

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>KELLY, KATHERINE P</b>	2. Social Security Number <b>(b) (6)</b>	3. Date of Birth <b>(b) (6)</b>	4. Effective Date <b>07/17/2011</b>
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FIRST ACTION		SECOND ACTION	
5-A. Code <b>893</b>	5-B. Nature of Action <b>REG WRI</b>	6-A. Code	6-B. Nature of Action
5-C. Code <b>Q7M</b>	5-D. Legal Authority <b>REG 531.404</b>	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number <b>DEPUTY DIRECTOR OFFICE OF COMMUNICATIONS 10500000 IGS1196</b>					15. TO: Position Title and Number <b>DEPUTY DIRECTOR OFFICE OF COMMUNICATIONS 10500000 IGS1196</b>						
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade/Level <b>13</b>	11. Step/Rate <b>01</b>	12. Total Salary <b>89033</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade/Level <b>13</b>	19. Step/Rate <b>02</b>	20. Total Salary/Award <b>92001</b>	21. Pay Basis <b>PA</b>
12A. Basic Pay <b>71674</b>	12B. Locality Adj. <b>17359</b>	12C. Adj. Basic Pay <b>89033</b>	12D. Other Pay <b>0</b>	20A. Basic Pay <b>74063</b>	20B. Locality Adj. <b>17938</b>	20C. Adj. Basic Pay <b>92001</b>	20D. Other Pay <b>0</b>				
14. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON,DC</b>						22. Name and Location of Position's Organization <b>SECRETARY'S IMMEDIATE OFFICE OFFICE OF COMMUNICATION  WASHINGTON,DC</b>					

<b>EMPLOYEE DATA</b>				24. Tenure		25. Agency Use		26. Veterans Preference for RIF	
23. Veterans Preference <b>(b) (6)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%				3 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite				<b>(b) (6)</b> YES <b>(b) (6)</b> NO	
27. FEGLI <b>(b) (6)</b>				28. Annuitant Indicator <b>(b) (6)</b>		29. Pay Rate Determinant <b>(b) (6)</b>			
30. Retirement Plan <b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>09/18/2005</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period		
<b>POSITION DATA</b>				35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
34. Position Occupied <b>2</b> 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				<b>E</b> E - Exempt N - Nonexempt				<b>8888</b>	
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>						
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 13</b>		43. <b>SUPV STAT 2</b>		44. <b>POSITION SENSITIVITY CRITICAL-SENSITIVE</b>	

45. Remarks  
DATE OF LAST EQUIVALENT INCREASE 07/18/10.  
WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE.

46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>			50. Signature/Authentication and Title of Approving Official <b>111141040 / ELECTRONICALLY SIGNED BY: MICHELLE R. OXYER SUPVY HUMAN RESOURCES SPECIALIST</b>		
47. Agency Code <b>IN01</b>	48. Personnel Office ID <b>4342</b>	49. Approval Date <b>07/21/2011</b>			