

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) DEE, STEPHEN JAMES				2. Social Security Number (b) (6)		3. Date of Birth (b) (6)		4. Effective Date 06/19/2022				
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>							
5-A. Code 570		5-B. Nature of Action CONV TO EXC APPT			6-A. Code		6-B. Nature of Action					
5-C. Code Y7M		5-D. Legal Authority SCH C, 213.3394 (DTGS60896)			6-C. Code		6-D. Legal Authority					
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority					
7. FROM: Position Title and Number SPECIAL ASSISTANT  1001 GS60708					15. TO: Position Title and Number SPECIAL PROJECTS MANAGER  1001 GS60896							
8. Pay Plan GS	9. Occ. Code 0301	10. Grade or Level 12	11. Step or Rate 03	12. Total Salary \$95824.00		13. Pay Basis PA	16. Pay Plan GS	17. Occ. Code 0301	18. Grade or Level 13	19. Step or Rate 01	20. Total Salary/Award \$106823.00	21. Pay Basis PA
12A. Basic Pay \$72853.00		12B. Locality Adj. \$22971.00	12C. Adj. Basic Pay \$95824.00		12D. Other Pay \$0.00		20A. Basic Pay \$81216.00		20B. Locality Adj. \$25607.00	20C. Adj. Basic Pay \$106823.00		20D. Other Pay \$0.00
14. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY  WASHINGTON,DC					22. Name and Location of Position's Organization TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY  WASHINGTON,DC							
<b>EMPLOYEE DATA</b>												
23. Veterans Preference (b) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%					24. Tenure (b) 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF (b) YES (b) NO			
27. FEGLI (b) (6)					28. Annuitant Indicator (b) (6)			29. Pay Rate Determinant (b) (6)				
30. Retirement Plan (b) (6)			31. Service Comp. Date (Leave) (b) (6)		32. Work Schedule F FULL-TIME		33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>												
34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved			35. FLSA Category E E - Exempt N - Nonexempt		36. Appropriation Code 0001687			37. Bargaining Unit Status 8888				
38. Duty Station Code 11-0010-001			39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA									
40. Agency Data FUNC CLS 00	41. (b) (6)		42. EDUC LVL 15		43. SUPV STAT 8		44. POSITION SENSITIVITY HIGH RISK					
45. Remarks CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: (b) (6) EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 31.53% (IN BLOCK 20B) SERVICE COUNTING TOWARD CAREER TENURE FROM (b) (6) ELIGIBLE FOR SICK AND ANNUAL LEAVE												
46. Employing Department or Agency TD - OFFICE OF THE SECRETARY					50. Signature/Authentication and Title of Approving Official 221366341 / ELECTRONICALLY SIGNED BY: JOAN SIMPSON STRATEGIC ADVISOR, EPRC							
47. Agency Code TD01	48. Personnel Office ID 3297		49. Approval Date 06/29/2022									

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DEE, STEPHEN JAMES</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>04/25/2021</b>					
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>								
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action						
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3394 (DTGS60708)</b>			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>								
					<b>1001 GS60708</b>								
8. Pay Plan	9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis		
						<b>GS</b>	<b>0301</b>	<b>12</b>	<b>02</b>	<b>\$90106.00</b>	<b>PA</b>		
12A. Basic Pay		12B. Locality Adj.		12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.			
								<b>\$69057.00</b>		<b>\$21049.00</b>			
								<b>\$90106.00</b>		<b>\$0.00</b>			
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>								
					<b>WASHINGTON,DC</b>								
<b>EMPLOYEE DATA</b>													
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%						24. Tenure <b>(b) (6)</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO		
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>				
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>(b) (6)</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period					
<b>POSITION DATA</b>													
34. Position Occupied 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved <b>2</b>				35. FLSA Category E - Exempt N - Nonexempt <b>E</b>		36. Appropriation Code <b>0001687</b>			37. Bargaining Unit Status <b>8888</b>				
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>									
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 15</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>					
45. Remarks APPOINTMENT AFFIDAVIT EXECUTED 04-26-21. CREDITABLE MILITARY SERVICE: <b>(b) (6)</b> PREVIOUS RETIREMENT COVERAGE: <b>(b) (6)</b> ELIGIBLE FOR SICK AND ANNUAL LEAVE EMPLOYEE SUBJECT TO DRUG TESTING AS PROVIDED IN THE DOT DRUGFREE DEPARTMENTAL WORKPLACE PLAN. YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION TO ENROLL IN THE FEDERAL EMPLOYEES DENTAL AND VISION PROGRAM (FEDVIP) AND THE FEDERAL EMPLOYEES LONG TERM CARE INSURANCE PROGRAM (FLTICIP). YOU HAVE 60 DAYS FROM THE DATE OF THIS ACTION OR UNTIL SEPTEMBER 30 OF THE PLAN YEAR TO ENROLL IN THE FLEXIBLE SPENDING ACCOUNT (FSA). REGISTRATION FOR HEALTH BENEFITS AND LIFE INSURANCE MUST BE RECEIVED BY HUMAN RESOURCES NLT 60 DAYS FROM THE EFFECTIVE DATE OF THIS ACTION YOU ARE AUTOMATICALLY ENROLLED IN THE THRIFT SAVINGS PLAN UNLESS YOU OPT OUT. A RATE OF 5 PERCENT WILL BE DEDUCTED FROM YOUR BASIC PAY. PLEASE CONTACT YOUR HUMAN RESOURCES OFFICE FOR MORE INFORMATION *** REMARKS CONTINUED ON THE NEXT PAGE ***													
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>210759647 / ELECTRONICALLY SIGNED BY:</b>							
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>		49. Approval Date <b>04/28/2021</b>		<b>JOAN SIMPSON</b> <b>STRATEGIC ADVISOR, EPRC</b>							

