

DAMIAN RICHARDSON

(b)(6)

EDUCATION

HARVARD UNIVERSITY

Cambridge, MA

A.B. with high honors in Social Studies, *cum laude*. (b)(6)

May 2020

- *Summa cum laude* thesis: “It Makes Me Do More”: Community Violence and Civic Engagement in Chicago’s High-Crime Neighborhoods

Awards:

- Thomas T. Hoopes prize for outstanding scholarly research
- Alexis de Tocqueville prize for thesis of highest distinction in Social Studies
- Kathryn Ann Huggins prize for the most outstanding thesis on African American life, history, or culture
- George Caspar Homans Prize for excellence in the social sciences

EXPERIENCE

BIDEN-HARRIS TRANSITION

Remote

Executive Assistant to Treasury Department Transition Team

December 2020 - present

- Serve as the primary assistant to the principals of the Treasury Department Transition Team.
- Field all scheduling requests for Secretary-designate Yellen, Deputy Secretary-designate Adeyemo, and incoming Treasury chief of staff.
- Coordinate communications between the Treasury Agency Review Team and the incoming Front Office.
- Collect, draft, and review all written materials for the nominees in a nightly briefing book.

DEMOCRATIC PARTY OF WISCONSIN

Madison, WI

UW-Madison Campus Organizer

May 2020 – November 2020

- Managed one of the highest-capacity organizing turfs in Wisconsin, comprised of 3 neighborhood action teams, 15 campus captains, 8 virtual staging location leaders, 2 paid interns, and over 100 active volunteers.
- Recruited, trained, and retained 735 unique volunteers who completed 2,975 direct voter contact shifts over the course of 6 months.
- Recruited 1,828 Get-Out-the-Early-Vote (GOTEV) and Get-Out-the-Vote (GOTV) phone banking shifts, 429 of which were completed during GOTV, representing approximately 1/20 of the Democratic Party of Wisconsin’s entire volunteer capacity.
- Conceptualized and executed the first Wisconsin Black Student Voters Day of Action.
- Elected member of the Campaign Workers Guild bargaining unit.

INSTITUTE OF POLITICS

Cambridge, MA

Chief of Staff to Rohini Kosoglu

February 2020 - May 2020

- Served as chief of staff to Rohini Kosoglu, senior advisor to Senator Kamala Harris and Spring ‘20 Harvard IOP fellow, managing Rohini’s calendar and leading a 6-member team to plan and build for weekly study group sessions.

KAMALA HARRIS FOR THE PEOPLE

Manchester, NH

Political & Communications Intern

June – August 2019

- Recruited 12 campus representatives across the northeast and oversaw the establishment of 6 campus organizing groups and accompanying social media accounts.
- Prepared daily press briefings on primary contest coverage in the Boston, Portland, and Burlington media markets.
- Authored and edited campaign press releases.
- Ghost wrote op-eds and letters to the editor in the voice of Senator Harris and endorsers.
- Tracked in-state endorsements, trips, and events of all mid- and top-tier presidential campaigns.

AMNESTY INTERNATIONAL USA

New York, NY

Research Fellow - Refugees and Migrant Rights

June – August 2018

- Assessed the human rights implications of various House and Senate bills addressing family separation and detention.
- Tracked federal funding streams from Immigration and Customs Enforcement and Removal Operations to private contractors.
- Prepared briefings for Amnesty International representatives at New York City Council and United States Senate hearings.

CHICAGO LAWYERS' COMMITTEE FOR CIVIL RIGHTS

Chicago, IL

Housing Opportunity Project Intern

January 2018

- Investigated overassessment of property taxes in low-income areas and predatory land contract sales in the Chicago area.
- Conducted client intake for the Housing Opportunity Project.

INSTITUTE OF POLITICS

Cambridge, MA

Community Engagement Liaison to Mayor Andrew Gillum

January 2018 - May 2019

- Served as one of six student liaisons to Mayor Andrew Gillum during his Spring 2019 Resident Fellowship at the Harvard Institute of Politics.
- Managed Mayor Gillum's overall engagement with the Harvard community through volunteer and service opportunities on campus and in the surrounding community.

Harvard Civics

Cambridge & Boston, MA

Program Chair

December 2017 - December 2018

- Coordinated placement of 55 undergraduate volunteer teachers in 25 Boston and Cambridge Public Schools classrooms.
- Appointed and managed a 15-person leadership team charged with curriculum development, teacher training, outreach to Boston-area teachers, and community-building.
- Organized training workshops with Teach for America and Harvard Teaching Fellows officials. Partnered with Boston Public Schools administrators to expand into three new high-need classrooms.
- Collaborated with three universities to expand the Harvard Civics model and curriculum into three new cities.
- Co-authored a student workbook to accompany the teacher's manual.
- Hired a professional consultant to review curriculum alignment with the updated Massachusetts social studies framework.

SKILLS

Language: Fluent in Spanish

Technical: Proficient in DNC Votebuilder, QGIS, Stata, and TVEyes