

NOTIFICATION OF PERSONNEL ACTION

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|---|--------------|---|--|---|--|--|-----------------------|---|---------------------|---|---------------|
| 1. Name (Last, First, Middle) RAZO, ABDIEL D | | | | 2. Social Security Number (b) (6) | | 3. Date of Birth (b) (6) | | 4. Effective Date 01/25/2021 | | | |
| FIRST ACTION | | | | | SECOND ACTION | | | | | | |
| 5-A. Code 190 | | 5-B. Nature of Action PROVISIONAL APPT NTE 05-24-21 | | | 6-A. Code | | 6-B. Nature of Action | | | | |
| 5-C. Code Y9K | | 5-D. Legal Authority SCH C, 213.3302(A) | | | 6-C. Code | | 6-D. Legal Authority | | | | |
| 5-E. Code | | 5-F. Legal Authority | | | 6-E. Code | | 6-F. Legal Authority | | | | |
| 7. FROM: Position Title and Number | | | | | 15. TO: Position Title and Number SPECIAL ASSISTANT TO THE SECRETARY'S CHIEF OF STAFF 10000000 IGS1554 | | | | | | |
| 8. Pay Plan | 9. Occ. Code | 10. Grade or Level | 11. Step or Rate | 12. Total Salary | 13. Pay Basis | 16. Pay Plan | 17. Occ. Code | 18. Grade or Level | 19. Step or Rate | 20. Total Salary/Award | 21. Pay Basis |
| | | | | | | GS | 0301 | 11 | 01 | \$72750.00 | PA |
| 12A. Basic Pay | | 12B. Locality Adj. | 12C. Adj. Basic Pay | | 12D. Other Pay | 20A. Basic Pay | | 20B. Locality Adj. | 20C. Adj. Basic Pay | 20D. Other Pay | |
| | | | | | | \$55756.00 | | \$16994.00 | \$72750.00 | \$0.00 | |
| 14. Name and Location of Position's Organization | | | | | 22. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC | | | | | | |
| EMPLOYEE DATA | | | | | | | | | | | |
| 23. Veterans Preference (b) (6) 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30% | | | | | 24. Tenure 0 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite | | | 25. Agency Use | | 26. Veterans Preference for RIF (b) (6) YES (b) (6) NO | |
| 27. FEGLI (b) (6) | | | | | 28. Annuitant Indicator (b) (6) | | | 29. Pay Rate Determinant (b) (6) | | | |
| 30. Retirement Plan (b) (6) | | | 31. Service Comp. Date (Leave) 12/02/2020 | | 32. Work Schedule F FULL-TIME | | | 33. Part-Time Hours Per Biweekly Pay Period | | | |
| POSITION DATA | | | | | | | | | | | |
| 34. Position Occupied 2 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved | | | 35. FLSA Category E E - Exempt N - Nonexempt | | 36. Appropriation Code | | | 37. Bargaining Unit Status 8888 | | | |
| 38. Duty Station Code 11-0010-001 | | | 39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA | | | | | | | | |
| 40. Agency Data FUNC CLS 00 | | 41. (b) (6) | | 42. EDUC LVL 17 | | 43. SUPV STAT 8 | | 44. POSITION SENSITIVITY HIGH RISK | | | |
| 45. Remarks APPOINTMENT IS ON A PROVISIONAL BASIS. YOU ARE ELIGIBLE FOR RETIREMENT COVERAGE AND FOR HEALTH BENEFITS AND LIFE INSURANCE. IF YOUR PERFORMANCE IS SATISFACTORY, AND YOU MEET ALL LEGAL QUALIFICATIONS, AND OTHER APPLICABLE REQUIREMENTS, YOU MAY BE CONVERTED TO A NONTEMPORARY APPOINTMENT BEFORE THIS APPOINTMENT EXPIRES. APPOINTMENT AFFIDAVIT EXECUTED 01/26/21. CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER (b) (6) . ELIGIBLE TO ELECT HEALTH BENEFITS COVERAGE WITHIN 60 DAYS OF THE EFFECTIVE DATE OF THIS PERSONNEL ACTION. AN ELECTION MUST BE MADE EVEN IF IT'S TO DECLINE HEALTH BENEFITS COVERAGE. IF YOU DON'T MAKE AN ELECTION, YOU ARE CONSIDERED TO HAVE DECLINED COVERAGE. | | | | | | | | | | | |
| 46. Employing Department or Agency IN - OFC OF THE SECRETARY | | | | | 50. Signature/Authentication and Title of Approving Official 210400162 / ELECTRONICALLY SIGNED BY: | | | | | | |
| 47. Agency Code IN01 | | 48. Personnel Office ID 4342 | | 49. Approval Date 01/25/2021 | | ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST | | | | | |

