

Julia L. Cardozo

(b)(6)

WORK EXPERIENCE

State's Attorney's Office for Montgomery County, Maryland: (2012 – 2021), Rockville, MD

Assistant State's Attorney, Felony Team, Special Victim's Division

- Oversee multi-disciplinary investigations and determine appropriateness of criminal charges; prepare criminal cases for indictment by reviewing police case files, interviewing witnesses and evaluating evidence
- Shepherd felony cases through Grand Jury indictment, discovery, plea negotiations and motions hearings
- Conduct jury trials and bench trials in the Circuit Court
- Intern supervisor for Special Victim's Division

Baltimore City Circuit Court: Law Clerk to the Honorable Barry G. Williams (2011 - 2012), Baltimore, MD

- Researched legal issues, advised on motions and upcoming hearings; drafted orders, memoranda, and criminal and civil opinions; managed communications between Judge Williams and the public; prepared voir dire, jury instructions and verdict sheets; and assisted Judge throughout felony trials

United States Attorney's Office: Law Clerk, Superior Court: Felony Major Crimes (Summer 2010), Washington, D.C.

- Performed legal research, drafted motions and memoranda; assisted prosecutors through pre-trial and trial phases of homicide, narcotics and firearms cases; participated in witness interviews and defendant debriefings

Office of the Attorney General of Maryland: Law Clerk, Civil Litigation Division (Summer 2009), Baltimore, MD

- Researched and analyzed issues of substantive law and policy, and presented findings orally to attorneys
- Wrote memoranda for supervising attorneys on topics including air and water pollution, class action insurance suits, state recognition of same-sex marriages performed in other jurisdictions, and broadcaster immunity

The Taft School: Spanish Teacher; Admissions Officer; Dorm Parent; Coach (2006-2008), Watertown, CT

- Taught Spanish levels one and two (curriculum supervisor of Spanish I); evaluated admissions candidates
- Advisor to students; resident faculty member in 65-girl dormitory; coached field hockey and lacrosse
- Faculty leader of school trip to Tanzania for ecological safari and successful assault of Mt. Kilimanjaro

Home Box Office (HBO): Intern, Corporate Communications Department (Summer 2005), New York, NY

Office of U.S. Senator Paul S. Sarbanes of Maryland: Intern (Summer 2004), Washington, DC

EDUCATION

University of Maryland School of Law (J.D., *Cum Laude*, Class of (b)(6)): Baltimore, MD

- *University of Maryland Law Journal of Race, Religion, Gender and Class*
 - Comment chosen for publication: 10 RRG 375
 - Awarded the Joseph Bernstein Prize for most significant piece of writing submitted for publication
- Academic Achievement Program: Teaching Assistant
- Criminal Defense Clinic: Student Attorney with the Office of the Federal Public Defender (2010 - 2011)
- *Maryland Public Interest Law Project:* grant recipient for work in public service (Summer 2010)

Middlebury College (B.A., *Cum Laude*, Class of (b)(6)): Middlebury, VT

- **GPA:** 3.50 - Dean's List and College Scholar; **Major:** History (*Departmental Honors*); **Minor:** Spanish

AFFILIATIONS, INTERESTS AND LANGUAGE

- **Bar Memberships:** Maryland; District of Columbia
- **Mid-Atlantic Burn Camp:** Volunteer counselor to young burn survivors, book drive founder
- **Gomez Mill House Foundation:** Board of Trustees
- **Holton-Arms School:** Alumnae Board
- **World Wildlife Fund:** National Council
- **Proficient in oral/written Spanish**