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DEE, STEPHEN JAMES</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>04/25/2021</b>					
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>								
5-A. Code <b>170</b>		5-B. Nature of Action <b>EXC APPT</b>			6-A. Code		6-B. Nature of Action						
5-C. Code <b>Y7M</b>		5-D. Legal Authority <b>SCH C, 213.3394 (DTGS60708)</b>			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>								
					<b>1001 GS60708</b>								
8. Pay Plan		9. Occ. Code	10. Grade or Level	11. Step or Rate	12. Total Salary		13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade or Level	19. Step or Rate	20. Total Salary/Award	21. Pay Basis
<b>GS</b>		<b>0301</b>	<b>12</b>	<b>02</b>	<b>\$90106.00</b>		<b>PA</b>	<b>GS</b>	<b>0301</b>	<b>12</b>	<b>02</b>	<b>\$90106.00</b>	<b>PA</b>
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay		12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay		
<b>\$69057.00</b>							<b>\$69057.00</b>		<b>\$21049.00</b>	<b>\$90106.00</b>	<b>\$0.00</b>		
14. Name and Location of Position's Organization					22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY  WASHINGTON,DC</b>								
<b>EMPLOYEE DATA</b>													
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%					24. Tenure <b>(b) (6)</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite			25. Agency Use	26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO				
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>					
<b>(b) (6)</b>			31. Service Comp. Date (Leave) <b>(b) (6)</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>													
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>0001687</b>			37. Bargaining Unit Status <b>8888</b>					
38. Duty Station Code <b>11-0010-001</b>			39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>										
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>	42. <b>EDUC LVL 15</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>						
45. Remarks *** REMARKS CONTINUED *** SCD SUBJECT TO CHANGE UPON VERIFICATION OF PRIOR FEDERAL SERVICE RETIREMENT COVERAGE WILL POSSIBLY CHANGE UPON VERIFICATION OF PRIOR FEDERAL SERVICE EMPLOYEE IS AUTOMATICALLY COVERED UNDER FERS, FERS-RAE OR FERS-FRAE. SERVICE COUNTING TOWARD CAREER TENURE FROM <b>(b) (6)</b> SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 30.48% (IN BLOCK 20B)													
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>210759647 / ELECTRONICALLY SIGNED BY:</b>								
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>	49. Approval Date <b>04/28/2021</b>		JOAN SIMPSON STRATEGIC ADVISOR, EPRC								

