

PROFESSIONAL EXPERIENCE

CALIFORNIA DEPARTMENT OF JUSTICE

2017-present

Chief Deputy Attorney General

- Manage, plan, organize, evaluate and direct the daily operations at the Department.
- Provide administrative direction, policy and legal guidance to the divisions within the Department.
- Oversee all the Divisions and Executive programs.
- Serve as a consultant and advisor to the Attorney General on implementation of Department policy and legal work, program requirements, and activities
- Provide recommendations on policy implementation and on departmental issues concerning the Department's programs, e.g., budget, fiscal, legislative, personnel, labor relations, equal employment opportunity, administrative, program evaluation efforts, and internal control audits.
- Direct the preparation of the department's budget and its presentation to the Legislature and ensures its proper implementation. Led the expansion of the Department's budget by 28 percent over four years.
- Make decisions on executive recruitment, statewide departmental training, personnel resource allocation, performance standards, organizational changes, and other activities in the area of personnel management.
- Recommended and led the creation in the Division of Legal Affairs of the following: Health Care Rights and Access Section, Workers' Rights and Fair Labor Section, Environmental Justice Legal Bureau, Disability Rights Legal Bureau and Regulation Review Unit.
- Recommended and led the creation in the Division of Law Enforcement investigative units of the following: White Collar Crime unit, Human Trafficking unit and expansion of Tax Recovery and Underground Economy crime unit.
- Recommended and led the creation of the Research Section in the Division of Criminal Justice and Information System.
- Recommended and led the creation of Diversity Hiring Unit in the Department of Operations.

U.S. REP. XAVIER BECERRA (CHAIR OF THE DEMOCRATIC CAUCUS), Washington, DC

Chief of Staff and Health Counsel

2013-2016

As Chief of Staff of the Democratic Caucus, Rep. Becerra's Congressional office led leadership and personal offices in Washington, D.C. and Los Angeles.

- Chief political and policy strategist for the Congressman in working with relevant staff to develop and advance policy agenda, improve media profile, and building relations with colleagues.
- Reviewed, analyzed and negotiated all contracts for both personal and caucus offices.
- Reviewed and edited all materials provided by the Member office and the Democratic caucus such as press releases, social media posts, fact sheets, talking points, Democratic Caucus scripts and agendas.
- Primarily responsible for all personnel matters such as recommending hires and compensation for staff, and mentoring and developing staff that had one of the lowest turnover percentages in Capitol Hill.
- Oversaw the launching of the Democratic Caucus staff diversity hiring initiative that provided workshops, advice and potential employee referrals to improve Congressional staff so that it better represented the American public.
- Managed the planning and execution of Democratic Caucus annual issues conferences, weekly meetings for Democratic members, leadership and committee elections, interpretation and amending of Democratic Caucus rules, Member and staff policy briefings, policy papers, the provision of media guidance, graphics and social media images for Congressional offices, and the operating of a video studio for live and taped segments and Spanish language support.
- Developed a system of tracking and managing provision of services to Members and their staffs.

Policy Director, Legislative Director and Health and Labor Counsel**2012-2013***As Policy Director and Legislative Director managed personal and caucus policy staff.*

- Responsible for developing the Congressman's policy agenda.
- Initiated policy briefings, policy papers and fact sheets.
- Recommended and invited guests for the weekly Democratic Caucus meetings.
- Primarily responsible for working with the Congressman in amending and interpreting the Democratic Caucus rules, elections of leadership and chairman, ensuring members are placed on Committees and working with the members Organization, Study and Review committee which was responsible for providing rule change recommendations to the Chairman of the Democratic Caucus.
- Reviewed all press statements for policy accuracy and all legislative memos and recommendations that were being sent to the Congressman.

As Health Counsel and Labor Counsel was primarily responsible for recommending and implementing the Congressman's health and labor agenda.

- Write and develop health care and labor related legislation, speeches and committee questions.
- Worked with the Center for Medicare and Medicaid Services, the State of California and the County of Los Angeles to agree upon a Medicaid 1115 waiver which included a required analysis and the implementation of strategy to address socio-economic disparities.
- Secured the inclusion of studies to examine how socio-economic disparities may contribute to inequalities in provider payments and provision of services to Medicare beneficiaries. The provisions allowed CMS to use findings to automatically adjust payment methods if they found that current payment systems exacerbating poor care to certain socio-economic patients.
- Led the negotiations for the Congressman on health care provisions while he participated in the Gang of 8 immigration working group.

