

**NOTIFICATION OF PERSONNEL ACTION**

1. Name (Last, First, Middle) <b>TODACHEENE, HEIDI J</b>				2. Social Security Number <b>(b) (6)</b>		3. Date of Birth <b>(b) (6)</b>		4. Effective Date <b>01/02/2022</b>							
<b>FIRST ACTION</b>					<b>SECOND ACTION</b>										
5-A. Code <b>894</b>		5-B. Nature of Action <b>GEN ADJ</b>			6-A. Code		6-B. Nature of Action								
5-C. Code <b>QWM</b>		5-D. Legal Authority <b>REG 531.207</b>			6-C. Code		6-D. Legal Authority								
5-E. Code <b>ZLM</b>		5-F. Legal Authority <b>E.O. 14061 DATED 12/22/21</b>			6-E. Code		6-F. Legal Authority								
7. FROM: Position Title and Number <b>SENIOR ADVISOR</b>  <b>10000000 IGS1592</b>					15. TO: Position Title and Number <b>SENIOR ADVISOR</b>  <b>10000000 IGS1592</b>										
8. Pay Plan <b>GS</b>		9. Occ. Code <b>0301</b>	10. Grade or Level <b>15</b>	11. Step or Rate <b>01</b>	12. Total Salary <b>\$144128.00</b>		13. Pay Basis <b>PA</b>	16. Pay Plan <b>GS</b>		17. Occ. Code <b>0301</b>	18. Grade or Level <b>15</b>	19. Step or Rate <b>01</b>	20. Total Salary/Award <b>\$148484.00</b>		21. Pay Basis <b>PA</b>
12A. Basic Pay <b>\$110460.00</b>		12B. Locality Adj. <b>\$33668.00</b>		12C. Adj. Basic Pay <b>\$144128.00</b>		12D. Other Pay <b>\$0.00</b>		20A. Basic Pay <b>\$112890.00</b>		20B. Locality Adj. <b>\$35594.00</b>		20C. Adj. Basic Pay <b>\$148484.00</b>		20D. Other Pay <b>\$0.00</b>	
14. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>					22. Name and Location of Position's Organization <b>IN01 SECRETARY'S IMMEDIATE OFFICE</b>  <b>WASHINGTON,DC</b>										
<b>EMPLOYEE DATA</b>															
23. Veterans Preference <b>(b) (6)</b> 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%					24. Tenure <b>3</b> 0 - None 1 - Permanent 2 - Conditional 3 - Indefinite			25. Agency Use		26. Veterans Preference for RIF <b>(b) (6)</b> YES <b>(b) (6)</b> NO					
27. FEGLI <b>(b) (6)</b>					28. Annuitant Indicator <b>(b) (6)</b>			29. Pay Rate Determinant <b>(b) (6)</b>							
30. Retirement Plan <b>(b) (6)</b>				31. Service Comp. Date (Leave) <b>01/05/2019</b>		32. Work Schedule <b>F FULL-TIME</b>		33. Part-Time Hours Per Biweekly Pay Period							
<b>POSITION DATA</b>															
34. Position Occupied <b>2</b> 1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved			35. FLSA Category <b>E</b> E - Exempt N - Nonexempt			36. Appropriation Code			37. Bargaining Unit Status <b>8888</b>						
38. Duty Station Code <b>11-0010-001</b>				39. Duty Station (City - County - State or Overseas Location) <b>WASHINGTON, DISTRICT OF COLUMBIA</b>											
40. Agency Data <b>FUNC CLS 00</b>		41. <b>(b) (6)</b>		42. <b>EDUC LVL 21</b>		43. <b>SUPV STAT 8</b>		44. <b>POSITION SENSITIVITY HIGH RISK</b>							
45. Remarks <b>SALARY INCLUDES A GENERAL INCREASE OF 2.2 PERCENT AND, IF APPLICABLE, A LOCALITY PAYMENT/SUPPLEMENTAL RATE (OR OTHER GEOGRAPHIC ADJUSTMENT) FOR THIS AREA.</b>															
46. Employing Department or Agency <b>IN - OFC OF THE SECRETARY</b>					50. Signature/Authentication and Title of Approving Official <b>220128215 / ELECTRONICALLY SIGNED BY:</b>  <b>RAYMOND A. LIMON</b> <b>CHIEF, HUMAN CAPITAL OFFICER</b>										
47. Agency Code <b>IN01</b>		48. Personnel Office ID <b>4342</b>		49. Approval Date <b>01/06/2022</b>											