

**NOTIFICATION OF PERSONNEL ACTION**

|   |  |  |  |  |  |   |  |   |   |   |                                 |  |                            |
|---|--|--|--|--|--|---|--|---|---|---|---------------------------------|--|----------------------------|
| 1. Name (Last, First, Middle)<br><b>KULES, AMANDA B</b>   |  |  |  | 2. Social Security Number<br><b>(b) (6)</b>  |  | 3. Date of Birth<br><b>(b) (6)</b>      |  | 4. Effective Date<br><b>01/02/2022</b>      |   |   |                                 |  |                            |
| <b>FIRST ACTION</b>   |  |  |  |  | <b>SECOND ACTION</b>   |   |  |   |   |   |                                 |  |                            |
| 5-A. Code<br><b>894</b>   |  | 5-B. Nature of Action<br><b>GEN ADJ</b>                  |  |  | 6-A. Code  |   | 6-B. Nature of Action                        |   |   |   |                                 |  |                            |
| 5-C. Code<br><b>QWM</b>   |  | 5-D. Legal Authority<br><b>REG 531.207</b>               |  |  | 6-C. Code  |   | 6-D. Legal Authority                         |   |   |   |                                 |  |                            |
| 5-E. Code<br><b>ZLM</b>   |  | 5-F. Legal Authority<br><b>E.O. 14061 DATED 12/22/21</b> |  |  | 6-E. Code  |   | 6-F. Legal Authority                         |   |   |   |                                 |  |                            |
| 7. FROM: Position Title and Number<br><b>DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE<br/>10000000 IGS1589</b>  |  |  |  |  | 15. TO: Position Title and Number<br><b>DIRECTOR, OFFICE OF SCHEDULING AND ADVANCE<br/>10000000 IGS1589</b>  |   |  |   |   |   |                                 |  |                            |
| 8. Pay Plan<br><b>GS</b>  |  | 9. Occ. Code<br><b>0301</b>                              | 10. Grade or Level<br><b>14</b>                              | 11. Step or Rate<br><b>02</b>  | 12. Total Salary<br><b>\$126614.00</b>   | 13. Pay Basis<br><b>PA</b>              | 16. Pay Plan<br><b>GS</b>                    |   | 17. Occ. Code<br><b>0301</b>  | 18. Grade or Level<br><b>14</b>           | 19. Step or Rate<br><b>02</b>   | 20. Total Salary/Award<br><b>\$130441.00</b> | 21. Pay Basis<br><b>PA</b> |
| 12A. Basic Pay<br><b>\$97037.00</b>   |  | 12B. Locality Adj.<br><b>\$29577.00</b>                  | 12C. Adj. Basic Pay<br><b>\$126614.00</b>                    |  | 12D. Other Pay<br><b>\$0.00</b>  |   | 20A. Basic Pay<br><b>\$99172.00</b>          |   | 20B. Locality Adj.<br><b>\$31269.00</b>                                 | 20C. Adj. Basic Pay<br><b>\$130441.00</b> | 20D. Other Pay<br><b>\$0.00</b> |  |                            |
| 14. Name and Location of Position's Organization<br><b>IN01 SECRETARY'S IMMEDIATE OFFICE</b><br><br><b>WASHINGTON,DC</b>  |  |  |  |  | 22. Name and Location of Position's Organization<br><b>IN01 SECRETARY'S IMMEDIATE OFFICE</b><br><br><b>WASHINGTON,DC</b>   |   |  |   |   |   |                                 |  |                            |
| <b>EMPLOYEE DATA</b>  |  |  |  |  |  |   |  |   |   |   |                                 |  |                            |
| 23. Veterans Preference<br><b>(b) (6)</b><br>1 - None<br>2 - 5-Point<br>3 - 10-Point/Disability<br>4 - 10-Point/Compensable<br>5 - 10-Point/Other<br>6 - 10-Point/Compensable/30% |  |  |  |  | 24. Tenure<br><b>3</b><br>0 - None<br>1 - Permanent<br>2 - Conditional<br>3 - Indefinite   |   |  | 25. Agency Use                              | 26. Veterans Preference for RIF<br><b>(b) (6)</b> YES <b>(b) (6)</b> NO |   |                                 |  |                            |
| 27. FEGLI<br><b>(b) (6)</b>   |  |  |  |  | 28. Annuity Indicator<br><b>(b) (6)</b>  |   |  | 29. Pay Rate Determinant<br><b>(b) (6)</b>  |   |   |                                 |  |                            |
| 30. Retirement Plan<br><b>(b) (6)</b>   |  |  |  | 31. Service Comp. Date (Leave)<br><b>06/09/2021</b>  |  | 32. Work Schedule<br><b>F FULL-TIME</b> |  | 33. Part-Time Hours Per Biweekly Pay Period |   |   |                                 |  |                            |
| <b>POSITION DATA</b>  |  |  |  |  |  |   |  |   |   |   |                                 |  |                            |
| 34. Position Occupied<br><b>2</b><br>1 - Competitive Service<br>2 - Excepted Service<br>3 - SES General<br>4 - SES Career Reserved  |  |  | 35. FLSA Category<br><b>E</b><br>E - Exempt<br>N - Nonexempt |  | 36. Appropriation Code   |   |  | 37. Bargaining Unit Status<br><b>8888</b>   |   |   |                                 |  |                            |
| 38. Duty Station Code<br><b>11-0010-001</b>   |  |  |  | 39. Duty Station (City - County - State or Overseas Location)<br><b>WASHINGTON, DISTRICT OF COLUMBIA</b> |  |   |  |   |   |   |                                 |  |                            |
| 40. Agency Data<br><b>FUNC CLS 00</b>   |  | 41.<br><b>(b) (6)</b>                                    | 42.<br><b>EDUC LVL 13</b>                                    |  | 43.<br><b>SUPV STAT 4</b>  |   | 44.<br><b>POSITION SENSITIVITY HIGH RISK</b> |   |   |   |                                 |  |                            |
| 45. Remarks<br><b>SALARY INCLUDES A GENERAL INCREASE OF 2.2 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.</b>  |  |  |  |  |  |   |  |   |   |   |                                 |  |                            |
| 46. Employing Department or Agency<br><b>IN - OFC OF THE SECRETARY</b>  |  |  |  |  | 50. Signature/Authentication and Title of Approving Official<br><b>220128406 / ELECTRONICALLY SIGNED BY:<br/>RAYMOND A. LIMON<br/>CHIEF, HUMAN CAPITAL OFFICER</b> |   |  |   |   |   |                                 |  |                            |
| 47. Agency Code<br><b>IN01</b>  |  | 48. Personnel Office ID<br><b>4342</b>                   | 49. Approval Date<br><b>01/06/2022</b>                       |  |  |   |  |   |   |   |                                 |  |                            |