U.S. REP. XAVIER BECERRA (VICE CHAIR OF THE DEMOCRATIC CAUCUS/ASSISTANT TO THE LEADER), Washington, DC

Staff Director, Legislative Director and Health and Labor Counsel**2009-2012*****Leadership Staff, Legislative Director and Health and Labor Counsel*****2007-2009***As Staff Director managed team of five that were responsible for providing member services.*

- Created district outreach guides for House Democratic Members, which included district specific information for local specialty media and organizations.
- Develop communication and constituent outreach ideas and give support to Members of Congress staff such as suggesting event ideas, policy and other informational fact sheets, info-graphics, data and analysis.
- Offer ideas and resources to Members of Congress and their staff about new online ways to communicate to their constituents.
- Supervise staff that aid members improve diversity hiring on their staff.
- Review and edit all documents distributed by the Vice Chair of the Democratic Caucus
- Staff and provide counsel to Congressman Becerra at all leadership meetings and House floor activities.

As Legislative Director managed the legislative agenda and team of five policy staffers.

- Assist in the creation of a legislative agenda with the relevant legislative assistants and the congressman.
- Led congressman's negotiations on the Joint Select Committee on Deficit Reduction (aka: Super Committee) and worked with the congressman and staff on President Commission on Fiscal Responsibility and Reform (aka: Bowles-Simpson).
- Evaluate legislative staff performance and mentor their professional development.

As Health Counsel and Labor Counsel was primarily responsible for recommending and implementing the Congressman's health and labor agenda.

- Developed legislative initiatives that became law which created a Medicare accreditation process for imaging, expansion of the Medicare medical nutrition therapy benefit and provided additional benefits for low-income Medicare beneficiaries.
- Write and develop health care and labor related legislation, speeches and committee questions.
- Staffed congressman during the consideration and passage of the Affordable Care and Patient Protection Act in his role with the House Tri-Committee, Ways and Means and Leadership negotiations.
- Led the congressman's negotiations on potential Medicare geographic payment disparities when the Speaker requested he resolve the debate among Democratic members.

THE MARWOOD GROUP, LLC., Washington, DC

2006-2007

Director of Policy Operations

- Managed Medicare, Medicaid, Food and Drug Administration (FDA) and health insurance research teams that provide strategic and tactical advice for investment firms on the potential effects of legislation and regulation on different health care sectors.
- Wrote and edited research notes and larger due diligence reports on health care sectors such as hospitals, managed care and nursing homes.
- Briefed investors about expected developments in health care legislation and regulation.
- Marketed research products for potential new clients of the company.
- Organized monthly meetings for investors to meet agency and legislative officials from Congress, FDA and the Centers for Medicare and Medicaid Services.
- Promoted from Vice President to Director of Policy Operations after 4 months of employment to manage Washington, D.C. research team.

U.S. REP. FORTNEY "PETE" STARK/JOINT ECONOMIC COMMITTEE, Washington, DC 1999-2006

Senior Legislative Assistant/ Professional Staff

- Analyzed and developed legislation for Social Security, health care and welfare.
- Examined Social Security and health care issues for the Joint Economic Committee.
- Successfully developed legislative initiatives that became law such as bills that improved interstate adoptions and added additional funding to compensate child welfare caseworkers.
- Provided written and oral briefings to the Congressman on the Deficit Reduction Act, The Medicare Modernization Act, TANF Reauthorization and Social Security bills.
- Wrote speeches, committee questions and press releases.

PRESIDENTIAL MANAGEMENT INTERN PROGRAM, Baltimore, Maryland

1997-1999

The federal government management training program allowed four position rotations over two years as a legislative fellow for U.S. Senator Bob Graham and a budget analyst for the Congressional Budget Office and Social Security Administration.

FLORIDA HOUSE OF REPRESENTATIVES, Tallahassee, Florida

Research Associate for the Office of Policy Research

1995-1996

EDUCATION

THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Washington, DC

Juris Doctor, 2003

UNIVERSITY OF MARYLAND, College Park, Maryland

Doctorate in Government and Politics, 1997

- Concentration: Political Economy/International Relations
- Junior Fellow, Center for the Study of Post-Communist Societies; Fellow, Harrison Environmental Working Group

FLORIDA ATLANTIC UNIVERSITY, Boca Raton, Florida

Master of Arts in Political Science, 1992

Bachelor of Arts, cum laude, in Political Science, 1990

BAR MEMBERSHIP

Maryland Bar, 2003

INVESTMENT LICENSE

Series 7 (inactive)