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| 1. Name (Last, First, Middle) RAZO, ABDIEL D | | | | 2. Social Security Number (b) (6) | | 3. Date of Birth (b) (6) | | 4. Effective Date 02/14/2021 | | | | | | | | | | | | | | | |
| FIRST ACTION | | | | | | SECOND ACTION | | | | | | | | | | | | | | | | | |
| 5-A. Code 570 | | 5-B. Nature of Action CONV TO EXC APPT | | | | 6-A. Code | | 6-B. Nature of Action | | | | | | | | | | | | | | | |
| 5-C. Code Y7M | | 5-D. Legal Authority SCH C, 213.3312 | | | | 6-C. Code | | 6-D. Legal Authority | | | | | | | | | | | | | | | |
| 5-E. Code | | 5-F. Legal Authority | | | | 6-E. Code | | 6-F. Legal Authority | | | | | | | | | | | | | | | |
| 7. FROM: Position Title and Number SPECIAL ASSISTANT TO THE SECRETARY'S CHIEF OF STAFF 10000000 IGS1554 | | | | | | 15. TO: Position Title and Number SPECIAL ASSISTANT TO THE SECRETARY'S CHIEF OF STAFF 10000000 IGS1554 | | | | | | | | | | | | | | | | | |
| 8. Pay Plan GS | | 9. Occ. Code 0301 | | 10. Grade or Level 11 | | 11. Step or Rate 01 | | 12. Total Salary \$72750.00 | | 13. Pay Basis PA | | 16. Pay Plan GS | | 17. Occ. Code 0301 | | 18. Grade or Level 11 | | 19. Step or Rate 01 | | 20. Total Salary/Award \$72750.00 | | 21. Pay Basis PA | |
| 12A. Basic Pay \$55756.00 | | | 12B. Locality Adj. \$16994.00 | | | 12C. Adj. Basic Pay \$72750.00 | | | 12D. Other Pay \$0.00 | | | 20A. Basic Pay \$55756.00 | | | 20B. Locality Adj. \$16994.00 | | | 20C. Adj. Basic Pay \$72750.00 | | | 20D. Other Pay \$0.00 | | |
| 14. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC | | | | | | | | | | | | 22. Name and Location of Position's Organization IN01 SECRETARY'S IMMEDIATE OFFICE WASHINGTON,DC | | | | | | | | | | | |
| EMPLOYEE DATA | | | | | | | | | | | | | | | | | | | | | | | |
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| 38. Duty Station Code 11-0010-001 | | | | | | 39. Duty Station (City - County - State or Overseas Location) WASHINGTON, DISTRICT OF COLUMBIA | | | | | | | | | | | | | | | | | |
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| 45. Remarks CREDITABLE MILITARY SERVICE: (b) (6) PREVIOUS RETIREMENT COVERAGE: PREVIOUSLY COVERED EMPLOYEE IS AUTOMATICALLY COVERED UNDER (b) (6) . | | | | | | | | | | | | | | | | | | | | | | | |
| 46. Employing Department or Agency IN - OFC OF THE SECRETARY | | | | | | | | | | | | 50. Signature/Authentication and Title of Approving Official 210525375 / ELECTRONICALLY SIGNED BY: | | | | | | | | | | | |
| 47. Agency Code IN01 | | | 48. Personnel Office ID 4342 | | | 49. Approval Date 02/16/2021 | | | ERICA J. WILLIAMS HUMAN RESOURCES SPECIALIST | | | | | | | | | | | | | | |