SUMMARY OF QULIFICATIONS

- Bilingual professional (Spanish and English) with over 10 years of policy and research experience.
- Extensive knowledge of federal regulations and legislative procedures.
- Network builder with an established track record of creating lasting relationships and partnerships with leaders in all branches of government, the private sector, non-profits, and other national organizations.
- Outstanding ability to produce written deliverables with great attention to detail in fast-paced environments.

PROFESSIONAL EXPERIENCE

U.S. SENATOR ROBERT MENENDEZ (NJ), Washington, D.C., 2016- Present Senior Advisor

- Principal advisor to the Senator on Puerto Rico; census; government and corporate diversity and inclusion; and Hispanic and minority outreach.
- Organize high-level meetings between Democratic Senators and thought leaders, national experts and media representatives to address key issues within my portfolio as the Lead for the Senate Democratic Hispanic Task Force.
- Represent the Senator at Member-level meetings of the 32 Representatives of the Congressional Hispanic Caucus.
- Lead and negotiate Senator's legislative priorities within four Congressional Hispanic Caucus Taskforces: Chair of the Diversity and Inclusion Taskforce, and Member of the Immigration Taskforce, Puerto Rico Taskforce and Foreign Relations Taskforce.
- Draft and introduce legislation; floor speeches, talking points, vote recommendations, letters to the Administration and memos in my key issue areas; Work with House and Senate Committee staff to advance legislation.
- Negotiate legislation and strategy with Members of the opposite party to advance mutual legislative interests.
 - Successfully steered passage of the National Museum for the American Latino Act through Congress.
- Supervise between 2-4 legislative assistants, correspondents and fellows in relevant issue areas.
- Primary researcher and author of the Senator's flagship Fortune 100 Corporate Diversity Survey report.

U.S. SENATOR BENJAMIN L. CARDIN (MD), Prince Georges County, MD, 2013-2016 Assistant to the Senator

- Managed day-to-day constituent operations for the Senator's Prince Georges County office.
- Represented the Senator at meetings and events around the state; engaged key federal, state, and local officials and advocacy groups to communicate their concerns on immigration and civil rights to the Senator.
- Developed and implemented outreach strategies for the Senator to engage different minority communities across Maryland.
- Secured federal assistance for constituents and Maryland businesses on all aspects of the immigration process, including international childhood abductions & inter-country adoptions.
- Advised Washington D.C. office on legislation that was of interest to state and local officials and constituents.

OFFICE OF CONGRESSMAN ALCEE L. HASTINGS (FL), Washington, D.C., 2012 Policy Advisor

- Served as primary advisor to the Congressman on policies related to immigration and migrant rights, human trafficking, housing, homelessness, and postal issues.
- Lead on bipartisan congressional Homelessness Caucus; organized subject briefings on the Hill and the District.
- Developed research projects, drafted speeches/talking points, wrote press releases, tracked legislation, prepared committee hearing/mark-up binders and memos.
- Managed constituent federal grant request; track grant information and follow-up with supportive services.
- Supervised between 1-2 interns within my issue areas.

COMMISSION ON SECURITY AND COOPERATION IN EUROPE, Washington, D.C., 2010-2012 Policy Advisor

 Primary advisor to a bicameral Congressional Commission on a portfolio that included human trafficking, forced labor, refugees and internally displaced people, and housing in 56 countries including the United States.

- Represented the Commission in two high-level meetings at the OSCE headquarters in Vienna, Austria.
- Organized congressional hearings on human trafficking; selected and invited key witnesses, drafted statements and policy memos for Congressional Commission Members; Drafted press releases and dear-colleague letters.

LIBRARY OF CONGRESS, OFFICE OF STRATEGIC INITIATIVES, Washington, D.C. 1/2010-9/2010 Administrative Specialist

• Led a human capital focus group project with Senior Executive Service and General Schedule staff to determine areas of growth within the Library's service unit; designed the interview questionnaire and executed study logistics; drafted policy manuals and recommendations for unit executives.

UNIVERSITY OF PUERTO RICO, San Juan, P.R., 8/2003-8/2010 Research Assistant

- Led three research projects on: workforce disparities among higher education professionals; Civic and political engagement among mental health professionals; and housing, displacement and homelessness in low-income communities in the Puerto Rico Metropolitan area.
- Designed studies from problem establishment to methodology selection and application; survey and interview design; data analysis and drafting of final reports with conclusions.
- Collected, reviewed, analyzed, and organized statistical information using public and private data sources.
- Presented results at international conferences and published in peer-reviewed journals.

Teaching Assistant

• Supervised a class of eight graduate students on community organizing, empowerment theory, research methods and group dynamics; facilitated workshops and educational events on the issues; administered laboratory coursework and evaluated students' progress.

Program Coordinator (Career Opportunities in Research Program/ NIMH)

• Supervised and mentored a team of 10 undergraduate students seeking placement in national graduate programs; organized weekly seminars on research methods, grant writing and college applications training.

EDUCATION

- **Post-Doctoral,** James Marshall Public Policy Scholar, Div. 9 of American Psychological Association, Washington D.C., 2010-12.
- Ph.D. Psychology, University of Puerto Rico, San Juan, PR, 2010. GPA: 3.64
 - o Public Policy Research Fellow, University of Nebraska Public Policy Center, Lincoln, NE, Summer 2008

LEADERSHIP

- Todos con Biden, Phone banking volunteer, October 2020
- Democratic Senate Campaign Committee, North Carolina: GOTV Volunteer, 2016
- Hispanic Association of Colleges and Universities Alumni Association (HACU-AA), Washington D.C.: Treasurer, 2015
- Congressional Hispanic Staff Association (CHSA), Washington D.C.: Resume reviewer, Present; Mentoring Officer/ Event Coordinator, 2010-2011; Diversity Placement Committee Member, 2012
- Society for the Psychological Study of Social Issues (SPSSI), Washington D.C.: Two Tiered Academic Labor Task Force Member, 2009-2010; Dalmas Taylor Fellow Selection Committee, 2011-2012; James Marshall Post-Doctoral Fellow Selection Committee Chair and Mentoring Committee, 2012-2015
- American Association for Advancement of Science (AAAS), Science and Human Rights Coalition, Washington D.C., Board Member, 2011-2012