related to the use and management of personal data across the public sector. Delivered a report to the Prime Minister recommending new Government policies to improve the collection, maintenance and use of such data to achieve enhanced personal privacy, and improved public sector services. Managed relationships with a broad spectrum of stakeholders including Ministers, local governments, and the voluntary sector.
- U.S. Department of Labor, Office of the Secretary** **1997 - 2000**
Counselor to the Deputy Secretary of Labor
Responsible for managing policy, legislative, regulatory and public outreach strategies for the Deputy Secretary on issues including pension reform and education, welfare to work, minimum wage and overtime, employment-based immigration, job training and workforce development program consolidation. Advised on legal issues raised in cases pending with the Solicitor, and in policy and program implementation. Managed the confirmation process for Presidential nominees on behalf of the Secretary, coordinating with the White House and the Senate.

U.S. Department of Labor
Office of the Assistant Secretary for Employment and Training **1995-1997**

Special Counsel

Developed strategies to further the policies and program priorities of the Employment and Training Administration, a \$25 billion government agency within the Department of Labor. Managed special interdepartmental projects, tracked agency legislative and regulatory initiatives in areas including employment-based immigration and unemployment insurance, and directed agency coordination with the Office of the Secretary of Labor and the White House.

United States Senate, Office of Senator Donald W. Riegle, Jr. **1993-1995**

Legislative Director/Counsel

Managed legislative activity both in Committee and on Senate floor. Supervised the legislative staff and advised the Senator on legislative initiatives. Counsel handling Senator's Budget Committee responsibilities, as well as managing all labor, judiciary, education and arts issues, as well as nominations. Drafted and negotiated legislation, wrote briefing memoranda, speeches, and edited all other staff communications.

U.S. House of Representatives, Office of Congressman John Conyers, Jr. **1991-1993**

Counsel

Managed a wide variety of issues in areas including: education and labor, crime and gun control, civil rights, antitrust, patent extensions and intellectual property, federal and State voting procedures, campaign finance reform, the arts, and food and drug law. Drafted and negotiated legislation, developed hearings, wrote speeches, editorials and managed legislative staff.

The Kerry Committee **1990**

Assistant Fundraiser

Organized and promoted major fundraisers in Los Angeles, Orange County, and Boston on behalf of Senator John F. Kerry. Solicited support for other Massachusetts events, and contacted potential donors nationwide.

United States Senate, Office of Senator Howard M. Metzenbaum **1987-1988**

Staff Assistant

Researched legal issues including campaign finance reform, food safety and labeling proposals, and federal judicial nominations. Analyzed legislative proposals, drafted position papers and briefings.

EDUCATION

The American University

Washington College of Law: Juris Doctorate, 1989

Activities: Phi Delta Phi Legal Fraternity, International Law Society, Women's Law Society.

Ohio Wesleyan University: Bachelor of Arts, 1986

Major: Politics and Government

Minor: Spanish language and literature