

NOTIFICATION OF PERSONNEL ACTION

1. Name (Last, First, Middle) SCHWARTZ, MELISSA A		2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 01/20/2021	
FIRST ACTION				SECOND ACTION			
5-A. Code 002		5-B. Nature of Action CORRECTION		6-A. Code 881		6-B. Nature of Action CHANGE IN FEGLI	
5-C. Code		5-D. Legal Authority		6-C. Code DPM		6-D. Legal Authority 5 U.S.C. CHAPTER 87	
5-E. Code		5-F. Legal Authority		6-E. Code		6-F. Legal Authority	
7. FROM: Position Title and Number SENIOR ADVISOR TO THE SECRETARY OF THE INTERIOR 10000000 ES19768				15. TO: Position Title and Number SENIOR ADVISOR TO THE SECRETARY OF THE INTERIOR 10000000 ES19768			
8. Pay Plan ES		9. Occ. Code 0301		10. Grade or Level 00		11. Step or Rate 00	
12. Total Salary \$162000.00		13. Pay Basis PA		16. Pay Plan ES		17. Occ. Code 0301	
18. Grade or Level 00		19. Step or Rate 00		20. Total Salary/Award \$162000.00		21. Pay Basis PA	
12A. Basic Pay \$162000.00		12B. Locality Adj. \$0.00		12C. Adj. Basic Pay \$162000.00		12D. Other Pay \$0.00	
20A. Basic Pay \$162000.00		20B. Locality Adj. \$0.00		20C. Adj. Basic Pay \$162000.00		20D. Other Pay \$0.00	
14. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC				22. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC			
EMPLOYEE DATA							
23. Veterans Preference (b) (6) 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%				24. Tenure 0 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite		25. Agency Use	
26. Veterans Preference for RIF (b) (6) YES (b) (6) NO				27. FEGLI (b) (6)		28. Annuity Indicator (b) (6)	
29. Pay Rate Determinant (b) (6)		30. Retirement Plan (b) (6)		31. Service Comp. Date (Leave) 01/20/2021		32. Work Schedule F FULL-TIME	
33. Part-Time Hours Per Biweekly Pay Period		POSITION DATA					
34. Position Occupied 3 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved		35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code		37. Bargaining Unit Status 8888	
38. Duty Station Code 11-0010-001		39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA					
40. Agency Data FUNC CLS 00		41. (b) (6)		42. EDUC LVL 17		43. SUPV STAT 2	
44. POSITION SENSITIVITY HIGH RISK		45. Remarks CORRECTS ITEM NUMBER (b) (6)					
46. Employing Department or Agency IN - OFC OF THE SECRETARY				50. Signature/Authentication and Title of Approving Official 210682395 / ELECTRONICALLY SIGNED BY: ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST			
47. Agency Code IN01		48. Personnel Office ID 4342		49. Approval Date 03/17/2021			