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DEE, STEPHEN JAMES</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/02/2022</b>							
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>										
5-A. Code <b>894</b>		5-B. Nature of Action <b>GEN ADJ</b>			6-A. Code		6-B. Nature of Action								
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>			6-C. Code		6-D. Legal Authority								
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 14061 DATED 12/22/21</b>			6-E. Code		6-F. Legal Authority								
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>										
<b>1001</b>		<b>GS60708</b>			<b>1001</b>		<b>GS60708</b>								
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>12</b>	11. Step or Rate <b>02</b>	12. Total Salary <b>\$90106.00</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>12</b>	19. Step or Rate <b>02</b>	20. Total Salary/Award <b>\$92829.00</b>	21. Pay Basis <b>PA</b>				
12A. Basic Pay <b>\$69057.00</b>		12B. Locality Adj. <b>\$21049.00</b>		12C. Adj. Basic Pay <b>\$90106.00</b>		12D. Other Pay <b>\$0.00</b>		20A. Basic Pay <b>\$70576.00</b>		20B. Locality Adj. <b>\$22253.00</b>		20C. Adj. Basic Pay <b>\$92829.00</b>		20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>						22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>									
<b>WASHINGTON,DC</b>						<b>WASHINGTON,DC</b>									
<b>EMPLOYEE DATA</b>															
23. Veterans Preference <b>(b)</b> 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%						24. Tenure <b>(b)</b> 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b)</b> YES <b>(b)</b> NO				
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b)</b>						
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>(b) (6)</b>		F FULL-TIME			33. Part-Time Hours Per Biweekly Pay Period						
<b>POSITION DATA</b>															
34. Position Occupied 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved				35. FLSA Category E - Exempt N - Nonexempt		36. Appropriation Code <b>0001687</b>			37. Bargaining Unit Status <b>8888</b>						
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 15</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>							
45. Remarks SALARY INCLUDES A GENERAL INCREASE OF 2.2 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.															
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>220106351 / ELECTRONICALLY SIGNED BY:</b>									
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>		49. Approval Date <b>01/06/2022</b>		ANNE H. AUDET DOT AUTHORIZING OFFICIAL									

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>DEE, STEPHEN JAMES</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>04/24/2022</b>					
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>								
5-A. Code <b>893</b>		5-B. Nature of Action <b>REG WRI</b>			6-A. Code		6-B. Nature of Action						
5-C. Code <b>Q7M</b>		5-D. Legal Authority <b>REG 531.404</b>			6-C. Code		6-D. Legal Authority						
5-E. Code		5-F. Legal Authority			6-E. Code		6-F. Legal Authority						
7. FROM: Position Title and Number <b>SPECIAL ASSISTANT</b>					15. TO: Position Title and Number <b>SPECIAL ASSISTANT</b>								
<b>1001 GS60708</b>					<b>1001 GS60708</b>								
8. Pay Plan <b>GS</b>	9. Occ. Code <b>0301</b>	10. Grade or Level <b>12</b>	11. Step or Rate <b>02</b>	12. Total Salary <b>\$92829.00</b>	13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>	17. Occ. Code <b>0301</b>	18. Grade or Level <b>12</b>	19. Step or Rate <b>03</b>	20. Total Salary/Award <b>\$95824.00</b>	21. Pay Basis <b>PA</b>		
12A. Basic Pay <b>\$70576.00</b>		12B. Locality Adj. <b>\$22253.00</b>		12C. Adj. Basic Pay <b>\$92829.00</b>		20A. Basic Pay <b>\$72853.00</b>		20B. Locality Adj. <b>\$22971.00</b>		20C. Adj. Basic Pay <b>\$95824.00</b>		20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>						22. Name and Location of Position's Organization <b>TD01 OFFICE OF THE SECRETARY OFFICE OF THE DEPUTY SECRETARY</b>							
<b>WASHINGTON,DC</b>						<b>WASHINGTON,DC</b>							
<b>EMPLOYEE DATA</b>													
23. Veterans Preference <b>(b) (6)</b> 1 - None    3 - 10-Point/Disability    5 - 10-Point/Other 2 - 5-Point    4 - 10-Point/Compensable    6 - 10-Point/Compensable/30%						24. Tenure <b>(b) (6)</b> 0 - None    2 - Conditional 1 - Permanent    3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO		
27. FEGLI <b>(b) (6)</b>						28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>				
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>(b) (6)</b>		32. Work Schedule <b>F FULL-TIME</b>			33. Part-Time Hours Per Biweekly Pay Period				
<b>POSITION DATA</b>													
34. Position Occupied <b>2</b> 1 - Competitive Service    3 - SES General 2 - Excepted Service    4 - SES Career Reserved				35. FLSA Category <b>E</b> E - Exempt N - Nonexempt		36. Appropriation Code <b>0001687</b>			37. Bargaining Unit Status <b>8888</b>				
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>									
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 15</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>					
45. Remarks DATE OF LAST EQUIVALENT INCREASE 04/25/21. WORK PERFORMANCE IS AT AN ACCEPTABLE LEVEL OF COMPETENCE. SALARY INCLUDES A LOCALITY-BASED PAYMENT OF 31.53% (IN BLOCK 20B)													
46. Employing Department or Agency <b>TD - OFFICE OF THE SECRETARY</b>						50. Signature/Authentication and Title of Approving Official <b>220940154 / ELECTRONICALLY SIGNED BY:</b>							
47. Agency Code <b>TD01</b>		48. Personnel Office ID <b>3297</b>		49. Approval Date <b>05/03/2022</b>		JOAN SIMPSON STRATEGIC ADVISOR, EPRC							